

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN WEST MELTON COMMUNITY CENTRE  
ON MONDAY 25 AUGUST 2025 AT 3:30 PM**

**PRESENT**

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne; Ms S Nu'u; and Councillor Gliddon

**ATTENDEES**

Messrs S Gibling (Executive Director Strategy, Engagement and Capability), M Andrews (Principal Water Engineer), D Johnstone (Project Manager – Major Projects); Mrs D Kidd (Executive Director Community Services and Facilities), and Mr B Adhikari (Governance Coordinator)

**WELCOME**

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

**APOLOGIES**

An apology was received in respect of Mr Freeman.

**Moved** – Mr Verry / **Seconded** – Councillor Gliddon

*'That the Malvern Community Board receive the apology, as notified.'*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

None

**CONFLICTS OF INTEREST**

None.

**CORRESPONDENCE**

The invitation to the Board members from Darfield Residents Group to attend Multicultural Dinner on 6 September was noted.

## **PUBLIC FORUM**

### **Erin Brodie – Housing needs**

Ms Brodie raised a concern about the lack of affordable rental accommodation, broadly in Malvern but specifically in Darfield. Referring to a 90-year-old resident who received a 90-day eviction notice because the property he was renting was sold, she suggested that a working group of interested parties could be formed to address such issues. She further added that she was aware of discussions being held on the issue previously, but this could be the right time to revisit the matter.

Board members noted that the responsibility for social housing sits with central government, but the Board can advocate for the people. They added that this Board may not be able to resolve it but can put forward some recommendations for the new Board to work on.

Councillor Gliddon said that she had been involved in similar work through the Greater Christchurch Partnership, where a joint housing action plan is being developed. She added that she could email a range of information and data on affordable housing and rentals that has already been compiled.

Mr Gibling noted two elements based on the conservations. First, to share the substantial data about future forecasts and population growth, which focuses largely on the Greater Christchurch Partnership area and extends as far north and west as West Melton and Rolleston. Second, this information would be shared with the Board to formulate what advice they might want to give to the incoming Board and Council regarding this need in Darfield and other rural areas in the district.

Ms Brodie was thanked for her presentation.

### **Harvey Polglase - CCTV and Council's policy**

On behalf of Malvern Community Patrol, Mr Polglase sought the Board's support for the review of the CCTV policy currently being undertaken. He said that there is a need for a proactive camera system connected to the police so that live footage can be accessed, rather than relying on historical data. He requested that the Board endorse the Council's CCTV policy review, with a strong recommendation that it be connected with the police system.

Mr Gibling said that the policy is due to be reviewed this year, and the process will begin in the next couple of weeks. He added that the feedback will be passed on to the relevant Council staff. However, he noted that under the Privacy Act it must be ensured that any footage is protected and not accessed inappropriately. He clarified that the current policy does not allow real-time sharing of footage, but this may be something to explore with improved technology.

Board members said that Kirwee already has cameras that may be connected to the police system, and the Coalgate Residents' Association recently raised this issue. They also asked whether the cameras set up in Darfield and the wider Malvern area have number plate recognition technology installed, and whether the cameras proposed for the Darfield jail and recreation centre would include the same setup. Mr Polglase said there could be costs associated, but number plate recognition could be part of a connected camera system.

Mr Gibling said the policy review may take broader considerations into account than those currently covered by the policy. He further added that the request extends beyond Council-

owned facilities, while the policy is currently largely focused on Council-owned facilities, meaning there could be an evolution rather than an overnight change. He also clarified that any update will be included in his report for the next meeting.

Mr Polglase was thanked for his presentation.

## **CONFIRMATION OF MINUTES**

### **Minutes of the Ordinary Meeting of the Malvern Community Board held in the West Melton Community Centre meeting room, on Monday 28 July 2025**

Mr Verry asked if the Board's decision to fund \$500 to Darfield High School is GST inclusive or exclusive. Mr Gibling said that he will report back on this issue.

Councillor Gliddon asked for an amendment to minutes (page 3 under Executive Director's report) that Mr Freeman was referring to Acheron not Dryron.

