

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
1 SOUTH TERRACE, DARFIELD
ON TUESDAY 28 JUNE 2021, COMMENCING AT 4PM**

PRESENT

Mr J Morten (Chair), Mr K May, Mesdames K Meares and J Pascoe, Mr B Woods and Councillors J Gallagher and B Mugford

ATTENDEES

Mr D Ward (Chief Executive) and Ms T Davel (Governance Coordinator)

The Chair, Mr J Morten welcomed everyone to the meeting.

APOLOGIES

No apologies were received.

IDENTIFICATION OF ANY URGENT BUSINESS

Mrs Pascoe had a late discretionary fund application from Mr Ian Warren on behalf of the Greendale School 150th Jubilee Committee. The Board decided to discuss this together with the other discretionary funds applications.

CONFLICTS OF INTEREST

None noted.

PUBLIC FORUM

CONFIRMATION OF MINUTES

Minutes of the Meeting of the Malvern Community Board held in the Darfield Library & Service Centre Meeting Room on Monday 24 May 2021

Moved – Mr May / **Seconded** – Mrs Meares

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 24 May 2021, as circulated.’

CARRIED

Actions from Previous Meeting

The Board noted the responses from staff. The issues raised by the previous meeting's public forum speaker, Mr John Newton, were discussed. This related to mobility access at crossings and open water races which posed significant risks.

The Chief Executive noted the access at crossings was a wider issue and not restricted to Darfield. He said he would ask roading engineering staff to prepare a report on mobility access at crossings. Regarding Mr Newton's issues with water races and culverts which are open and poses risks especially to children falling in and potentially drowning it was noted there were many water races open in many places across the District including Darfield. Board members agreed to come up with a list of water races that they regard priority and send it to the Chief Executive for staff to consider.

Moved – Mr Morten / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receive the table Actions from Previous Meeting, for information.'

CARRIED

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

Taken as read. Mr Morten acknowledged the flood aid and the hard work of the many volunteers. He also updated the Board on the Representation Review pre-consultation timeframe and options, of which he shared copies with the Board. Pre-consultation commences on 5 July and concludes on 31 July. The Chief Executive added that with the growth across the District, the current model simply cannot be carried forward.

The Subcommittee will present its decision to Council for endorsement in August. After that date, final consultation will commence during September with the process being finalised by the end of the year. The Chief Executive told the Board that Council had already made three key decisions on the matter, those being: the Mayor is to be elected at large; voting will be First Past Post (FPP); and there will not be a separate māori ward for Selwyn District.

The Board was encouraged to make a submission. The Chair also informed the Board of the drop-in sessions which will be run by the Representation Review Subcommittee.

The Chair addressed the community committee restructuring process currently underway. The Board members all received the latest letter from Community Services & Facilities Group Manager, Mrs Denise Kidd, in this regard. Mrs Meares led the discussion and asked a number of questions which staff will respond to as soon as possible. It was noted that the Board could play an active role in supporting the community committees during the transition. Mrs Pascoe said the Board would be able to facilitate meetings in the area and find out how they can assist committees. Mr Woods agreed saying that was in essence the role of a Community Board.

The questions asked for responses back to the Board are:

- 1) An explanation of the pathway for having a similar separate legal agreement – for example in the case of Arthurs Pass and Castle Hill this is already in place and Lake Coleridge would like to follow suit. How would they go about that and what does a separate legal agreement look like.
- 2) Would separate legal entities that receive \$1,000.00 per annum receive secretarial services?
- 3) Does the \$1,000.00 get paid into the account of the community committee or is it administered by Council via the usual purchase order system.
- 4) With hall and reserve committees disestablished in September 2021, what happens to maintenance and caretaker arrangements; as well as booking arrangements.
- 5) The make-up of areas of committees (the 8 proposed Committees of Council) is questioned as it may be challenging for some to work together, and make it function.
- 6) Will these 8 committees have the services of a paid roving secretary?

