

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE TAWERA MEMORIAL HALL, SPRINGFIELD
ON MONDAY 28 AUGUST 2023, COMMENCING AT 4.30PM**

PRESENT

Messrs K May (Chair), S Ellis, C Payne, and B Russell (Deputy Chair), Ms S Nu'u, and Councillor LL Gliddon

ATTENDEES

Mr M England (Acting Executive Director Infrastructure and Property) and Ms T Davel (Committee Advisor).

WELCOME

The Chair welcomed everyone to the meeting.

APOLOGIES

None received.

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

Mr Sean Ellis said he wanted to talk about the repair of the Springfield donut. He said he was told in June that it would be done by spring. The Chairperson noted he had told the Residents Association to wait until spring for the works to be done.

Ms Sharn Nu'u noted she wanted to talk about two matters – the temporary fence on Clinton Street in Darfield; and also signage in Westview.

It was agreed to take these matters under consideration at the end of the meeting, under general business.

Mr Ellis then asked the Chairperson if now would be the correct time to raise a matter of extraordinary and urgent business to which the Chairperson responded that it was.

Mr Ellis told Board members that he was resigning as Board member with immediate effect and handed back his equipment to staff. He cited reasons for his decision. The committee advisor asked the Chair to adjourn the meeting to deal with the matter outside of the public meeting, which was granted. Staff then accompanied Mr Ellis to another room to talk about process.

The meeting was adjourned between 4.34pm – 4.45pm.

CONFLICTS OF INTEREST

None.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, on Monday 24 July 2023.

Moved – Mr Russell / **Seconded** – Councillor Gliddon

‘That the Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 24 July 2023, as circulated.’

CARRIED

Actions from Previous Meeting

Board members agreed to encourage their communities to submit to the Council's Annual Plan or Long-term Plan on what they need for their communities.

CORRESPONDENCE

Two letters were tabled – one from the Mayor of Yubetsu and a letter of response on behalf of the Board.

Moved – Mr May / **Seconded** – Ms Nu'u

‘That the Malvern Community Board receive the letter from the Mayor of Yubetsu and note the response back, for information.’

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

Moved – Mr May / **Seconded** – Ms Nu'u

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Sean Ellis

None.

3. Board Member Ms Sharn Nu'u

Ms Nu'u asked about basketball hoops to which staff noted that it could go through the long-term plan process. In terms of a timeline, if it were approved in the long-term plan in May or June of 2024, it could potentially be constructed after 1 July 2024.

Ms Nu'u also spoke to the Board about a newly formed committee in Darfield, i.e. the Darfield Christmas Committee. She noted that the Board could decide on a budget for the Santa's Grotto.

She was also invited to speak at the St John's Green Cadet's evening which she enjoyed.

Moved – Ms Nu'u / **Seconded** – Mr May

'That the report from Ms Nu'u be received for information.'

CARRIED

4. Board Member Mr Calvin Payne

Mr Payne went through his report but added he would like to focus on the Board's budget going forward. He said it would be fundamental to look at the budget and the delegations.

Moved – Mr Payne / **Seconded** – Ms Nu'u

'That the report from Mr Payne be received for information.'

CARRIED

5. Board Member Mr Bruce Russell

Mr Russell spoke about key items from his report and noted that the Selwyn Awards was a nice and friendly evening which he thoroughly enjoyed.

Moved – Mr Russell / **Seconded** – Mr Payne

'That the report from Mr Russell be received for information.'

CARRIED

6. Councillor Lydia Gliddon

Taken as read with the addition that Councillor Gliddon will share the letter she wrote to Waka Kotahi with the Board.

Moved – Councillor Gliddon / **Seconded** – Mr Russell

'That the report from Cr Gliddon be received for information.'

CARRIED

REPORTS FROM OFFICERS

7. Acting Executive Director Property and Infrastructure

Manager's Report – August 2023

Taken as read.

Moved – Mr May / **Seconded** – Ms Nu'u

'That the Malvern Community Board receives the Manager's Report – August 2023 for information.'

CARRIED

REPORTS FOR INFORMATION

8. Request for a Grant – Angus Davies

Moved – Mr Russell / **Seconded** – Mr Payne

'That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to assist Angus Davies with the cost to board the Spirit of NZ Trophy Voyage which ten of his peers departing and returning to Auckland Harbour.'

