

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE GLENROY HALL ON MONDAY 28 AUGUST 2017  
COMMENCING AT 5.00PM**

**ATTENDEES**

Mrs J Gallagher (Chair), Mr K Pauling, Mrs J Pascoe, Ms M Hands, Mrs K Meares, Councillor R Mugford, and Mayor Sam Broughton

**ATTENDEES**

Mr D Ward (Chief Executive), Ms J Steel (Personal Assistant), Mrs P Stephens, (Accountant), Mrs D Kidd (Community Relations Manager) and Mrs N Smith (Executive Assistant to the Chief Executive)

The meeting commenced with Board Member and staff introductions.

**APOLOGIES**

Apologies were received from Councillor J Morten.

*“That apologies from Councillor John Morten be received.”*

**CARRIED**

**IDENTIFICATION OF ANY URGENT GENERAL BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

None noted

## **PUBLIC FORUM**

### **Reg Pennells and Richard Hallows Darfield Tennis Club**

The letter and accompanying report forwarded to the Board by the Darfield Tennis Club prior to the meeting was taken as read. Mr Hallows stated that their concerns regarding the significant increase in costs associated with the running of the tennis club from what was originally agreed were all accounted for in the report.

Mr Hallows noted that the Council had no cognisance of any original discussions and they felt they were being unfairly treated. He referred to the new regime in place which is affecting many clubs. The Chair questioned what Mr Hallows meant by the new regime. To this Mr Hallows noted that things have moved on from ten years ago when they had their original discussions.

The Chair referred to the lease being set by the Reserve Board. She stated that the Reserve Board will review the leases for all of the clubs to ensure equity across the board. The Chair noted that water charges are set by the Council and that if any facility or building is on a reserve, they are required to pay water rates.

**ACTION:** the Board is to pass this information to the Reserve Board and ask them to forward the valuation.

Mrs Pascoe asked what the impact would be on the Club's subscription rates if they asked members to pay for the full costs. Mr Hallows noted that the subscriptions would have to go up. He stated that this would be hard to do as people wouldn't pay more, but simply move to another club.

It was noted by the Darfield Tennis Club representatives that membership has decreased by half in the last five years and they believe this is due to demographics and people not wanting to devote one whole day in the weekend to tennis.

Ms Hands asked if other communities were in the same position as the Tennis Club, and if wider conversations need to be held. The Chair noted that clubs such as Darfield Tennis Club receive a 50% reduction on their rates. The Chief Executive noted that Council and the Board need to be mindful of those outside of sports clubs and the need to ensure equity.

### **Mr Reg Anderson (Chair), Mr Paul McOscar and Jules Snoyink Glentunnel Township Committee – drainage and flooding**

Mr McOscar gave some background information relating to the drainage and flooding issues. He referred to the Homebush Road frontage down to the Glentunnel culvert. He noted that over the last week, the flooding and drainage issues had become more apparent at the western end of the village. He referred to the Glentunnel Culvert Drain being an important link.

Mr McOscar referred to the far end of Railway Terrace – near the Millennium walkway. He spoke about a spring which juts out being sited near to a flowing aquifer which releases 30-40 litres per minute. He further stated that from that point onwards towards the old stockyards, there is no discernible drainage channel. Mr McOscar referred to the watercourse channel which supplied potable water in the 1960's, stating that since then, the Council has allowed several buildings to be built over the swale.

Mr McOscar then referred to the house up on the hill, stating that Council had instructed the owners of the house to put a drain in before consent was issued. He referred to drainage being non-existent in several places – except near the stockyards. He noted that there is a large Willow tree which blocks the outlet.

Mr McOscar noted that at the eastern end of Homebush Road there is a problem with kerb and channel. He stated that the soak pit there doesn't cope with heavy rains or snow melt. He spoke of this causing an issue on the Adams Property.

Mr McOscar noted this is not a one-in-50-year event, stating that this has happened four times since 2006. He stated that the quick short-term fix is to get a digger in to dig out some of the drains. Long-term an engineering solution is required to resolve the issues. Committee members stressed that this is becoming a worrying issue.

It was stated by staff that any engineering report would look at the levels, and the impacts on the eastern end of the Township.

The Chief Executive thanked the Committee members for their summary of the issues. He confirmed that Mr McOscar has come to Council regarding his concerns and is currently dealing with a Council Engineer (Daniel Meaghan). The Chief Executive then noted that a district-wide stormwater rate was adopted as part of Council's Annual Plan. He stated it would have been difficult to fund resolutions of these issues previously. The Chief Executive confirmed that rapid flood assessments have commenced. Staff have listened and taken on board the issues brought forward and these concerns are being reflected in the modelling.