**Moved** – Mr Verry / **Seconded** – Councillor Gliddon

*'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 25 July 2025, as amended.'*

**CARRIED**

## **ACTIONS FROM LAST MEETING**

**Mrs Kidd, Executive Director Community Services and Facilities**, provided updates on the Heartlands funding, including some background information and context on these central government services. She highlighted that Heartlands services are delivered through the Darfield, Leeston, Lincoln, and Rolleston libraries and service centres. Mrs Kidd emphasised the successful delivery of central government services, such as those from Work and Income and Ministry of Social Development (MSD) and added that the funding terms are set by the funders.

Referring to the fire alarm system, Mrs Kidd noted that when the Council decided to move toward more direct operational management of community centres and halls, many community members expressed a desire to remain involved. She added that the broader community review of the community halls and facilities will be presented to the incoming Council.

Ms Nu'u read out the letter drafted to send to NZTA on Speed limit review and safety upgrades (SH73 and SH77).

**Moved** – Mr Verry / **Seconded** – Mr Payne

*'That the Malvern Community Board agrees to send the letter drafted by Ms Nu'u to NZTA on speed limit review and safety upgrades- SH73 and SH77.'*

**CARRIED**

## REPORTS

### 1. Financial Reporting

#### *Finance Business Partners*

Board members discussed the financial report and noted that the figures for 30 June from the previous financial year had not yet been included. They requested that the 30 June accounts be prepared and approved before the next Board meeting. Mr Gibling highlighted that Mr Payne will be invited to a meeting with the finance team to discuss the final figures for the Board budget.

It was noted that the \$80 fund for the Malvern Writer's Café, agreed upon in the June meeting, would be paid directly to Malvern News.

Mr Verry raised a concern regarding a communication on 4 July about budget matters, which stated that the Board had agreed at the meeting; however, it should have referred to it as an interim meeting. Mr Gibling noted that no decisions can be made in an interim meeting and that the communication was superseded by the decision made at the last formal Board meeting, where it was properly confirmed.

**Moved** – Mr Payne / **Seconded** – Mr Verry

*'That the Malvern Community Board receives for information the Malvern Community Board ("MCB") Finance Report for the period to 31 July 2025.'*

**CARRIED**

### 2. Executive Director's Report

**Mr Dale Johnstone** (Project Manager Major Projects) and **Mr Mark Andrews** (Principal Water Engineer) provided updates on the Kirwee watermain renewals project. They informed the Board that work has already started and is scheduled to be completed by February or March next year. They noted that electronic correspondence regarding the work had not been effective, and updates will be emailed to the Residents' Associations, posted on the Community Facebook page, and displayed on community notice boards. Board members suggested that staff inform the Community Board when the information is sent to the Residents' Associations.

*Ms Nu'u left the meeting at 5:00pm and returned at 5:01pm.*

Board members asked about the environmental implications of the Kirwee watermain renewals. A staff member suggested sharing the Asbestos Pipe Design Manual, which covers relevant safety and environmental considerations.

Board members inquired whether the Council had ceased paying the LGNZ Community Board Executive Levy. Mr Gibling clarified that this is a separate membership specifically for Community Board members and is not connected to the Council's LGNZ membership.

Board members asked whether the need for a new primary school in Darfield should be included in the future town strategy. Mr Gibling emphasised that the Council's strategy team is working closely with the Ministry of Education on population forecasts, and that planning for a school should be reflected in the area plans, which will be presented to the new Council.



**Moved** – Mr Verry / **Seconded** – Mr Payne

*'That the Malvern Community Board:*

- 1. Receives the Executive Director's report for information; and*
- 2. Approves the payment of the LGNZ Community Board Executive Levy of \$290+GST for 2025/2026.'*

**CARRIED**

## **1. Monthly Report from the Chairperson**

Mr Russell noted that the next meeting will be the last meeting for the current Board and said he is happy with the way the Board is progressing currently.