CARRIED

9. Request for a Grant – Malvern Community Arts Council

It was noted the panels would be able to be used again, as they were permanent.

Moved – Mr Russell / **Seconded** – Councillor Gliddon

'That the Malvern Community Board grant \$760 from the Malvern Ward Discretionary Fund to assist Malvern Community Arts Council with the cost of significant and comprehensive restoration on Screen Panels for Artweek from the 7 to 15 October 2023.'

CARRIED

10. Request for a Grant – Rolleston Scouts

Moved – Mr May / **Seconded** – Ms Nu'u

'That the Malvern Community Board: -

a) Uplift the report from the table; and

b) Grant \$93.75 from the Malvern Ward Discretionary Fund to assist the Rolleston Scouts with the cost of sending up to 60 youth and up to 15 volunteer leaders to the National Scout Jamboree to be held in Hamilton in December 2023.'

CARRIED

11. Request for a Grant – Rubie Leech

Moved – Councillor Gliddon / **Seconded** – Ms Nu'u

'That the Malvern Community Board grant \$500 from the Malvern Ward Discretionary Fund to assist Rubie Leech with the cost to travel and compete in the NZCAF Aerobics Nationals in Wellington on the 16 and 17 September 2023.'

CARRIED

12. Request for a Grant – St Thomas of Canterbury U15 Rugby Team

Moved – Mr Russell / **Seconded** – Ms Nu'u

'That the Malvern Community Board grant \$136.36 from the Malvern Ward Discretionary Fund to assist St Thomas of Canterbury U15 Rugby Team with the cost of the boys to attend the hurricanes U15 rugby tournament in Wellington from the 29 August to the 2 September 2023.'

CARRIED

Action: At the suggestion of Mr Russell, the Board will consider getting some of the recipients together at the end of the financial year to share how they have spent the funding and what it meant to them.

13. Discretionary Fund Financials and Report

The Board agreed to talk to the Chief Executive about additional funding.

Moved – Councillor Gliddon / **Seconded** – Mr Payne

'That the Malvern Community Board receive the financial report, for information.'

CARRIED

GENERAL BUSINESS

The Board agreed to work in a workshop to discuss their budget and to discuss any items they wish to bring to the attention of the Chief Executive at their meeting with her in mid-September. They agreed on a meeting date of 13 September from 3pm – 5pm in the Darfield Library meeting rooms (*Board members to action*).

There was a request that external appointments and committees that Board members were involved in be added to their meetings list (*Councillor Gliddon to action*).

In view of Mr Ellis' resignation, Sister Cities representation will be discussed at the workshop after Mr May confirms with the secretary of the Sister City Committee that there could be two Community Board representatives on the Committee.

A new Malvern Arts Council representative need to be appointed in view of the resignation of Mr Ellis.

Moved – Mr May / **Seconded** – Councillor Gliddon

'That the Malvern Community Board appoint Ms Nu'u to the Malvern Arts Council as the Board representative.'

CARRIED

Mr Payne raised Board presence at events, e.g. the Courtney A&P Show and said he would want the Board to be present. The Chairperson agreed and would book a site and liaise with the Board.

Ms Nu'u raised the matter of the Clinton Street fencing and said it would have been good if Councillors Mugford, Gliddon and herself had known of this beforehand. She said there should be more communication between Council and board members as the advocates for the community. She said the community came to talk to the Board and was quite clear they did not want any money spent to fix the issue of parking of trucks on the grass. Now it appears that Council decided something which did cost money but was not representative of what the community wanted in the first instance. Mr England confirmed that the fence was temporary and that the berm would be reinstated in spring.

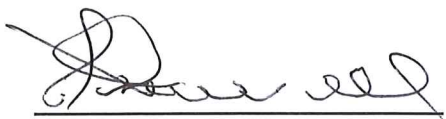
Mr Payne suggested the timber used for the fencing should be recycled when the more permanent solution is done.

Ms Nu'u next spoke of the signage at Westview and noted that Council's signage should be consistent, for example the same as at pools, stating that children under 8 years of age should always be supervised.

Mr Payne asked whether the Board could receive feedback on the process of a by-election, following the resignation of Mr Ellis. Staff noted that they would be following the process and the Board would be notified in due course.

The meeting closed at 6pm.

DATED this 10 day of October 2023



CHAIRPERSON