

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE
ON MONDAY 25 SEPTEMBER 2017, COMMENCING AT 5.00PM**

PRESENT

Mrs J Gallagher (Chair), Mr K Pauling (Deputy Chair), Mayor S Broughton, Mrs J Pascoe, Ms M Hands, Mrs K Meares and Councillor J Morten

ATTENDEES

Messrs. D Ward (Chief Executive), C Hewitt (People and Capability Manager) and M Walding (Desktop Support Engineer, Corporate), and Miss T Davel (Council Governance Coordinator)

APOLOGIES

Apologies were received from Cr B Mugford and from Mayor S Broughton (for lateness).

Moved – Mrs Gallagher / **Seconded** – Mrs Pascoe

‘That the Board receives the apologies as noted.

CARRIED

IDENTIFICATION OF ANY URGENT GENERAL BUSINESS

CONFLICTS OF INTEREST

No conflict of interest were declared.

HEALTH AND SAFETY PRESENTATION

The People and Capability Manager presented the Board with information related to the use of an Automated External Defibrillator (AED). He noted that five people a day suffer from sudden cardiac arrest and of those only 6% had access to an AED. He advised Board Members to load an app on their phones which showed where there were AEDs in relation to your proximity. He also told the Board that the number of New Zealanders dying of cardiac arrest was 5 times the road toll and with an AED, up to 90% could have a chance of survival if it was applied within 10 minutes. Longer than 10 minutes and that chance dropped to between 7 – 10%.

A brief demonstration of how the AED works, as well as a short video concluded his presentation.

The Chair thanked the People and Capability Manager for the presentation on the use of a defibrillator.

CONFIRMATION OF MINUTES

- 1. Minutes of the Ordinary Meeting of the Malvern Community Board held at the Darfield Service Centre on Monday 28 August 2017**

Taken as read and accepted, with the amendment that under Public Forum / Community Committee presentations, Mr Potts was not present at the meeting.

Moved – Ms Hands / **Seconded** – Mr Pauling

'That the Board confirms, as amended, the minutes of the Meeting of the Malvern Community Board held on Monday 28 August 2017, as circulated.

CARRIED

REPORT FROM CHAIRPERSON

2. Monthly Report from the Chairperson

Referring to a supplementary report the Chairperson noted that she had a meeting about the Sister Cities Relationship and the benefits they bring. The Chairperson referred to the Glentunnel Camping Ground and maintenance issues raised about it. It was also noted that the guard railing for Rakaia Gorge was in the programme of works to be done.

Moved – Mrs Gallagher / **Seconded** – Cr Morten

'That the monthly report from the Chairperson be received, for information.'

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member reports were taken as read with the following brief discussion, as indicated:

Mrs K Meares:

Nothing further to add.

Mrs J Pascoe:

Mrs Pascoe noted she objected to having reports merely accepted as read because there were often important ideas she wanted to get across and answers to some of the issues raised.

Referring to her supplementary report Mrs Pascoe raised the issue of Kirwee locals driving through the stop sign, to which Cr Morten noted she could contact the Road Safety Committee. Similarly the request to have an electronic speed sign moved into Kirwee, could be referred to the Road Safety Committee. There was also a concern from the Kirwee Township and Kirwee Reserve Management Committees relating to non-payment of the secretary. The Chairperson noted she had been in discussions with the Chief Executive and staff about this.

Mr K Pauling:

Mr Pauling submitted a late report and referred to a site meeting with Council staff relating to Rewi Alley Celebrations. There was around \$8ka available for the clean-up of the site. Mr Pauling further referred to the Sheffield Hall strengthening and issues around the Hall's ownership. The Incorporated Society looking after the Hall had lapsed and it may be that ownership is transferred back to Council in due course.

Ms M Hands:

Ms Hands noted she had been experiencing computer problems which have now been sorted out. To that end, her previous reports appeared not to have been sent out from her device.