**Moved** – Mr Russell / **Seconded** – Mr Verry

*'That the report from Mr Russell be received for information'.*

**CARRIED**

## **2. Board Member Ms Sharn Nu'u**

Ms Nu'u spoke about her report that was circulated via an email (**attached as Appendix 1**). She spoke about her community engagement activities and said the Darfield Residents Group is planning to implement a QR code system for donations for their jail project.

**Moved** – Ms Nu'u / **Seconded** – Mr Payne

*'That the (circulated) report from Ms Nu'u be received for information'.*

**CARRIED**

## **3. Board Member Mr Calvin Payne (verbal)**

Mr Payne thanked Mr Russell for covering West Melton and Ms Nu'u for covering Kirwee community associations meetings when he was away.

**Moved** – Mr Payne / **Seconded** – Ms Nu'u

*'That the (verbal) report from Mr Payne be received for information'.*

**CARRIED**

## **4. Board Member Mr Phil Freeman**

Mr Freeman was not present in the meeting.

## **5. Board Member Mr John Verry**

Mr Verry highlighted key points in his report, which included community halls, rates increases, the chlorination update, and wastewater connection costs, among others. He noted that a few items from his report should be recorded on the action points register.

Mr Verry asked about the current situation for ratepayers in Sheffield, Waddington, and surrounding areas regarding swimming pool rates. Councillor Gliddon clarified that Sheffield

swimming pool rates currently sit at Tier 2, which is \$147 per year, and the community wishes to move to Tier 3, which is \$52 per year. However, she added that this change needs to go through the annual plan.

Mr Verry further asked why the Council collects a community rate for a pool it no longer intends to fund. Mr Gibling suggested that this could be taken as an action point with information brought back to the next Board meeting.

**Moved** – Mr Verry / **Seconded** – Councillor Gliddon

*‘That the report from Mr Verry be received for information.’*

**CARRIED**

## **6. Councillor Gliddon**

Councillor Gliddon spoke about her report and informed the Board about her recent attendance at the Upper Selwyn Huts hearing process. She added that a report will be presented to the Council on 17 September.

**Moved** – Councillor Gliddon / **Seconded** – Mr Verry

*‘That the report from Councillor Gliddon be received for information.’*

**CARRIED**

## **DISCUSSION OF PUBLIC FORUM MATTERS**

Noted.

## **GENERAL BUSINESS**

None.

## **CLOSURE**

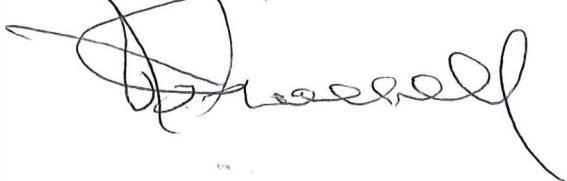
With no further business, the Chairperson closed the meeting after thanking staff and Board members for attending and participating.

The meeting closed at 5:50pm.

DATED this                      day of                      2025

22/9/2025

**CHAIRPERSON**



## COMMUNITY BOARD REPORT

**TO:** Malvern Community Board

**FOR:** Community Board Meeting – August 25<sup>th</sup> 2025

**FROM:** Community Board Member – Sharn Nu'u

**DATE:** August 25<sup>th</sup> 2025

**SUBJECT:** **BOARD REPORT – August 2025**

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### RECOMMENDATION

*'That the monthly report from the Board member be received, for information.'*

#### **Kirwee watermain upgrade**

On the 7<sup>th</sup> August it was brought to my attention that the Kirwee Community had not received any updates or comms from SDC regarding the major water mains upgrade that is currently happening. This was raised by Ngaire Kent in our July Board meeting.

On the 8<sup>th</sup> August, I visited with David Kent who explained the issues the community were having and on the following day I sent an email to Steve Gibling to pass onto the team. Email is in Appendix A.

On the 18<sup>th</sup> August, Corde and SDC staff attended the Kirwee Residents Association meeting where they provided an update to the committee. I was in attendance at this meeting. The group was very please with the engagement based on my understanding by the end of the update. This included concerns of a security camera that was on site tracking vehicles as they went through the site, and up peoples driveways. This was rectified by Corde the following day.

