

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE  
1 SOUTH TERRACE, DARFIELD  
ON MONDAY 27 OCTOBER 2020, COMMENCING AT 4PM**

**PRESENT**

Mr J Morten (Chair), Mr K May, Mrs K Meares, Mr B Woods and Councillor J Gallagher

**ATTENDEES**

Mr M Washington (Group Manager Infrastructure) and Ms T Davel (Governance Coordinator)

The Chair, Mr J Morten welcomed everyone to the meeting.

**APOLOGIES**

Apologies were received from Mrs J Pascoe and Councillor B Mugford.

**Moved** – Mr K May / **Seconded** – Mr B Woods

*‘That the Malvern Community Board receive the apologies from Mrs Pascoe and Councillor Mugford, for information.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT BUSINESS**

None.

**CONFLICTS OF INTEREST**

None noted.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 28 September 2020

**Moved** – Mr K May / **Seconded** – Mrs K Meares

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 28 September 2020, as circulated and with the amendment made.’*

**CARRIED**

### Matters Arising from the Previous Meeting

The Board held a brief discussion about the community committee structure going forward. The sooner Council gets to communicating with committees what the structure will look, the better people can start working together. Mr Woods said it would be similar to ratepayer's associations, where Council doesn't provide a committee, people just generally form their own. He added that ratepayers associations often have free access to a hall and do not have to pay for when having a meeting. Council supplies the facilities and the means to have meetings, also including setting their own ground rules.

Mr Morten added that appropriate staff and elected members might have a public meeting and ask people for a wish list. Staff could then work on a consultation document for submissions after which it is finalised. The community could be informed about the outcome.

The Mayor said there would be more information on the proposed structure in November and said there was no one-size-fits-all. He said it was important to get a solution that fits the committees, and that potentially clinics could be held throughout the year asking communities for their feedback. Engagement could still take place with elected members on this basis.

Mr Morten said communities are increasingly confused and frustrated. Mrs Meares said the issue had been going on too long and that people were not getting anywhere with the decision-making.

**Action Point:** the Mayor and Councillor Gallagher will provide this update to Council.

The Mayor provided an update on the District Plan Review and Greater Christchurch 2050 initiative. He agreed to circulate information on the survey to the Board and encouraged them to spread it amongst their communities.

The Board discussed hall rates and in particular the issue of a 39% return on hall hire charges. Board members thought two different standards were being applied in the District, where there was district wide rating but then at the same time also considering each individual hall. This seemed to be contradictory.

Mrs Meares asked for a proper explanation about the policy around alcohol usage at halls. She said Board members do not know what to respond when asked for explanation at community committee meetings.

## Matters under Investigation

The following items were noted to add to a Matters under Investigation table, and which will be added to at every meeting where appropriate:

Item	Outcome
Update on Social Housing in Darfield	Update from relevant staff
Consideration of compensation or rebate where water service is not delivered	Policy advice from relevant staff
Review of Community Committees	Update the Board on the progress made so far.

## REPORT FROM CHAIRPERSON

### 1. Monthly Report from the Chairperson

Taken as read.

**Moved** - Mr J Morten – **Seconded** – Councillor J Gallagher

*‘That the report from the Chairperson be received for information.’*

**CARRIED**

## REPORTS FROM BOARD MEMBERS

### 2. Board Member Mr Ken May

Taken as read.

**Moved** – Mr K May / **Seconded** – Mr B Woods

*‘That the report from Mr May be received for information.’*

**CARRIED**

### 3. Board Member Mrs Karen Meares

Mrs Meares raised the matter of the Christmas in the Park.

**Moved** - Mrs K Meares / **Seconded** – Mr K May

*‘That the Malvern Community Board underwrite Christmas in the Park 2020 up to \$3000.’*

**CARRIED**

Mrs Meares also mentioned that the Glentunnel committees will be combined and in future be known as the Glentunnel Community Committee.

**Action Point:** What is the Council policy on bonds for smaller halls and how is it to be repaid.

**Moved** - Mrs K Meares / **Seconded** – Mr B Woods

*‘That the report from Mrs Meares be received for information.’*

**CARRIED**

#### **4. Board Member Mrs Judith Pascoe**

Taken as read with one correction suggested, that the drop-in date be changed from September to October.