ACTION / OUTCOME:

(a)	<i>Non-payment of secretary of Kirwee Township and Kirwee Reserve Management Committees.</i>
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Moved – Mr Pauling / **Seconded** – Mrs Meares

‘That the monthly reports from the Board Members be received, for information.’

CARRIED

REPORTS FROM OFFICERS

3. Chief Executive

Chief Executive’s Report – September 2017

Taken as read for information, with the following items and additional comments:

1. Follow up items from the August 2017 Board meeting

The Chief Executive noted that all the Arthur’s Pass issues should have been finalised and requested Mr Pauling to double check with Mr Holyoake that he was satisfied.

2. Health and Safety

a. Defibrillator Training

At today’s meeting, the People and Capability Manager provided a presentation on the use of an Automated External Defibrillator (AED).

b. Health and Safety in the Community

Mrs Pascoe asked the Chief Executive to thank Mr Stack for the way he had been working alongside community committees. They found him approachable and he was getting things done. To this, the People and Capability Manager noted it was good to hear positive feedback and that it was Mr Stack’s role to ensure Council is compliant under the law.

c. First sentencing under the new Legislation

For information.

3. Rally Road Closures – pre and post inspection

Mrs Meares asked the Chief Executive to ensure that Snowden Road is reinstated as soon as possible after the closure.

4. Doing Business in Selwyn – Business meeting in Darfield

The Board agreed that the meeting was successful with an interesting speaker. The Chief Executive noted that, as follow up, Council will continue the meetings in conjunction with the business association.

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Malvern Community Board receives the Chief Executive’s Report – September 2017, for information.’

CARRIED

4. Accounting Officer

4.1 Request for a Grant – Darfield / Malvern District Menz Shed

Moved – Mrs Meares / **Seconded** – Mr Pauling

‘That the Malvern Community Board grant \$1,500.00 from the Malvern Ward Discretionary Fund to Darfield/Malvern District Menz Shed towards provision of toilet facilities’

CARRIED

4.2 Request for a Grant – Darfield Smallbore Rifle Club

Moved – Mr Pauling / **Seconded** – Ms Hands

‘That the Malvern Community Board grant \$323.00 from the Malvern Ward Discretionary Fund to the Darfield Smallbore Rifle Club to assist with the costs of two members of the Darfield High School Smallbore Shooting Team resident in the Malvern Ward to attend the NZ Secondary Schools Shooting Championships to be held in Palmerston North from 28 September to 2 October 2017.’

CARRIED

REPORTS FOR INFORMATION

5. Correspondence In

The Chairperson tabled a piece of late correspondence from the Friends of Darfield Hospital in which they invited Board Members to an Open Afternoon on 29th October. Regarding the second piece of correspondence from the Taeges, the Chairperson would acknowledge the letter and note the progress made on the Darfield blocked storm water drain issues.

Moved – Mrs Pascoe / **Seconded** – Mr Pauling

‘That the Malvern Community Board receives the correspondence from Kelvin and Delwyn Taege, as well as the letter from the Friends of the Darfield Hospital for information.’

CARRIED

6. Discretionary Fund Report

Moved – Mr Pauling / **Seconded** – Mrs Meares

That the Malvern Community Board receives the Discretionary Fund Report, for information.

CARRIED

COMMUNITY COMMITTEE INFORMATION

7. Community Committee Minutes

a) Matters Arising from Community Committee meetings

Taken as read with no additional comments, except to reiterate that staff should acknowledge any contact from Community Committees.

b) Community Minutes Received

Township Committees

- Springfield Township Committee – 5 September 2017

Hall and Community Centres

- Glenroy Hall Community Committee – 15 August 2017

Reserves & Recreation Areas

- Kirwee Recreation Reserve – 14 August 2017
- Kirwee Recreation Reserve – 11 September 2017

Moved – Mrs Pascoe / **Seconded** – Ms Hands

'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'

CARRIED

The meeting closed at 5.58pm.

DATED this 24th day of October, 2017



CHAIRPERSON