The biggest concern was lack of communication with the residents, and I am pleased to hear that some changes to communication practices are being changed in house as a result of this situation. I would like to reiterate once again, water is life, so the expectation is that there is good mechanisms in place to be able to communicate to the rural communities when their water is being impacted, especially for those on restricted water supplies.

#### **Rewi Alley 80<sup>th</sup> Anniversary of the end of the war**

On August 15<sup>th</sup>, I attended the 80<sup>th</sup> Anniversary celebrations of the victory of the Chinese Peoples War of Resistance in remembering Rewi Alley, Springfield. My 1<sup>st</sup> official event I attended was 3 yers ago at the same location when the new plaque was unveiled at the Rewi Alley Memorial, so it was wonderful to be back and seeing so many candidates at the event also.

It was wonderful to see Canterbury come together for this event, with approximately 150 guests in attendance. Thank you to the Springfield Residents Association and the Selwyn Sister Cities Committee for organising a wonderful event.

## **Dive Into Details – Sheffield Pool update**

Attended this event August 14<sup>th</sup>. It was wonderful to see people from the community as well as those outside of the community interested in the progress that has been made to date,

- There is a new entity, Tawera Community Trust, that now has ownership of the pool
- Waiting on approval from DoC for the small land parcel at the top of the driveway
- Waiting of the land title change to happen on one piece of land

Once the titles are sorted, the community can look at opening the pool, and is hoping that will happen in time for the coming summer season.

They are currently fundraising to help with associated set up costs, such as legal fees and a new key system and initial operational costs. They have a Give a Little page set up to receive donations "Fundraising for Tawera Community Trust".

## **Darfield Jail & Memorial**

The council have done their part, removing the garden and refurbishing the bench seat they've kindly gifted for the memorial. I'm still waiting for an update from the contractor about when they can complete the boxing for the foundation of the memorial.

Opening date for the Darfield Jail will be September 13<sup>th</sup>. Well done to Harvey and the DRA for all the work they have been doing to get the jail freshened up on the inside in preparation for the opening.

## **Security Cameras**

I contacted SDC about whether the cameras will be installed and was advised that the council will not be installing CCTV at the jail as the desire is to connect the cameras to the police system, and that is outside of scope for SDC.

What are other options that can be explored here?

## **Combined RA workshop**

Attended this workshop 21<sup>st</sup> August. Provided an update on the letter to NZTA regarding reducing speed limits in Malvern. This letter was discussed at the previous meeting, and I attach the approved version as Appendix B.

## **Letter to NZTA from MCB**

As agreed, I drafted a letter to NZTA with the information provided by Cr Gliddon in her personal address to NZTA. I circulated this letter to MCB, of which I only received feedback from the chair.

This letter was sent to all the Malvern Residents Associations, then discussed at the above workshop. It was agreed that the content was that of the desires of the communities. The chair contacted me today to say he will provide me with a signed copy to then send on the NZTA.

## **Malvern Community Arts Council**

I attach the minutes of the August meeting as Appendix C





Signature

Sharn Nu'u

## Appendix A

**From:** Sharn Nu'u <Sharn.Nu'u@selwyn.govt.nz>  
**Sent:** Saturday, 9 August 2025 10:16 am  
**To:** Steve Gibling <[Steve.Gibling@selwyn.govt.nz](mailto:Steve.Gibling@selwyn.govt.nz)>  
**Cc:** Calvin Payne <[Calvin.Payne@selwyn.govt.nz](mailto:Calvin.Payne@selwyn.govt.nz)>; Coalgate Residents Committee <[coalgateresidentscommittee@gmail.com](mailto:coalgateresidentscommittee@gmail.com)>; David Kent <[ngairekent@gmail.com](mailto:ngairekent@gmail.com)>  
**Subject:** Kirwee Watermain upgrade - resident concerns

Hi Steve,

I trust you will redirect this to the right person(s)/department(s). Following up public forum item raised by Ngaire Kent on behalf of the Kirwee residents.

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Hi,

I write to you in advocacy for the Kirwee Community and is in relation to the current Water Upgrade project that is currently happening in the Kirwee township. Note this project will run from 21 July 2025 – February 2026.

