

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE TAWERA HALL, SPRINGFIELD  
ON MONDAY 26 MARCH 2018, COMMENCING AT 4.30PM**

**PRESENT**

Mesdames J Gallagher (Chair) and J Pascoe, Ms M Hands, Councillor R Mugford and Mayor S Broughton

**ATTENDEES**

Mr D Ward (Chief Executive) and Mrs N Smith (Executive Assistant)

**INVITED GUESTS**

**Representatives from:**

- Tawera Hall Committee
- Springfield Reserve Committee
- Springfield Township Committee

*Mrs Judith Topp*

*Mr David Topp*

*Mr Bill Woods*

*Mr Graham Dawson*

*Mr Sean Ellis*

*Mrs Alison Price*

*Mrs Sue Banks*

*Mr Alan Banks*

*Mr Bob Yaxley*

*Mr William Townshend*

**APOLOGIES**

Apologies for absence were received by Councillor J Morten, Mr K Pauling and Mrs K Meares.

**Moved** – Mrs Pascoe / **Seconded** – Councillor Mugford

*‘That the Board receives apologies for absence from Councillor Morten, Mr K Pauling, and Mrs K Meares.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

None identified.

## CONFLICTS OF INTEREST

None advised.

## CONFIRMATION OF MINUTES

**Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre, on Monday 26 February 2018.**

Taken as read

Mrs Pascoe noted her preference to have a name removed from the minutes.

**Moved** – Ms Hands / **Seconded** – Mrs Pascoe

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 26 February 2018, as ~~circulated~~ amended.’*

**CARRIED**

## MATTERS ARISING FROM MINUTES

*Playground inspections* – the Chief Executive noted that inspections have brought up a few issues around equipment componentry (rust etc) which are being remedied. He noted that more intensive inspections / audits will be taking place.

*Fonterra Consent* – the Chief Executive gave an update on actions associated with activity. He stated that the ECan officer reports acknowledges the Board and Council have raised concerns around location of the bores. Overall, ECan agrees with the Applicant's (Fonterra) assessment that their activity will not adversely affect any neighbouring bores.

*Kirwee Reserve Toilets* – a brief discussion was held with Mrs Pascoe giving further background information. Another brief discussion about payments by Council for consumables was held. Mayor Broughton noted that what is occurring is consistent with what is being done with other facilities.

*Hororata School* – the Chief Executive noted options for roading solutions. The school has been requested to treat this as a submission to the draft LTP and should look to solicit support from their local community as part of their submission.

*Sheffield Trees* – the Chief Executive referred to staff comments on the matter. Councillor Mugford noted that some trees have now been taken down.

## REPORT FROM CHAIRPERSON

### 1. Monthly Report from the Chairperson

Mrs Gallagher spoke to her report.

*Poppies* – a great response overall, with only two schools not responding. The Chair has been asked to help with the making of the poppies.

ANZAC Services – the following services were discussed and representation agreed.

Darfield - Councillor Morten  
Sheffield - Ms Hands  
Glentunnel - Mrs Meares  
Hororata - Councillor Mugford  
Springfield - Mr Pauling  
Greendale - Chair (Mrs Gallagher)

Whilst the abovementioned representatives will lay the wreaths at their respective events, all Board members are welcome to attend all services.

The Mayor asked if a service was to be held in Glenroy to which it was stated that this had not been notified. If a service did take place, it would be likely that Mrs Meares would be the representative. It was noted that the Glenroy service is usually held on a different day to ANZAC Day.

It was agreed that the Board would lay its own wreath at Darfield and Greendale as well as Council laying their own wreath. The Mayor asked if the Board should be laying its own wreath at each event. The Chair stated that she would contact Council staff to arrange wreaths.

Meetings attended – the Chair spoke briefly about the Council and Committee meetings she had attended during the last month including an Audit and Risk Subcommittee meeting and roading visit, a briefing by the Canterbury Museum, a District Plan Committee Meeting and Council meeting on 14 March, and the Road Safety Committee meeting.

The Chair asked Councillor Mugford to speak to the highlights of the latest Road Safety Committee meeting. He noted that this Committee is working well with active membership from NZ Police, ACC and Land Transport. He noted the focus of the Committee is trying reduce accidents and road deaths in the District.

Mayor Broughton then shared some statistics around road deaths in Selwyn, noting that whilst roads can be re-engineered, a lot of accidents are involved due to driver error, and not the road itself.

The Chair referred to the need for 'No Entry' and 'Entry' signs into Mid West Mews stating that vehicles are coming in off Bray Street and blocking the traffic. Mrs Pascoe noted that as this is private property, then it may be a requirement of the property owners to put these signs up.

The Chair referred to the point where Bray Street meets the State Highway, noting the seal is falling away and asked if this is a Council or Transit issue. Mayor Broughton

noted that the community should utilise the Snap, Send, Solve function (photo) and send to Council, who will on-send to Transit if necessary.

