

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE TAWERA MEMORIAL HALL, SPRINGFIELD
ON MONDAY 23 SEPTEMBER 2024 AT 4PM**

PRESENT

Messrs. B Russell (Chairperson), J Verry (Deputy Chairperson), C Payne, and P Freeman; and Councillor R Mugford

ATTENDEES

Mrs S Mason (Chief Executive) and C Bennet (Governance Coordinator)

WELCOME

The Chair welcomed everyone to the meeting.

The meeting was livestreamed.

APOLOGIES

Apologies were received in respect of Ms Nu'u.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the Malvern Community Board receives the apology of Ms Nu'u, as notified.'

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

- Community funding
- Malvern Community Board Community Service Awards
- Meeting length and locations

CONFLICTS OF INTEREST

None.

PRESENTATIONS FROM SELWYN DISTRICT COUNCIL STAFF

Budget and Financial Statements

Finance Team

Staff from the Finance Team were in attendance to answer Board members questions regarding the budget and financial statement. Staff clarified Board queries regarding year to date and end of month figures. The ACC levy figure was questioned by the Board. Staff advised this is a portion of the total amount paid by Council.

Support charges were discussed, and staff were asked if it was possible to break down further the amount paid by the Board. This charge is an apportionment of the total amount it costs for Council to operate. Board members expressed their concern that the community may feel

that they are not getting value for money. The Board reiterated their commitment to find ways to minimise their costs and maximise their effectiveness within the community.

The Board discussed the targeted rate for the Malvern Ward. Boundary changes and an increase in ratepayer growth has required financial adjustments to be made. The Finance Team will investigate this further and provide the Board with an update.

Moved – Mr Verry / **Seconded** – Mr Freeman

‘That the Malvern Community Board receive the Financial Statements, for information.’

CARRIED

PRESENTATIONS FROM SELWYN DISTRICT COUNCIL STAFF

Community Services and Facilities

Community Insights and Policy Team

Mrs Denise Kidd, Executive Director Community Services and Facilities, joined the meeting with two of the Community Insights and Policy Team.

Mrs Kidd said she was delighted at the level of interest shown by the Malvern Community Board in the Community Facilities Network Review. She was pleased to be able to share an update on the draft project scope and the timeline.

The presentation began with an overview of the Community Facilities Network Review. The review aims to ensure Council's facilities meet the changing needs and aspirations of the community. There are three parts to the review;

- Part One - *Planning and research*
- Part Two - *Community engagement*
- Part Three - *Final consultation via the next Long-Term Plan*

Planning and research includes the development of a decision-making tool to assist Council in determining what the future arrangement of community facilities looks like. In 2021 Council approved the Network Plan which proposed to have a cluster of facilities around each Ward and the high-country area. It is designed around a hub and spoke model where one staffed hub looks after other facilities in the area. Part two will focus on community engagement. Final consultation will take place during the next Long Term Plan consultation.

The Board were encouraged to learn Council will be engaging with the community. Staff were very keen to partner with the Board, so Council get a clear picture on what their community want. Board members reminded staff to keep a focus on local facilities particularly around travel time and travel costs. It was noted there was a lack of public transport available in the Malvern Ward. The team acknowledged the importance of community input and engagement. The complex nature of the project was recognised. Both Council and the community hold important information relevant to local facilities. The Chief Executive replied that work is being undertaken by Council's Information Management team to curate the records currently held.

The Board thanked staff for their attendance and agreed it was most informative.

PUBLIC FORUM

Mr Graeme Dawson

Flooding in Springfield

Mr Dawson expressed his disappointment that staff from the Infrastructure Team were not in attendance. The Chief Executive confirmed that they will be present at the October meeting. Two community members will be asked to join a working party to assist in providing project governance to plan for a long-term solution to reducing the flooding risk in Springfield. It was noted that ECan and local water way catchment groups should also be included in any discussions.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, on Monday 26 August 2024.

Moved – Mr Freeman / **Seconded** – Mr Payne

'That the Malvern Community Board confirms the minutes of the Ordinary Meeting of the Malvern Community Board held on Monday 26 August 2024.'

CARRIED

ACTIONS FROM LAST MEETING

Actions updated.