Kirwee residents are frustrated at the lack of notice and engagement with the community by the Selwyn District Council regarding the watermain upgrade that is occurring currently. A notice was sent to Kirwee Model School and one was placed at Kirwee challenge. Some residents were notified by way of an alert. Many residents had no idea this work was going to begin, including the Kirwee Residents Association. The Malvern Community Board was also uninformed about these works.

The notice to Kirwee Model School, and I assume some residents is as follows:

“Dear resident,

We’re writing to inform you that Selwyn District Council will soon begin upgrading the water supply network in your area. The work will be carried out by our contractor, CORDE Limited.

Further information is available in the attached Start Work Notice, it covers:

- Work area, with a map
- Traffic Management
- Temporary water shutdowns
- Possible driveway restrictions (on-site staff will assist with access needs)
- Work hours and contact information

CORDE will aim to minimise disruption from traffic, dust, and noise and will keep you updated as the project progresses. If necessary, please share this Notice with tenants.

Thank you for your patience and cooperation, Water Services Team”

I now add the concerns raised by the Kirwee Residents Association, who spoke at the July Malvern Community Board meeting raising their concerns but are yet to receive an answer from council. I have added questions inline to the Kirwee Residents concerns. I’d appreciate answers at the earliest convenience.

\* Kirwee School got a letter advising them of the work;

- This letter has a date stamp of the 14/07/2025 stating the works would begin 21/05/2025
  - Is 1-week sufficient notice for major works?
- Who else was notified by way of letter or email of this work?
- How will the water shutdowns affect the school and preschool?
- It has come to my attention that children who are walking to school are now left in a situation where they have to navigate crossing Courtney Road as footpaths are closed and no alternative footpath has been provided for the students to walk to school safely

\* A few (and only a few it seems) got notification of the work, and it seems they were on the SDC Water notification list, some living in Crozier Drive which is well away from the work at present being done.

\* People who were directly affected did not get any notification at all:

- What is the mechanism for residents to receive information about major works in their area?

- Was this generated via the water notices platform? If so, what about the residents who are not signed up, or are unaware this functionality is available.

\* The notice was at the Garage, but few people saw it, and as I mentioned someone said she had been there but could not read it because she did not have her glasses with her! A lot of people also just duck in and out to get their mail.

- This clearly is not an effective means of communication with the community

\* It was on the Selwyn Council Facebook page, **BUT NOT ON THE KIRWEE COMMUNITY FACEBOOK PAGE.**

- I wonder if the community are being generous here, as I have not been able to find any Facebook post in relation to these works. Having spent over an hour searching Selwyn.govt.nz, I have been unable to find any information in relation to the major works

\* There was no letterbox drop.

- The majority of Kirwee residents do not have mail boxes and use P.O. Boxes locations at Kirwee Challenge. Perhaps a mail drop of the notice into the P.O.Boxes was an option and should be considered as a primary communication for Kirwee going forward

\* The A and P committee are concerned as it seems the work is going down High Street, but when. Hopefully, it will not interfere with the 150th A and P Show in November, as there will be a lot of traffic, and a lot of people attending this Show.

- As you will be aware, the Courtney A&P show is the largest annual event run in Kirwee. Due to lack of engagement by council with the interested parties of Kirwee regarding major works that are planned to run from July 2025 – February 2026, there is an uncertainty by community groups as to how they will manage traffic for their event if this works is active during that time.

- I implore SDC to act quickly to remediate this issue to relieve the community of unnecessary stress.

- Engagement with interested parties in rural communities before extensive major works are performed should be status quo.

\* We have also heard that this work could go on for a year,! and that they are going to close the Railway crossing over SH73 and onto Courtenay Road the other side of SH73?

- Due to lack of engagement, rumours are already circulating amongst the community regarding road closures and extended timeframes

\* The traffic light system is a total debacle, with sets on two side streets and one each end of where the work is undergoing in Courtenay Road at the moment.

