

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY & SERVICE CENTRE
ON MONDAY 24 SEPTEMBER 2018, COMMENCING AT 4.30PM**

PRESENT

Mesdames, J Gallagher (Chair) and J Pascoe, Mr K Pauling (Deputy Chair), Ms M Hands and Councillor J Morten

ATTENDEES

Mr D Ward (Chief Executive) and Ms T Davel (Governance Coordinator)

APOLOGIES

Apologies were received from Mayor S Broughton, Mrs K Meares and Councillor R Mugford.

Moved – Ms Hands / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receive the apologies for absence from the Mayor, Mrs Meares and Councillor Mugford.’

CARRIED

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

None identified.

CONFLICTS OF INTEREST

Councillor Morten in relation to any SICON matters.

PUBLIC FORUM

None.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 27 August 2018.

Moved – Mr Pauling / **Seconded** – Ms Hands

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 27 August 2018, as circulated.’

CARRIED

MATTERS ARISING FROM MINUTES

Taken as read.

REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair noted that the Darfield Township committee had requested a meeting on trade waste in Darfield before the end of the year. During the discussion, Board members debated the best way forward. It was resolved that the Chief Executive and Council's Asset Manager would prepare a response to the group. The response would outline the status and ask the Committee for any specific concerns and new, additional information they might have in order for Council to respond. They will also be encouraged to invite Council's Asset Manager to their next meeting scheduled for November.

The Board also discussed the upcoming Armistice Day and having a stall on the day. It was agreed to have a roster for the day and members will further discuss the matter at its next meeting in October.

The Chair referred to the 2019 Board meeting dates and the Chief Executive noted that the Castle Hill meeting will be a combined meeting with Arthur's Pass.

Board members were requested to consider attending community board training and the 2019 Community Board Conference to be held in New Plymouth. Ms Hands noted she would like to attend the Young Elected Members Conference, scheduled for November 2018 and also held in New Plymouth.

The Board discussed the process for relaying information to and from committees. It was agreed that an official point of contact in every committee would be a good idea to make sure all information from the committee is passed to Council and back again via the same channel. This would make it easy to keep record of any requests.

Moved – Mrs Gallagher / **Seconded** – Mrs Pascoe

‘That the report from the Chairperson be received, for information.’

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member Mr Kerry Pauling

Further to his report, Mr Pauling noted he enjoyed the interview process with high school students.

Board Member Mrs Karen Meares

In her absence, Mrs Meares' report was taken as read.

Board Members Mrs Judith Pascoe

Mrs Pascoe read through her report and supplementary report, with the following additional comments:

Congratulations to those who took out the gum trees on Telegraph Road. She noted the gum trees around the gun club were also removed but did not know who did that.

Board Member Ms Megan Hands

Ms Hands' table her report and noted that the Glentunnel Community Centre requested clarification as to why there was a special fund to the amount of \$58,000 on their account. The Committee also queried what the Fire Fighting Pacific charge was for exactly.

Referring to Ms Hands' earlier request for attending the Young Elected Members' Conference, the Chief Executive noted there was a need for costing to be done and the Board to support the request. This will form part of his Manager's Report at the next Board meeting in October.

Councillor John Morten

Councillor Morten noted he had a discussion with Sue Wragg about hall hire to which Ms Hands noted there was talk that the hall hire will be reduced if being used for a community event.

Councillor Morten noted the next waste day in Darfield, scheduled for 27 October. He also informed the Board of a Darfield Fire Brigade Awards evening and said he would send an update of the Hartleys Road chlorination matter, through to Board members.

Moved – Mrs Gallagher / **Seconded** – Mr Pauling

'That the monthly reports from the Board Members be received, for information.'

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Manager's Report – September 2018

Taken as read for the most part with the Chief Executive noting that Council obtain legal advice in terms of volunteers at working bees. This will be circulated to all committees and the Board. The Chief Executive talked about the new Community Grants Committee which will be looking at pulling together all the various funds and streamline Council's funding applications process. The Board requested information on the role and responsibilities of the Community Grants bookings administrator, which the Chief Executive noted he would send through.

The Chief Executive informed the Board of an upcoming freedom camping bus tour on 30 October and invited them to attend. It is being held in conjunction with Department of Conservation.