**Moved** – Mrs Gallagher / **Seconded** – Ms Hands

*‘That the Malvern Community Board receives the Chair’s Report - March 2018, for information.’*

**CARRIED**

## **REPORTS FROM BOARD MEMBERS**

Board Member reports were taken as read with the following brief discussion:

### **Mrs J Pascoe**

Mrs Pascoe spoke to the key points contained within her report.

Mrs Pascoe noted that the Kirwee Reserve Committee is still waiting for the dog signs. Councillor Mugford referred to the recently adopted Dog Bylaws which may have led to the delay of the signs. Mrs Pascoe also noted that the Kirwee Reserve Committee and the Kirwee Community committee are going to talk about the development of The Block.

Mrs Pascoe noted that the Malvern Community Arts Council has their AGM on 9 April.

The Kirwee Township Committee have talked to Council about the possible siting of a mobile speed sign. A brief conversation was held about possible siting of the sign.

### **Mrs K Meares**

In receiving the report, the Chair referred to Mrs Meares’ comments about Board Member reporting. To this Mrs Pascoe noted that these kinds of comments have no place in public reports and the inclusion of this comment was inappropriate.

The Chief Executive then stated his belief these comments are entirely appropriate and should be included in public reports given that reporting is an expectation of the Board Members by the Community Committees they represent.

### **Ms M Hands**

Ms Hands tabled her monthly Board Report.

Ms Hands noted that several groups and community members have expressed concern about matters in the upcoming LTP consultation document, specifically related to district wide rating for halls, community centres and reserves, and matters associated with water races. Ms Hands noted that she has encouraged groups to submit to the LTP about any concerns they have, but noted they may need more information from Council staff.

Ms Hands confirmed she sits on the Selwyn Waihora Zone committee, then noted concerns around closures of water races from both an environmental and ecological perspective.

Ms Hands stated that the entrance to the Coalgate Reserve needs work as it is not in a tidy condition.

It was noted by the Chair of the Glentunnel Community Centre Committee (Mrs Pam Reynolds) that she would like Council staff to advise her of the status of the Community Centre brochure the Council team has been working on.

The Kirwee Committee has also asked that staff to advise when the dog signs will be available, as they have been waiting for several months.

### **Mr K Pauling**

No report received

### **Councillor Mugford**

Councillor Mugford notified the Board that the rescheduled Public Places Bylaw sitting is to be held on Thursday 12 April. He also tabled a completed Zone 5 survey by Mrs Meares.

### **Mayor Broughton**

Mayor Broughton spoke briefing about Zone 5 meetings noting they are a good opportunity for Board members.

Mayor Broughton commented on a recent meeting held at the Darfield Reserve, stating that the Rugby Club is keen to hold onto the possibility of hosting a Crusaders v Highlanders game next season. It was noted that the Canterbury Rugby Football Union require the construction of a mound (or similar) for people to view the match, and would not consider viewing from a flat ground surface acceptable.

Mayor Broughton then referred to submissions to the Environment Canterbury and Christchurch City Council Draft Long Term Plans. He noted that the Environment Canterbury submission will focus on public transport into Selwyn, and looking for an increase in transport links into Darfield and Leeston. The submission to Christchurch City Council would focus on connections between the Selwyn District and Christchurch.

**Moved** – Mrs Pascoe / **Seconded** – Ms Hands

*‘That the monthly reports from the Board Members be received, for information.’*

**CARRIED**

## REPORTS FROM OFFICERS

### 2. Chief Executive

#### Chief Executive's Report – March 2018

The Chief Executive referred to main points from his Report.

*Draft Long Term Plan 2018-2028* – the Chief Executive referred to copies of the Long Term Plan documentation circulated earlier. He then confirmed the consultation dates and spoke about the key items being put forward for Consultation.

The Chief Executive then spoke briefly to the local Malvern projects and confirmed that staff, Councillors and Board Members will be attending a number of community events throughout the consultation process.

Following this summary, the Chief Executive recommended that the Board hold a workshop to discuss their propose submission, with a view to adopting their Submission at the April Board meeting. A date for this workshop of 16 April 2018 was agreed upon, albeit, Mrs Pascoe would not be in attendance.

Mrs Pascoe then requested Board Members be sent Council's Ten Year project list for the next ten years with a specific focus on projects in the Malvern Ward.

*Provincial Growth Fund* – The Chief Executive gave further information about this new fund, noting that the Government recognise that the regions have been left behind, and how investment would lead to greater social outcomes.

*Tourism Infrastructure fund* – the Chief Executive noted the success of Council and the Malvern ward during Round one of funding for the Tourism Infrastructure Fund. The Chief Executive referred to what type of projects Round 2 is seeking, with less emphasis on car parks and public toilets and more emphasis around tourism sites. He suggested that the Board may also like to consider a couple of projects for these two funds.