- Traffic is backing up when no cars are coming from the opposite direction

- People are running red lights

- Does the one way system need to remain standing when works are not actively being done? i.e. after hours and weekends

- Are we doing this right? As much as I do not wish to get involved in operational matters, if there are genuine concerns by the residents about resources and efficiencies, especially at a time of discussion around rates and “wasted spending”, we should talk about that.

Final thoughts:

- As a member of the Malvern Community Board, I am concerned that at the very least, the board is not being notified about major works in the Malvern area.
  - This is not the first time concern has been raised around lack of communication regarding major upgrades, as it was raised recently (this year) in a Malvern Community Board meeting, when major works were being done in the centre of Darfield, at a board meeting by Harvey Polglaise (Darfield Residents Association chair) and myself.
  - At the June meeting, there was no agenda item advising the board of this work in Kirwee, nor were we advised by any other mechanism.

- Communication is key to building and maintaining relationships within our communities. It can be tempting to do the bare minimum as required by law, however the right thing to do for rural and isolated communities is to seek ways to communicate with the residents in an effective way.
  - I ask that the council review their processes around public consultation and notification for all major works that impact whole communities.
  - It is my understanding that council staff members have been appointed to liaise directly with the resident groups that are recognised by council. This was not done.
  - At the very minimum, ensure the Malvern Community Board is aware of all major upgrades and implementations that will impact the Malvern communities.
  - The Malvern News would have been a good place to place a notification about these works.
- Please add these major works to the Selwyn District Council website
- Please engage with the Kirwee Residents Group and the Malvern Community Board by way of presentation or report at one of the following events outlining timeframes and milestones within the project allowing for conversation and the ability to negotiate work arounds during the time of events within the community. I provide upcoming dates where information could be provided:
  - August Community Board meeting – August 28<sup>th</sup> 3.30pm West Melton Community & Recreation Centre,
  - August Kirwee Residents Association meeting - August 18<sup>th</sup> 7.30 pm at the Kirwee Pavillion
  - August Combined Residents Association workshop – August 21<sup>st</sup> 7.30pm at the Darfield Library and Service Centre.

I appreciate your attention to this matter and I hope the turn around of response to the community's concerns are addressed with urgency.

Sharn Nu'u

## Appendix B



Chairman Bruce Russell  
Malvern Community Board  
Selwyn District Council

03 August 2025

NZ Transport Association  
Mr Ian Duncan  
Acting Director of Regional Relationships

### **Subject: Support for Speed Limit Review and Safety Upgrades – SH73**

Dear Mr Duncan,

On behalf of residents across Malvern, the Malvern Community Board would like to endorse Councillor Lydia Gliddons letter for change to speed limits on State Highway 73.

Below is a summary of the community driven request and local justifications for review -

#### ***Kirwee***

- Request: Reduce from 70km/h to 50km/h; Safety upgrades to Aylesbury Corner and Courtenay Road intersections.
- Reason: Rapid residential growth, a school and preschool nearby, and increased pedestrian activity. The Courtenay Road intersection is essential to support planned public toilet infrastructure and safe service access. The community association have surveyed the Courtenay Road intersection and have evidence of vehicles not stopping.

#### ***Darfield***

- Request: Install a pedestrian crossing at Ross Street and extend 50km/h zone west.
- Reason: Largest town in Malvern with multiple schools, shops, and seniors frequently crossing SH73. Ross Street is a key community connector. High-speed entries from both directions pose a daily risk. I personally have witnessed on several occasions vehicles driving around the school patrol crossing with the stop signs out.

#### ***Waddington***

- Request: Upgrade SH73/Inland Scenic Route 72 intersection; assess speed enforcement on Waimakariri Gorge Road.
- Reason: Central intersection used by locals, tourists, and agricultural machinery. Sharp visibility angles and high-speed through-traffic make it unsafe, especially during peak travel times.

#### ***Sheffield***

- Request: Reduce 70km/h to 50km/h; extend reduced zone on eastern side.
- Reason: Increased foot traffic and school bus usage. Local families and freight intersect with fast traffic at narrow road edges and community spaces. The recent death on the SH73 in Sheffield highlights the need for safety to be improved.