**Moved** – Mr B Woods / **Seconded** – Mrs K Meares

*‘That the report from Mrs Pascoe be received for information.’*

**CARRIED**

Mrs Meares raised the matter of the Courtenay A & P show and asked about advertising for it. Mr Morten noted he had already arranged for that but that the Board needed to formally adopt a resolution in this regard. Mrs Meares also said she will again speak to Council's Solid Waste Manager about her idea of having rubbish and recycling bins at the show so that attendees have an opportunity to learn about rubbish and recycling in particular.

**Moved** – Mrs K Meares / **Seconded** - Mr Ken May

*‘That the Malvern Community Board advertise their support for the Courtenay A & P show in the Malvern News and other media.’*

**CARRIED**

#### **5. Board Member Mr Bill Woods**

Taken as read.

**Moved** - Mr B Woods / **Seconded** – Mr K May

*‘That the report from Mr Woods be received for information.’*

**CARRIED**

### **REPORTS FROM OFFICERS**

#### **6. Chief Executive**

*Manager's Report – October 2020*

Council's Group Manager Infrastructure, Mr Murray Washington presented on the solid waste budget for the Long Term Plan, noting the roading maintenance contract was advertised recently. He also spoke about the SH1 extension to the southern motorway and said the SH73 intersection will be upgraded within the next year or so. His staff were working very hard on several reviews and updating of water safety plans, noting Council has 23 of these.

Lastly Mr Washington referred to the chlorination of Arthurs Pass and said the remodelling of Pines Recovery Park was underway.

**Moved** – Mr J Morten / **Seconded** – Councillor J Gallagher

*‘That the Malvern Community Board receives the Manager’s Report – October 2020, for information.’*

**CARRIED**

## **CORRESPONDENCE**

None.

## **REPORTS FOR INFORMATION**

### **7. Discretionary Fund Report**

**Moved** – Mrs K Meares / **Seconded** – Mr B Woods

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

**Moved** – Councillor J Gallagher / **Seconded** - Mrs K Meares

*‘That the Malvern Community Board grant \$500 towards the prizegiving at the Darfield High School to be distributed as the school sees fit.’*

**CARRIED**

### **8. Board Financial Report**

**Moved** – Councillor J Gallagher / **Seconded** – Mrs K Meares

*‘That the Malvern Community Board receives the Board Financial Report, for information.’*

**CARRIED**

## **COMMUNITY COMMITTEE INFORMATION**

### **9. Community Committee Minutes**

a) **Matters Arising from Community Committee meetings**

b) **Community Minutes Received**

*Township Committees*

#### *Township Committees*

- Coalgate Township – 22 September 2020
- Darfield Township – 20 February 2020
- Darfield Township – 18 June 2020
- Darfield Township - 20 August 2020
- Glentunnel Museum – 15 October 2020
- Glentunnel Township – 28 September 2020
- Kirwee Township – 19 October 2020
- Springfield Township – 6 October 2020
- Whitecliffs Township & Domain – 14 September 2020

#### *Hall and Community Centres*

- Glenroy Hall – 23 September 2020
- Kirwee Community – 17 August and 21 September 2020
- Tawera Memorial Hall – 3 September 2020

#### *Reserves and Recreation Centres*

- Coalgate Glentunnel Reserve – 6 October 2020
- Darfield Rec and Community – 3 February 2020
- Darfield Rec and Community – 2 March 2020
- Darfield Rec and Community – 2 June 2020
- Darfield Rec and Community – 6 July 2020
- Darfield Rec and Community – 4 August 2020
- Darfield Rec and Community – 3 February 2020
- Kirwee Rec Reserve – 12 October 2020

**Moved** – Councillor J Gallagher / **Seconded** – Mrs K Meares

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

#### **GENERAL BUSINESS**

None.

The meeting was closed at 5.29pm

DATED this 23<sup>rd</sup> day of November 2020

  
**CHAIRPERSON**