Mayor Broughton referred to the Adams Property and queried whether conversations have been held with them. Committee members noted that the property owners are prepared to spend some money to clear drains as a quick fix. However a lot of the issue is the water running off Railway Terrace, and it would not be fair to have them spend their own money on resolving wider issues that require a long-term fix.

The Chair thanked the Committee for attending and noted that Council staff will follow up on the issues and keep the Committee in the loop.

## CONFIRMATION OF MINUTES

### 1. Minutes of the Ordinary Meeting of the Malvern Community Board held at the Darfield Service Centre, Darfield on Monday 24 July 2017

Taken as read and accepted.

**Moved** Mr Pauling / **Seconded** Ms Hands

*'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 24 July 2017, as circulated.'*

**CARRIED**

## MATTERS ARISING FROM MINUTES

It was noted that works in progress are being followed through. A correction to the Matters Arising was noted with regards to the Kirwee Township Committee, where the follow-up should sit with Mrs Pascoe, rather than Mrs Gallagher. Mrs Pascoe noted that the Township Committee has now received a response to their query.

## REPORT FROM CHAIRPERSON

### 2. Monthly Report from the Chairperson

The Chair referred to the supplementary report she had issued earlier in the day.

In relation to the Christmas in the Park comments contained within her report, the Chair asked the Board if they would like to proceed with the big Christmas in the Park as previously held, or is it better to stick with a picnic on a smaller scale.

Mrs Pascoe suggested that it is a lot of work to put on a full event and suggested that it may be too late to start and perhaps it is better to start small and build it from there.

Mayor Broughton noted that Rebecca Gallagher is keen to run the event. He noted that perhaps it should be referred to as 'Darfield in the Park'. He stated that pooling together schools groups is relatively easy, and that the Board should encourage Rebecca to get on with the show noting it will be what it will be with three months preparation time. It was noted that there is about \$7-8k funds available at this stage for the event.

The Board agreed that a meeting would be organised with Rebecca with further people prepared to help. Mrs Pascoe noted that Kirwee Committee does not want to assist. The Chair asked for volunteers from the Board, with Mr Pauling putting his name forward. Mrs Meares noted she would be happy to help if

someone wants to get her to do something. It was agreed that the Chair would follow up with the committee, and report back at the next Board meeting.

Councillor Mugford stated that he would like to see this event tied in with Santa's visit to the Darfield Jail.

**Moved** Councillor Mugford / **Seconded** Mr Pauling

*'That the monthly report from the Chairperson be received, for information.'*

**CARRIED**

## **REPORTS FROM BOARD MEMBERS**

### **3. Board Member - Mrs Judith Pascoe**

Mrs Pascoe referred to her supplementary report. She noted Kirwee's problems with stormwater, and that they are also looking to relocate a bus shelter.

The Mayor referred to the stormwater rate, and that not all people were paying it.

### **4. Board Member – Mr Kerry Pauling**

Mr Pauling noted that he has been contacted by the Springfield Committee regarding delays in communication during the flood event in Springfield. Mr Pauling noted that he has asked for a report from Springfield Civil Defence to bring to the Board meeting, but it has not been received at this point. Upon receipt of the report, this would be forwarded to Council staff.

### **5. Other Reports**

Ms Hands noted she had forwarded her report one week prior to the meeting but that it had not been included in the Agenda. Ms Hands said she would forward her report to the Chair.

**Moved** Mr Pauling / **Seconded** Mrs Meares

*'That the monthly reports from the Board Members be received, for information.'*

**CARRIED**

## REPORTS FROM OFFICERS

### 6. Chief Executive

#### **Chief Executive's Report – August 2017**

The Chief Executive noted that most of the information contained within his report was for the information of the Board members. The Chief Executive reminded members that defibrillator training would take place at the next meeting at the request of the Board.

The Chief Executive referred to the Speed Limit Review being undertaken at present and referred to the attached report. The Mayor asked Board members to note the Castle Hill review and that the Malvern Hills Road communities are asking the speed limit to be reduced in that area given the activity taking place on the roads (coal and logging).

The Chief Executive thanked Board Members for their attendance at the recent LTP workshop. The notes from this workshop will be taken into account at the next Council LTP workshop at the end of September.

The Chief Executive spoke of the Darfield Business meeting being held on Tuesday night and explained the format of the meetings. It was stated that follow up meetings will be arranged prior to Christmas.