#### ***Springfield***

- Request: Extend 50km/h zone on eastern approach.
- Reason: Major visitor stop on the Great Alpine Highway with children, tourists, and cyclists crossing SH73 daily, with the most used public toilet infrastructure in the district located in the township. The current speed zone ends before the walking catchment for amenities and attractions.

#### ***Arthur's Pass***



- Request:
  - 50km/h from McGraths Creek to Punchbowl carpark
  - 30km/h from Punchbowl to School Terrace
  - Resume 50km/h from School Terrace to beyond Rough Creek Bridge
- Reason: This section includes the village core with heavy pedestrian movement to DOC, rail, cafe, and walking tracks. Current zoning does not reflect foot traffic patterns. A stepped speed approach provides safer navigation while supporting local tourism and amenity access. There is also evidence of bird strike to the Kea population that congregates in the villages and National Park.

#### **West Melton**

- Request: Reduce to 50km/h and upgrade Lawford/Halkett Road intersection.
- Reason: Major growth node near Christchurch. Intersection visibility is poor; traffic volumes are high. The current speed encourages unsafe merges and turning.

#### **Coalgate**

- Request: Lighting upgrade at Bridge Street/SH73 intersection.
- Reason: Visibility at night and during fog is poor. Local drivers report near-misses. Intersection lighting would provide an immediate safety uplift.

#### **SH77 & Leeches Road Intersection**

- Request: Install safety improvements.
- Reason: Limited sight lines, increased use by agricultural and tourism traffic. Community members have raised concerns about inconsistent speeds and unclear right-of-way behaviour. This is a high crash area with a death at the intersection last year.

Thank you for taking the time to read this letter, and the board appreciates your consideration of this matter.

Malvern Community Board Chairman  
Bruce Russell

## Appendix C

# MALVERN COMMUNITY ARTS COUNCIL

Minutes of the Executive Meeting  
held on Wednesday, 20 August, 2025  
in Te Huanui at 7:00 pm

1. WELCOME

**PRESENT:** Lauren Carmichael, Lana Coles, Rob Lawrence (Chair), Judith Pascoe  
(until 7:30 pm), Michelle Rhodes, Julie Shanks, Bob Vaile, David  
Waterman

**APOLOGIES:** Melissa Jebson, Sharn Nu'u

2. MINUTES

**Moved:** That the minutes of the meeting held on 18 June, 2025 be confirmed as  
a true and correct record.

Bob Vaile, Judith Pascoe  
Carried

3. MATTERS ARISING FROM THE MINUTES

None

4. CORRESPONDENCE

Inward: None

Outward: None

5. FINANCIAL REPORT

Report attached.

**Moved:** That the financial report is received and adopted.

Julie Shanks/Bob Vaile  
Carried

6. REPORTS

**Chair**

Update on building report attached. The idea of a sculpture garden beside the gallery  
mooted. Rob will check feasibility with Orion.

**Motion:** That David's concept for the exterior Art sign is accepted.

Rob Lawrence  
Carried

Excellent turnout for the Darfield HS exhibition with 60 + attending.

### **Gallery**

Report Attached.

Feedback for the Kirwee School exhibition was excellent. The committee is looking for more members due to some resignations.

There has been a good new intake of keen volunteers.

### **Artweek Committee**

\$2,500 in sponsorship has come in so far. Julie to follow up local businesses in person.

The largest size of artwork entry is reduced to 900 mm for ease of hanging on the screens.

Vicki is onto the roster.

Lana to submit Alcohol Special License application.

Lana and Julie are working on a panel of judges. David has put forward Debbie Templeton-Page from York Street Gallery in Timaru.

Julie is tweaking awards for different categories.

Rob will take photos at the opening.

### **Performing Arts Committee**

Nothing to report.

**Moved:** that all reports be accepted.

Lauren Carmichael/Bob Vaile  
Carried

### **GENERAL BUSINESS**

#### **Health and Safety**

No incidents to report.

The meeting concluded at 7:43 pm.

#### **NEXT MEETING: TBC**

Signed:

Date: