

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD VIA ZOOM  
ON MONDAY 28 FEBRUARY 2022, COMMENCING AT 4PM**

**PRESENT**

Messrs J Morten (Chair), K May and B Woods, Mesdames K Meares and J Pascoe, and Councillors J Gallagher and B Mugford

**ATTENDEES**

Mrs D Kidd (Group Manager Community Services & Facilities) and Ms T Davel (Governance Coordinator)

**WELCOME**

The Chair, Mr J Morten welcomed everyone to the meeting. He thanked Mrs Kidd for attending as management representative.

**APOLOGIES**

None.

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

Mrs Meares - COVID protection settings in unstaffed facilities.

Mrs Pascoe – feedback on a conversation with Mr Dawson.

**CONFLICTS OF INTEREST**

None.

**CORRESPONDENCE**

None.

**PUBLIC FORUM**

None.

## CONFIRMATION OF MINUTES

### Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 31 January 2022

**Moved** – Mrs Meares / **Seconded** – Mrs Pascoe

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 31 January 2022, as circulated.’*

**CARRIED**

## Actions from Previous Meeting

**Moved** – Mrs Meares / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board receive the table Actions from Previous Meeting, for information.’*

**CARRIED**

## REPORT FROM CHAIRPERSON

### 1. Monthly Report from the Chairperson

The Chair took his report as read but added that the Springfield water issue was not yet resolved. The Chief Executive had told people at the recent public meeting that they were doing everything possible to get quality water in the area. The Chair said he was dissatisfied with the water supply in Springfield and said although Board members do not live in the area they would probably all be frustrated with the water, if they did.

Mrs Pascoe read out a letter from Mr Dawson she circulated earlier on the day.

Councillor Mugford said staff were working through a process and Mrs Pascoe asked whether the Community Board could be given a timeline to share with the community.

The Chair also briefly spoke about the recent Council paper relating to the community hub in Hororata. The Board asked that progress on the matter be reported back to them.

**Moved** – Mr Morten / **Seconded** – Mrs Meares

*‘That the report from the Chairperson be received for information.’*

**CARRIED**

## REPORTS FROM BOARD MEMBERS

### 2. Board Member Mr Ken May

Mr May noted his disappointment that nobody showed any interest in the St John building, after the recent public meeting on the matter. The Chair said the Board did what it could by hosting a public meeting. There is unfortunately a huge unknown with no guarantee of funding.

**Moved** – Mr May / **Seconded** – Mrs Pascoe

*‘That the report from Mr May be received for information.’*

**CARRIED**

### 3. Board Member Mrs Karen Meares

Mrs Meares spoke at length about Covid settings at facilities and services. She noted the information needed clarification as it was contradictory.

Mrs Kidd provided clarification and explained the different requirements. Mrs Kidd said Terms and Conditions for use of communities and services were very clear and was in accordance with Government guidelines. It had nothing to do with Council per se and Council put the responsibility on the hirer to determine whether they deem what is needed.

Mrs Kidd also said that staff facilities were treated different in that where Council staff become involved in the activity of the hirer it triggers double vaccination because Council requires it. Council meetings, for example, will therefore require double vaccination if held at a Council facility. At a café, the business takes the responsibility.

Mrs Kidd also reiterated that all caretakers, secretaries, operations managers are given regular updates.

**Moved** – Mrs Meares / **Seconded** – Mrs Pascoe

*‘That the report from Mrs Meares be received for information.’*

**CARRIED**

### 4. Board Member Mrs Judith Pascoe

Mrs Pascoe said that if it wasn't for the Kirwee Reserve Committee looking after the Reserve, the two existing staff members would find it difficult to manage all the reserves in Selwyn and could need extra resources. The committees are able to identify problems at individual reserves and notify these to Council and also identify possible future development projects.

**Moved** – Mrs Pascoe / **Seconded** – Mrs Meares

*‘That the report from Mrs Pascoe be received for information.’*

**CARRIED**

## 5. Board Member Mr Bill Woods

Mr Woods said the first bus shelter was completed and the second one is being done as well. Mr Woods noted some items from his report but also highlighted the proposed new toilet in the reserve, with the committee wanting it closer to the entrance way rather than by the pavilion.

**Moved** - Mr Woods / **Seconded** – Mrs Meares

*‘That the report from Mr Woods be received for information.’*

**CARRIED**

## 6. Councillor Bob Mugford

Councillor Mugford comment that the footpath in front of the Kirwee Hotel is in fact behind the fence around the site but it is correct. The footpath is on hotel land and therefore it is correct to have it behind the fence at this stage.

**Moved** – Councillor Mugford / **Seconded** – Mrs Pascoe

*‘That the report from Councillor Mugford be received for information.’*

**CARRIED**

## 7. Councillor Jenny Gallagher

Councillor Gallagher asked about what would be happening to highway 72 as it doesn't have highway status.

**Moved** – Councillor Gallagher / **Seconded** – Mr Woods

*‘That the report from Councillor Gallagher be received for information.’*

**CARRIED**

## REPORTS FROM OFFICERS

### 8. Chief Executive

*Manager's Report – February 2022*

Taken as read.

Mrs Kidd provided an update on the activities within her team. She noted the Darfield pool would be closing on March 13<sup>th</sup>. This was for the purposes of a modest refurbishment of the Darfield Pool. Some of these are simply to keep it operating.

Darfield Library and Service Centre will be getting new carpet, furniture and fibre cable. The work is being planned during May / June.

**Moved** – Mr Morten / **Seconded** – Mr Woods

*‘That the Malvern Community Board receives the Manager’s Report – February 2022, for information.’*

**CARRIED**

## **REPORTS FOR INFORMATION**

No discretionary funds applications were received for the meeting.

The Board will run an advertising campaign to attract applications for its Discretionary Fund.

They also asked whether their existing fund will be carried over if not used, or whether it will be lost to them.

### **9. Discretionary Fund Report**

**Moved** – Mr May / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

### **10. Board Financial Report**

**Moved** – Mr May / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receives the Board Financial Fund Report, for information.’*

**CARRIED**

## **COMMUNITY COMMITTEE INFORMATION**

### **11. Community Committee Minutes**

#### **a) Matters Arising from Community Committee meetings**

Noted.

#### **b) Community Minutes Received**

*Township Committees*

- Springfield Township – 7 December 2021
- Whitecliffs Township – 14 February 2022

*Hall and Community Centres*

- Glenroy Community – 24 November 2021
- Glenroy yCommunit – 26 January 2022
- Glentunnel Community – 31 January 2022

*Reserves and Recreation Centres*

- Kirwee Recreation Reserve – 14 February 2022

**Moved** – Mrs Meares / **Seconded** – Mr May

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'*

**CARRIED**

**GENERAL BUSINESS**

The Board discussed its drop-in sessions and decided to postpone these indefinitely. The Board Secretary will cancel the upcoming visit to Arthurs Pass and Castle Hill.

The Chair thanked everyone for their attendance and said they should stay safe and look after themselves.

The meeting was closed at 17.30pm.

DATED this

6<sup>th</sup>

day of

May

2022

  
CHAIRPERSON