During the discussion Board members considered that the relocation of the SICON building to IZone may be an opportune time to reconsider closing the road in front of the Darfield Library. It was noted that the library staff have an informal agreement with Frews for their drivers not to use the road outside the library. This was seen as a good initiative, which could continue with potential new tenants on that site.

Moved – Councillor Morten / **Seconded** – Mrs Pascoe

'That the Malvern Community Board receives the Manager's Report – September 2018, for information.'

CARRIED

3. Accounting Officer

3.1 Request for a Grant – Red & White Stripes U13 Futsal Team

Moved – Councillor Morten / **Seconded** – Mrs Pascoe

'That the Malvern Community Board grant \$250.00 from the Malvern Ward Discretionary Fund to the Red & White Stripes U13 Futsal Team to assist with the costs of one member resident in the Malvern Ward to attend the Craig Foster International Cup Futsal Tournament to be held on the Gold Coast, Australia from 16-21 January 2019'

CARRIED

CORRESPONDENCE

None received. There was a question from Mrs Pascoe as to whether the letter from the Malvern Community Patrol had been responded to, which was confirmed.

REPORTS FOR INFORMATION

No reports for information were received.

4. Discretionary Fund Report

Moved – Councillor Morten / **Seconded** – Mr Pauling

‘That the Malvern Community Board receives the Discretionary Fund Report, for information.

CARRIED

COMMUNITY COMMITTEE INFORMATION

5. Community Committee Minutes

a) Matters Arising from Community Committee meetings

Taken as read with the following additional comments made:

Kimberley Reserve and Hall wanted someone from Council to visit the Hall and point out any works that may be able to continue without a building consent. They were concerned that the proposed cladding would be too heavy for the structure and that there may be a need for strengthening.

Springfield Township raised issues with flooding and clearing out of culverts and water races. The Chief Executive noted he would ask the Asset Manager to prepare a response in this regard.

Whitecliffs Township raised concerns with ongoing noise issues from the mine. Mrs Pascoe requested Council to consider some noise contour work to determine whether the noise levels are within the parameters set by law.

b) Community Minutes Received

Township Committees

- Coalgate Township Committee – 28 August 2018
- Glentunnel Township – 27 August 2018
- Springfield Township – 4 September 2018
- Whitecliffs Township – 10 September 2018

- Glenroy Community Hall – 21 August 2018
- Glentunnel Museum Committee – 16 August 2018
- Tawera Memorial Hall – 5 September 2018

Reserves & Recreation Areas

- Kimberley Reserve and Hall – 23 August 2018
- Kirwee Recreation Reserve – 10 September 2018

Moved – Councillor Morten / **Seconded** – Ms Hands

'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'

CARRIED

GENERAL DISCUSSION

The Chairperson asked the Board whether they would be prepared to consider approving an amount of \$500 towards Darfield High School for their annual prize-giving event.

Moved – Mr Pauling / **Seconded** – Mrs Pascoe

'That the Malvern Community Board approves granting Darfield High School \$500 towards its 2018 prize-giving event.'

CARRIED

The Chairperson asked Board members to diarise Tuesday 11 December for the Board Christmas dinner.

The meeting closed at 5.50pm.

DATED this 23rd day of OCTOBER 2018


CHAIRPERSON

Action Points
Trade waste in Darfield – Council to respond.
Clarification around a special fund for Glentunnel Community Centre.
Glentunnel Community Centre brochure progress.
Legal advice in terms of volunteers at working bees to be circulated to Board members.
Consideration of closing the road in front of Darfield Library
Kimberley Reserve & Hall visit to determine works to be done without consents, e.g. examining the proposed cladding and whether the Hall requires strengthening
Whitecliffs Township – Council will be asked to consider whether noise from the mine is within legal parameters. The Board is of the opinion it might be reasonable to ask for noise contour work to be done.
Darfield High School prize-giving – the Board approved \$500 for the annual prize-giving event at Darfield High School
Springfield Culvert cleaning – the Board acknowledged concerns raised during the Springfield Township Committee meeting, relating to flooding and cleaning of culverts. Staff will consider these issues and prepare advice for the local Board member.