CORRESPONDENCE

None.

REPORTS

1. Monthly Report from the Chairperson

Chair - Mr Bruce Russell

Mr Russell noted the Representation Review Hearings begin this week.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the report from Mr Russell be received for information'.

CARRIED

2. Board Member Ms Sharn Nu'u

Ms Nu'u was absent, and no report was provided.

3. Board Member Mr Calvin Payne

Mr Payne advised he will be attending the next meeting of the Kirwee Community Committee. Council staff have provided responses to the questions raised by the Committee, and these will be discussed at the meeting.

Moved – Mr Payne / **Seconded** – Mr Freeman

'That the report from Mr Payne be received for information.'

CARRIED

4. Board Member Mr Phil Freeman

Mr Freeman did not provide a report this month.

5. Board Member Mr John Verry

Mr Verry began by noting that over 600 Representation Review submissions had been received and he thanked those who had assisted him in analysing the responses. He congratulated Council on a successful community engagement strategy. Mr Verry extended his thanks to the Roding Team who are assisting him with a community query. He was very impressed that the staff member involved not only rang him but offered to meet him on site to discuss the issue. The Chief Executive will investigate the water foundation identified in his report that has signage on it indicating it is chlorine free.

Correction to Mr Verry's report (page 15 of the agenda) final sentence of the third paragraph should read 'what she is required to do' not 'what she is paid to do'.

Moved – Mr Verry / **Seconded** – Mr Freeman

'That the report from Mr Verry be received for information.'

CARRIED

6. Councillor Mugford

Councillor Mugford provided a verbal report. He said he had recently participated in the Waikiriri Ki Tua Future Selwyn Hearing and Deliberations at Council. The Community Funding Assessment Panel, which he has been selected as a member, have their inaugural meeting on 23 October.

Moved – Councillor Mugford / **Seconded** – Mr Freeman

'That the verbal report from Councillor Mugford be received for information.'

CARRIED

7. Chief Executives Report

The Chief Executive noted the Selwyn Youth Council were showcased at the recent SuperLocal Conference. Their Super Mayor game was championed as a way to educate young people on civic matters. The Board asked about the disclosures identified by Audit NZ in the recent Long-Term Plan. The Chief Executive advised that there were no qualifications but there were points of note and Council will continue to look at the capital programme.

Moved – Mr Russell / **Seconded** – Mr Verry

'That the report from the Chief Executive Officer be received, for information.'

CARRIED

8. Amendment to Standing Orders

The Board agreed that this is a forward step.

Moved – Mr Verry / **Seconded** – Mr Payne

'That the Malvern Community Board:

- a) Receives the report;*
- b) Adopts the amended Standing Orders as indicated in Appendix 1 of the report to allow remote participants to be counted as quorum;*
- c) Notes the updated Standing Orders for the Community Board will come into force on 24 September 2024.'*

CARRIED

DISCRETIONARY FUND APPLICATIONS

The Board unanimously agreed to approve in principle, both applications pending further information from staff.

On Tuesday 24 September 2024 the Board confirmed in writing that they have agreed to approve both applications.

Request for a Grant – Darfield Smallbore Rifle Club

'That the Malvern Community Board approve in principle that \$750 from the Malvern Community Board Discretionary Fund be granted to assist three students to compete in the National Secondary Schools Championships to be held in Blenheim.'

Request for a Grant – Rubie Leech

'That the Malvern Community Board approve in principle that \$500 from the Malvern Community Board Discretionary Fund be granted to assist Rubie Leech to participate in the Aerobics Nationals in Queenstown.'

DISCUSSION OF PUBLIC FORUM MATTERS

Infrastructure Team will be presenting at the October meeting.

GENERAL BUSINESS

Preparation for the Malvern Community Board Community Service Awards is well underway. Invitations have been sent to those people who have been selected to receive an award.

Staff will investigate other venues available for holding Board meetings.

The Board encouraged residents' groups to apply for funding through the Community Funding Assessment Panel.

Board members asked that their thanks be passed to Council staff who assisted in producing the new Malvern Community Board brochures.

With there being no further business, the meeting closed at 6.00pm.

DATED this 19 day of November 2024



CHAIRPERSON