With regards to the Remuneration Authority information in his report, the Chief Executive stated that these changes came into effect on 1 July 2017. He referred to the second part of consultation the Councillor working party is considering on behalf of elected members. The recommendations developed would be sent to all elected members for their approval prior to sending back to the Remuneration Authority by their 21 October 2017 deadline. The Mayor gave a brief overview of what the Council's comments back to the Remuneration Authority may look like.

**Moved** Mr Pauling / **Seconded** Mrs Pascoe

*'That the Malvern Community Board receives the Chief Executive's Report – August 2017, for information.'*

**CARRIED**

## **7. Accounting Officer**

### **7.1 Request for a Grant – Red & White Stripes U12 Futsal Team**

The Chair referred to the number of team members resident in the Malvern Ward. She also noted that other Wards were assisting through their Discretionary Funds.

**Moved** Councillor Mugford / **Seconded** Ms Hands

*‘That the Malvern Community Board grant \$250.00 from the Malvern Ward Discretionary Fund to the Red & White Stripes U12 Futsal Team to assist with the costs of two members resident in the Malvern Ward to attend the Craig Foster International Cup Futsal Tournament to be held on the Gold Coast, Australia from 17 – 23 January 2018.’*

**CARRIED**

### **7.2 Request for a Grant – Lincoln High School 1st XI Boys Football Team**

The Chair noted that the team had one member from the Malvern Ward, and that other Wards were assisting through their own Discretionary Funds.

**Moved** Mr Pauling / **Seconded** Mrs Meares

*‘That the Malvern Community Board grant \$107.00 from the Malvern Ward Discretionary Fund to Lincoln High School 1<sup>st</sup> XI Boys Football Team to assist one student resident in the Malvern Ward with the costs of attending the NZ Secondary Schools Premier Football Tournament to be held in Napier from 3 – 8 September 2017.’*

**CARRIED**

### **7.3 Request for a Grant – Plunket Kirwee**

The Chair noted that this application is to assist with start-up for equipment for the fortnightly play sessions.

**Moved** Councillor Mugford / **Seconded** Mr Pauling

*‘That the Malvern Community Board grant \$450.00 from the Malvern Ward Discretionary Fund to Plunket Kirwee towards set up costs for Kirwee Kids fortnightly play sessions.’*

**CARRIED**

#### **7.4 Request for a Grant – Homebush Stables Historical Society**

Mrs Meares asked if the Board had received applications from this Society previously. Both the Chair and Councillor Mugford did not believe they had. The Chief Executive also noted that nothing had been received from them in the four years he has been with Council.

Mrs Meares asked a further question in relation to the open day. Councillor Mugford noted that the proposed grant would go towards helping keep the historical section of the Open Day for the Society running. He felt the grant is appropriate. Ms Hands asked about comparability with other applicants in the past with Councillor Mugford stating that the grant application sits within the criteria.

Mrs Pascoe noted the Society have done a significant amount of work preserving the past for our District, and she was happy to support the application.

**Moved** Councillor Mugford / **Seconded** Mrs Pascoe

*‘That the Malvern Community Board grant \$1,000.00 from the Malvern Ward Discretionary Fund to The Homebush Stables Historical Society to assist with advertising costs for an open day to be held on 19 November 2017.’*

**CARRIED**

#### **7.5 Request for a Grant – Darfield High School U15 Rugby Team**

The Chair referred to the 20 Malvern residents holding a position in the team, with the proposed grant being allocated according to resident status.

**Moved** Mr Pauling / **Seconded** Mrs Meares

*‘That the Malvern Community Board grant \$1,305.00 from the Malvern Ward Discretionary Fund to the Darfield High School U15 Rugby Team to assist twenty students resident in the Malvern Ward with the costs of*



*attending the South Island Secondary Schools Rugby Tournament to be held in Greymouth from 2-5 September 2017.'*

**CARRIED**

**7.6 Request for a Grant – Darfield High School Senior A Girls Basketball Team**

The Chair referred to the five Malvern residents holding a position in the team, with the proposed grant been allocated according to resident status.

**Moved** Ms Hands / **Seconded** Mr Pauling

*'That the Malvern Community Board grant \$832.00 from the Malvern Ward Discretionary Fund to the Darfield High School Senior A Girls Basketball Team to assist five students resident in the Malvern Ward with the costs of attending the South Island Secondary Schools Basketball Tournament to be held in Westport from 6-9 September 2017.'*

**CARRIED**

**7.7 Discretionary Fund Report**

Ms Hands asked if - going forward - the Discretionary Fund report could reflect if funding had been given previously to any parties seeking funding. The Chief Executive noted he would talk to staff, but confirmed that previous funding was part of the funding criteria.

