

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY & SERVICE CENTRE,  
1 SOUTH TERRACE, DARFIELD  
ON MONDAY 22 JULY 2019, COMMENCING AT 4.30PM**

**PRESENT**

Mrs J Gallagher (Chair), Mr K Pauling (Deputy Chair), Mesdames K Meares, and J Pascoe, Ms M Hands, Mayor S Broughton and Councillors R Mugford and J Morten.

**ATTENDEES**

Mrs D Kidd (Community Relations Manager), Mr B Rhodes (Team Leader Strategy and Policy) and Ms T Davel (Council Governance Coordinator)

Members of the public:

Dianne and Lindsay Westaway  
Ken May

**APOLOGIES**

None.

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

Councillor Morten noted he wants to talk about the Board's swearing in ceremony as well as a register of interests.

**CONFLICTS OF INTEREST**

None noted.

**PUBLIC FORUM**

None.

## DISTRICT PLAN REVIEW UPDATE

Mr Ben Rhodes, Team Leader Strategy and Policy, addressed the Board and provided an update on the District Plan Review. He said that the final draft is to be presented to Council on Wednesday. Ben added there was still a lot of work to be done to get it ready for public notification in 2020. During the discussion Ben said there will be no new zoning in the proposed District Plan (other than for an industrial zone in Leeston) but there are slight changes to existing living zoning. He added that public presentations as part of the public notification will occur through the public consultation process which is likely to be after April 2020. Public events in Malvern could focus on Malvern issues for Board members to have the information to take to their communities. Ben commented on the heritage status of the Hororata Hall and added that the telecommunication towers mentioned in recent Arthur's Pass Association minutes would have to either comply with the District Plan and the National Environmental Standard for Telecommunication Facilities (NPSTF) or be approved through a resource consent. Ben advised that he could only find the location of the Cass tower and advised that this was a permitted activity under the District Plan and NPSTF. More information on the location of the Bealey Spur tower would be required to provide more detail.

## CONFIRMATION OF MINUTES

### **Minutes of the Ordinary Meeting of the Malvern Community Board held in the Glentunnel Community Hall on Monday 27 May 2019.**

Taken as read with no amendments.

**Moved** – Councillor Morten / **Seconded** – Mrs Meares

*'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 27 May 2019, as circulated.'*

**CARRIED**

## MATTERS ARISING FROM MINUTES

In relation to a site visit where the Japanese Garden is to be developed, the Board agreed to leave this for the new Board to arrange in the new triennium.

## REPORT FROM CHAIRPERSON

### **1. Monthly Report from the Chairperson**

The Chair's report was taken as read. Mrs Gallagher said the Board would discuss its community services nominations after the Board meeting.

**Moved** – Mrs Gallagher / **Seconded** – Councillor Morten

*'That the report from the Chairperson be received, for information.'*

## **REPORTS FROM BOARD MEMBERS**

### **Board Member Mr Kerry Pauling**

Mr Pauling said he attended a meeting in Springfield, a meeting related to Kowai Pass Domain and added that the Sheffield Hall was coming along pretty well. The Board asked staff to provide a briefing on Springfield in relation to the area behind the fire brigade. Information relating to the timeframe and progress of the Sheffield Hall was also requested.

### **Board Member Mrs Karen Meares**

Mrs Meares said that Lake Coleridge had ideas about how car parking could occur and asked that staff talk to the Committee about how it could access tourism funding. The Board requested that staff be made aware that when it plans the toilet upgrade it should consider the parking around the toilets as well, so that it is dealt with as one project.

### **Board Members Mrs Judith Pascoe**

Mrs Pascoe read her report and noted in particular her disappointment that Greendale Recreation Reserve's playground has not yet been reinstalled. She noted the Committee have not heard back from staff. The Mayor added that with Levi Park the playground was reinstated quite quickly and said he would ask for feedback from Council staff.

Mrs Pascoe also asked that Tawera Hall be informed when a seismic survey is to be undertaken there. She noted a new lock box was installed with no information to the Committee as to what it was for and who was to use it.

### **Board Member Ms Megan Hands**

Ms Hands informed the Board of a mudfish screen protection project recently finalised. She said it was a first in the area and referred members to the ECan website for a video. She added there will be many more opportunities for Malvern around biodiversity in months to come.

### **Councillor Bob Mugford**

Councillor Mugford spoke about flooding in Hororata and said he had several meetings with owners as well as with Environment Canterbury. He also told the Board about the Glentunnel Museum's historic boiler and the difficulties moving something if it's dated prior to 1900.