Moved - Mr Morten – **Seconded** – Mrs Meares

‘That the report from the Chairperson be received for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

2. Board Member Mr Ken May

Mr May said he found the Representation Review meetings interesting and did not believe the Board had discussed whether or not it saw itself going forward under the Review. The Board decided to talk about this at its next meeting in the interest of time. It was acknowledged that the Board was not to make that decision but rather the community would decide on a future Community Board.

Mr May said he had a phone call from a resident about the Tussock Square area where the Japanese Garden was proposed to be developed. He said the resident was not satisfied with the proposal as the site was originally a World War Memorial Hall site and they could not let go of what happened during the war. Mrs Pascoe explained that the garden was to do with the sister city relationship and the Chair added it was merely a proposal at this stage. It was also noted that not everyone would be satisfied all of the time with everything that is built or developed.

Moved – Mr May / **Seconded** – Councillor Mugford

‘That the report from Mr May be received for information.’

CARRIED

3. Board Member Mrs Karen Meares

Mrs Meares referred to the interesting meeting at Rossendale in the last week which centred on collaboration amongst businesses and how to work together, and not only compete with each other.

Mrs Meares said she is aware that the Coalgate community is discussing putting in security cameras. Board members noted they would need to work in with the Police for monitoring and it was also mentioned that they would need permission from Council if they were to put any cameras on Council-owned property or infrastructure.

Mrs Meares then told the Board about a River Working Party she has been organising and explained the background. She was encouraged to represent the Board and regularly provide feedback to the Board. Mrs Meares would in future copy the Board and the Chief Executive on any emails and information of this group.

Lastly, Mrs Meares asked that staff would update the Board on roading issues, and in particular relating to damage after the recent rain event.

Moved – Mrs Meares / **Seconded** – Mr May

‘That the report from Mrs Meares be received for information.’

CARRIED

4. Board Member Mrs Judith Pascoe

Mrs Pascoe said the pedestrian crossing at the Darfield High School is hard to see at night and may need to have yellow paint to make it more visible. The Board asked that staff inspect the particular crossing to ensure it meets the required standard.

Mrs Pascoe said the Westview Special Fund Committee recently approved 9 funding applications and would have another round later this year.

Mrs Pascoe asked that the Board consider thanking the committees they served in the time leading up to their disestablishment. Many people worked hard over a number of years and she said the Board needed to acknowledge that.

Moved – Mrs Pascoe / **Seconded** - Mr Woods

‘That the Board officially write to the Council Committees in the Malvern Area which are to be disestablished in September 2021, to thank them for the services they have given to the Malvern Ward.’

Moved – Mrs Pascoe / **Seconded** – Mr May

‘That the report from Mrs Pascoe be received for information.’

CARRIED

5. Board Member Mr Bill Woods

Mr Woods raised the issues of the culvert under the railway yard which is part of the water race. He said it had not been cleaned out for several years and it is a risk for flooding.

Mr Woods also said he wanted the Chief Executive to communicate to staff that the recent public meeting in Springfield was an excellent meeting.

Moved - Mr Woods / **Seconded** – Mrs Pascoe

‘That the report from Mr Woods be received for information.’

CARRIED

REPORTS FROM OFFICERS

6. Chief Executive

Manager’s Report – June 2021

The Chief Executive, Mr David Ward, talked to the Board about the Christmas in the Park event and the Board said they decided some time ago that the Darfield Township Committee would be best placed to take it forward. The Board will no longer have any involvement in the event.

Mr Ward briefly updated the Board on the three waters reform as well as the Resource Management Act reform currently underway. Regarding the Future of Local Government review, government was asking Councils to be bold and innovative.

Mr Ward told the Board that Council received 640 high quality submissions for the Long Term Plan. Lastly, Mr Ward told the Board Council recently had another credit rating review completed from Fitch Rating Agency and had again received a AA+ rating, which was the highest in the country.

Moved – Mr Morten / **Seconded** – Mrs Meares

‘That the Malvern Community Board receives the Manager’s Report – June 2021, for information.’

CARRIED

7. Accounting Officer

Request for a Grant – Lincoln High School

Moved (as amended) – Mrs Pascoe / Seconded - Mr May

*‘That the Malvern Community Board Committee ~~grant~~ **decline** at their discretion from the Malvern Ward Discretionary Fund to Lincoln High School to assist with the costs of the first Selwyn Kura Matariki Lantern Festival: Kotahitanga o Waihora.’*

CARRIED

8. Accounting Officer

Request for a Grant - Sheffield Waddington Community Collective

Moved – Mr May / Seconded – Mrs Pascoe

‘That the Malvern Community Board grant \$1,000 from the Malvern Ward Discretionary Fund to the Sheffield Waddington Community Collective to assist with the costs of building bus shelter in Sheffield and Waddington for the Darfield high school Students.’

CARRIED

Moved – Mr Morten / Seconded – Mrs Pascoe

‘That the Malvern Community Board extends the meeting beyond the allowed 2 hours, as per Standing Orders 4.2.’

CARRIED

9. Accounting Officer

Request for a Grant – Arthurs Pass Association Community Centre

Moved (as amended) – Councillor Mugford / Seconded – Mrs Pascoe

*‘That the Malvern Community Board grant ~~\$1,000~~ **\$500** from the Malvern Ward Discretionary Fund to the Arthurs Pass Association Community Centre Committee to assist with the costs of Te Reo Lessons for the community of Arthurs Pass.’*

CARRIED

10. Accounting Officer

Request for a Grant – Hororata Community Trust

Mrs Meares declared an interest in the Hororata Community Trust application, but no conflict. The Board acknowledged her interest and the Chief Executive advised that Mrs Meares move away from the table during the discussion on that item, taking no part in discussions, nor voting.

Moved – Councillor Mugford / **Seconded** - Mr May

‘That the Malvern Community Board grant \$2,500 from the Malvern Ward Discretionary Fund to the Hororata Community Trust to assist with the costs of ‘Carols in the Hororata Domain’ event.’

CARRIED

The Board also discussed and decided on the remainder of its discretionary funding as follows:

1. Santa in the Grotto

Moved – Mr Morten / **Seconded** – Councillor Gallagher

‘That the Malvern Community Board grant \$400 from the Malvern Ward Discretionary Fund to Mrs Pamela Mugford to assist with purchasing children’s toys for the Santa in the Grotto 2021 event.’

CARRIED

2. Greendale Primary School 150th Jubilee Committee

Moved – Mr Woods / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board grant \$1,500 from the Malvern Ward Discretionary Fund to the Greendale School 150th Jubilee Committee to assist with publication and research costs.’

CARRIED

3. Darfield Foodbank (run by Two Rivers Community Trust)

Moved – Mr Morten / **Seconded** – Mr May

‘That the Malvern Community Board grant the remaining \$353 from the Malvern Ward Discretionary Fund to the Darfield Foodbank, which is run by the Two Rivers Community Trust.’

CARRIED

CORRESPONDENCE

None

REPORTS FOR INFORMATION

11. Discretionary Fund Report

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’

CARRIED

12. Board Financial Report

Tabled and received.

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Board Financial Report, for information.’

CARRIED

COMMUNITY COMMITTEE INFORMATION

13. Community Committee Minutes (including List of Minutes Received)

a) Matters Arising from Community Committee meetings

b) Community Minutes Received

Township Committees

- Castle Hill Citizens Association 6 June, 10 May
- Springfield Township – 9 June, 4 May 2021

Hall and Community Centres

- Glenroy Hall – 26 May 2021
- Glentunnel Museum AGM – 24 May 2021
- Glentunnel Museum – 17 June 2021
- Sheffield Waddington – 21 May 2021

Reserves and Recreation Centres

- Darfield Rec Reserve – 6 April 2021
- Kirwee Rec Reserve – 7 June 2021

Moved – Mr Morten / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives copies of community committee meeting minutes, for information with the comments noted.'

CARRIED

GENERAL BUSINESS

The meeting was closed at 6.17pm

DATED this

26

day of

July

2021


CHAIRPERSON