The recommendation was updated to reflect the correct report reference, with the change being moved and seconded.

**Moved** Mr Pauling / **Seconded** Ms Hands

*'That the Malvern Community Board receives the ~~Financial Report~~ Discretionary Fund Report, for information.'*

**CARRIED**

**8. CORRESPONDENCE IN**

**ACTION:** The Chair tabled correspondence which had been emailed to her before the meeting. The correspondence was from Kelvin and Delwyn Taege in relation to blocked stormwater drains in Darfield. The Chair asked for staff to include this correspondence on the next Board agenda.

## **9. COMMUNITY COMMITTEE INFORMATION**

### **a) Matters Arising from Community Committee meetings**

Taken as read, with no new issues being discussed.

It was noted that it was pleasing to see that Greendale Reserve will have its own ANZAC service next year.

### **b) Community Minutes Received**

Ms Hands noted that this is the first time the Board has received all (but one) set of minutes from the Ward Committees. The good work from the communities was acknowledged.

**Moved** Ms Hands / **Seconded** Mrs Meares

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

## **10. GENERAL BUSINESS**

Mayor Broughton spoke briefly about a recent Canterbury Mayoral forum presentation on the preparation work being undertaken on the AF8 (Alpine Fault) project. The Mayor noted that the rupturing of the Alpine Fault could lead to an 8.0 earthquake. He briefly touched on the sobering information related to the possible destruction associated with the fault rupturing. The Mayor confirmed that Council is taking part in the Operation Pandora simulation taking place at Rolleston on Thursday 31 August, and invited the Board to attend.

The Chair drew the formal part of meeting to a close, and asked the members of the Committees present to introduce themselves and speak to any issues or challenges they were facing as part of their Committees.

*Mr John Oakley, Chair of Glenroy Community Hall Committee* – Mr Oakley commented that it is a very lively committee. He noted that it is a privilege to work with the Board and they provide a vital link between committee and the Council. He wished all a warm welcome to the Hall for this meeting.

*Mr Gordon Dennis* – Mr Dennis noted that he was grateful that the Board has come to the Glenroy hall for their meeting. He wanted the Board to know that he feels the

integrity of the Glenroy has been eroded. He spoke of the signage referencing Hororata at the Sleemans Road and Leeches Road corner, and would like to see this removed as it takes away from Glenroy. Mr Dennis stated that he is grateful to Council for being Trustees of the Hall. He referred to a map at Darfield mentioning every place apart from Glenroy. He asked the Board and Council to please ensure they maintain the integrity of Glenroy, requesting that Council puts Glenroy on the next map produced. Mr Dennis referred to the Soldiers monument and that Council wants to remove the Glenroy sign. This sign is made out of locally sourced wood, and it should stay.

*Mr David Waghorn* – referred to the Civil Defence function of the Glenroy Hall stating he was unaware of the function of the Hall during an emergency. He noted that the Hall did not have the supplies or resources to deal with any sort of major emergency. Mr Waghorn asked for clarity around the expectation, function and support required and any interaction in an emergency between local community and the CD groups. The Chief Executive confirmed that staff came and spoke to the Hall Community in April to address this very issue.

**ACTION:** It was noted by the Committee that there should be some water tanks installed on the roof. The original tanks were removed after the earthquakes and never replaced. It was agreed that staff would look into this matter.

**ACTION:** It was noted that the camp down the road is better set up to cope with emergencies. However it was noted that this issue needs to be looked at. The Chief Executive stated that he would get more information and bring it back to the Committee.

*Elizabeth Connor and Catherine Ritson* – spoke about Rakaia Gorge Road being a very unsafe Road. Catherine referenced the steep drop noting that there had already been accidents on this road. They also noted the messy state of the road, referring to shabby and untidy posts and wire. Catherine confirmed that they have approached the NZTA who noted it is not a priority project.

**ACTION:** She asked if there was any way the Council can exert some pressure on NZTA to get some of this work done.

It was agreed that staff would include this issue on the next Selwyn Roothing Committee agenda – a meeting which included members of, NZTA, NZ Trucking Association and the NZ Police. Councillor Mugford noted that they provide outcomes to the Board following the Road Safety Committee meeting.