### **Councillor John Morten**

Councillor Morten referred to Westview and said the next Township Committee meeting will consider CPW design and funding. He added that the work will be paid for from the Westview Fund and CPW will pay for their own works.

## **Mayor Sam Broughton**

The Mayor told the Board about ECan's river rating review and said the feedback so far was that ratepayers would rather pay a rate and know there would be assistance, than not. Mayor Broughton added he attended an LGNZ conference in Wellington recently with a focus on localism. He said one of the ideas that came from the conference was participatory budgeting where committees / communities are allowed to engage about how money is spent in their community. He also gave an update on roll out of broadband fibre.

**Moved** – Ms Hands / **Seconded** – Mrs Meares

*'That the monthly reports from the Board Members be received, for information.'*

**CARRIED**

## **REPORTS FROM OFFICERS**

### **2. Chief Executive**

#### **Manager's Report – July 2019**

The report from the Chief Executive was taken as read. Mrs Kidd briefed the Board about some of the latest developments in her department. She referred to the end of year measures in facilities, saying that e.g. where a target of 300 000 was expected for the Aquatic Centre, in fact more than 385 000 people went through the doors. Likewise, the target for community centres was set at 150 000 but a total of 288 318 people went through the doors. Mrs Kidd also referred to the Meet the Street initiative. She showed the Board the draft revised business directory noting that 1300 businesses are now listed. Mrs Kidd also touched on service level agreements and said that a number of committees have signed up. Lastly, Mrs Kidd referred to the next Committee Call expected to be published in August.

There was a discussion about the matter and in particular issues raised were of bookings not being instant; funerals could be difficult to deal with; and staff not getting back to people when they want to book a room or have queries.

**Moved** – Councillor Morten / **Seconded** – Mrs Meares

*'That the Malvern Community Board receives the Manager's Report – July 2019, for information.'*

**CARRIED**

## **REPORTS FOR INFORMATION**

### **3. Accounting Officer**

### 3.1 Request for a Grant – Darfield High School

**Moved (as amended) – Mr Pauling / Seconded – Mrs Pascoe**

*‘That the Malvern Community Board grant \$1,500.00 from the Malvern Ward Discretionary Fund to Darfield High School to assist eight students resident in the Malvern Ward with the costs of undertaking a French exchange trip to New Caledonia from 10-20 November 2019’*

**CARRIED**

### 4. Correspondence

Correspondence received from Hororata Community Trust and Darfield Fundraising. Mrs Gallagher also referred to a request for representatives from Frews quarries Ltd to speak at the next Board meeting and members agreed that the presenters may attend and speak.

**Moved– Ms Hands / Seconded – Mr Pauling**

*‘That the Malvern Community Board receives the correspondence, for information.’*

**CARRIED**

### 5. Discretionary Fund Report

**Moved– Councillor Morten / Seconded – Mrs Pascoe**

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

## COMMUNITY COMMITTEE INFORMATION

### 6. Community Committee Minutes

#### a) Matters Arising from Community Committee meetings

The Matters Arising were taken as read with the following additional comments made:

#### b) Community Minutes Received

##### *Township Committees*

- Arthur’s Pass Association – 25 May 2019
- Castle Hill Citizens Association – 29 April 2019
- Castle Hill Citizens Association – 3 June 2019
- Coalgate Township – 28 May 2019

- Darfield Township - February, March and April
- Glentunnel Township – 27 May 2019
- Hororata citizens – 28 May 2019
- Lake Coleridge Citizens – 24 May 2019
- Springfield Township – 4 June 2019
- Whitecliffs Township – 10 June 2019

#### *Hall and Community Centres*

- Glenroy Community Hall – 19 March 2019 and 21 May 2019
- Glentunnel Community Centre – 21 May 2019
- Glentunnel Museum AGM – 23 May 2019
- Kirwee Community Committee – 20 May 2019 and 17 June 2019

#### *Reserves & Recreation Areas*

- Coalgate Glentunnel Reserve – 4 June 2019
- Kimberley Reserve – 13 May 2019 and 10 June 2019

**Moved** – Mrs Meares / **Seconded** – Mrs Pascoe

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

### **GENERAL DISCUSSION**

Councillor Morten asked the Board to consider why the inaugural meeting is scheduled for the same day as the Council's. He said he would be challenging the decision. The Mayor said the dates are not set in stone and the Board could do it another way. Councillor Morten noted he wanted the Board to be part of the conversation. There was agreement that the Chief Executive will be asked about what the reason behind it was.

The meeting ended at 6.37pm.

DATED this 26 day of August 2019

  
CHAIRPERSON