Evelyn Harris from Coalgate asked when the Community was going to be receiving Greenwaste wheelie bins, as at present people were putting their grass clippings out on the roadside.

**ACTION:** add to the LTP

*Mrs Julie Sorrell, Glenroy Community Hall Committee* - referred to activities in the Hall including line dancing. She noted that a lot of people enjoy using the Hall. She noted concern with the litter on the sides of the road and that she spends a lot of time

picking up rubbish when she goes for walks. She referred to a recent incident where (possibly) freedom campers recently set fire to a tree while cooking dinner stating it was lucky the Hall didn't catch fire. Mr Oakley noted similar issues near his residence. Mrs Sorrell noted that the bridge at the bottom of the Rakaia is an eyesore and needs painting.

Mr Oakley had three raised three further matters. The first was in relation to how hall rates are levied. The Chief Executive confirmed this is based on Separately Used or Inhabited Properties. Secondly Mr Oakley stated that he applauded the work the Hororata Community Trust is doing around the Highland Games. Mr Oakley stated that a number of people have noted that given the money raised is from public attending this event, it would be good to have some idea of where the monies raised would be directed to. He noted that it would be good to have some transparency around this, and this may help communities come on board.

**ACTION:** Mrs Meares stated that as far as she is aware, the Trust makes this information available, but that she would look into this.

Mr Oakley's third item was around the signage spoken about earlier. He noted the main disappointment of the Community was that there was no consultation with the community about where it should be placed. Mr Oakley stated that if there was consultation, it would have led to a better outcome. He noted a similar sign near the crossing to the bridge on Bealey Road. He stated that Steeles Road and Leaches Road would have been a better site as this was nearer to the boundary set by the Board of Trustees at Windwhistle School.

The Chief Executive referred to the feedback loop procedure following the Board meeting.

The Chief Executive and Chair thanked the Glenroy Hall Committee for hosting the Board and staff, and for their valued contributions to the meeting.

The meeting closed at 6.38pm.

DATED this 24<sup>th</sup> day of October 2017

  
CHAIRPERSON

## ***Supplementary Malvern Community Board Report: Chair Jenny Gallagher***

Monday 21st August - Board Workshop LTP

Go Hororata Public Meeting. The final Feasibility Study to Public before being presented to Council.

Tuesday 22nd August - Otago Medical Students.

Mayor Sam, Councillor Bob and myself spent the morning with 5 Medical Students from Otago. They are in the Darfield area looking at Medical services in a Rural District.

Wednesday 23rd August - Sister Cities AGM and General Meeting

Rewi Alley Celebration Meeting. Delegation will visit Springfield 1.30pm on 2nd December.

Friday 25th August - Meeting with residents of Glentunnel over issues they are having with Drains.

## **Supplementary Malvern Community Board Report: Judith Pascoe**

**To:** Chief Executive  
**For:** Malvern Community Board – 26 June 2017  
**Date:** 18 July 2017  
**Subject:** Supplementary Portfolio Report

### **Kirwee Township Meeting – 21 August 2017**

- The landscape plan for the replacement of the Year 2000 plantings at the east entrance to Kirwee will be adjusted in line with suggestions from Council re species suitability and setbacks.
- A high number of vehicles are not stopping at the stop sign on the corner of Courtenay Road and SH73. The Board is asked to request the Police to monitor this corner.
- Council is to be asked to inspect the gum trees on Hoskyns Road between Courtenay and Ansons Road due to the number of falling branches, a health and safety issues.
- The committee notes an annual sum on local rates bills for the 'managing of stormwater' and would like a breakdown of what they receive locally for this rate.
- Staff to be asked to Investigate the feasibility of relocating an unused bus shelter from Ansons Road to Courtenay Road where children wait for the school bus.
- Two items for inclusion in the proposed Long Term Plan:
  - Remedial work on the Old West Coast Road between Bells Road corner and Melton Grange Road where the road surface is very uneven – possible caused by tree roots.
  - Footpath requested on the west side of Courtenay Road from High Street to School Lane.

### **Rewi Alley Celebration Meeting – 23 August 2017**

- The Delegations will now visit Springfield on the afternoon of 2 December, arriving at 1.30pm and leaving at 3.00pm. Amberley will be visited in the morning.
- At Springfield – Mayoral welcome, including Selwyn Sister City Committee and the Springfield Committees. Commemoration ceremony at the Rewi Alley Memorial and refreshments in the Tawera Hall.
- The programme to date will be tabled at the meeting.

Judith Pascoe