**Moved** – Councillor Mugford / **Seconded** – Mrs Pascoe

*'That the Malvern Community Board receives the Chief Executive's Report – March 2018, for information.'*

**CARRIED**

### 3. Accounting Officer

#### 3.1 Request for a Grant – St Thomas of Canterbury College

Taken as read and accepted.

**Moved** – Councillor Mugford / **Seconded** – Mrs Pascoe

*'That the Malvern Community Board grant \$125.00 from the Malvern Ward Discretionary Fund to St Thomas of Canterbury College to assist one student resident in the Malvern*

*Ward with the costs of attending the NZ National Schools Rowing Championships to be held in Twizel from 19-25 March 2018.'*

**CARRIED**

### **3.2 Request for a Grant – Project Litefoot Trust**

Taken as read and accepted.

**Moved** – Ms Hands / **Seconded** – Mrs Pascoe

*'That the Malvern Community Board grant \$688.00 from the Malvern Ward Discretionary Fund to the Project Litefoot Trust to assist with the costs of improving energy efficiency and waste minimisation at the Malvern Squash and Hororata Golf Clubs.'*

**CARRIED**

## **REPORTS FOR INFORMATION**

No reports for information were received.

### **4. Discretionary Fund Report**

The report was tabled at the meeting with no further discussion held.

**Moved** – Mrs Gallagher / **Seconded** – Councillor Mugford

*That the Malvern Community Board receives the Discretionary Fund Report, for information.*

**CARRIED**

## **COMMUNITY COMMITTEE INFORMATION**

### **5. Community Committee Minutes**

#### **a) Matters Arising from Community Committee meetings**

Taken as read.

#### **b) Community Minutes Received**

*Township Committees*

- Springfield Township Committee – 13 February 2018
- Darfield Township Committee – 15 February 2018
- Sheffield / Waddington Community Committee – 15 February 2018

### *Hall and Community Centres*

- Glenroy Community Hall – 20 February 2018

### *Reserves & Recreation Areas*

- Hororata Reserve Management – 1 February 2017 (Triennial)
- Hororata Reserve Management – 8 February 2018 (Triennial)
- Kirwee Recreation Reserve – 12 February 2018
- Kirwee Recreation Reserve – 12 March 2018

Mrs Pascoe referred to the playground swings at Kirwee, noting they have been replaced and the Committee is happy. She did note concern over the swing componentry still being problematic, stating children's fingers might get caught.

A question was raised around what effect the Public Places Bylaw may have on the Hororata Reserve. The Chair noted that the Committee is currently working on this.

**Moved** - Mrs Pascoe / **Seconded** - Mrs Gallagher

*'That the Malvern Community Board receives copies of community committee meeting minutes, for information.'*

**CARRIED**

## **CORRESPONDENCE**

The Chair tabled a letter from a Kirwee School Board stakeholder who referred to the overhead Orion power lines sitting over the main entry to the school. The writer noted concerns around high wind events, and the risk the power lines may come down.

The letter stated that Orion was notified and has offered a 50/50 cost share with Selwyn District Council. Upon speaking to a Council staff member, the writer of the letter was told that they would need to submit to the Long Term Plan to seek funding and that assistance with the submission should be sought from the Malvern Community Board. The Chief Executive confirmed he had not been made aware of this issue.

It was agreed that the Chair would talk to the Kirwee Township Committee about supporting this issue in a Long Term Plan submission.

The Chair will also find out who the writer spoke to at Council.



## COMMITTEE PRESENTATIONS

Mr Yaxley referred to the following matter:

- *Kowai Domain* – Mr Yaxley referred to a query he raised prior to the Board meeting regarding Kowai Domain. The Chief Executive provided a response closing out the query to the satisfaction of Mr Yaxley

Mr and Mrs Topp referred to the following matters:

- *Springfield Public Toilets* – Mrs Topp noted the Township has received information around the extension. Staff comments included that funding to improve the disposal field has been granted through the Government's Tourism Infrastructure Fund. It was also noted that a report was due on Wednesday, which was not received. The Chief Executive acknowledged that staff understand the requirement to provide information and options to the Community. It was further commented by staff that they briefed the Springfield Community Committee in February on this issue.

Mr Woods referred to the following matters:

- *Waimak Gorge Road* – requested that the placement of the mirror on Waimak Gorge Road be lowered as it currently is in line with sun [strike] causing a hazard.
- *Curve Road and Waimak Gorge Road* - Springfield Community members have requested the placement of a street light on the corner of Curve Road and Waimak Gorge Road to reduce the current hazard.
- *Waddington Corner* – Mr Woods stated this related to the need for a Give Way sign at the Corner of Old West Coast Road and State Highway 73. Councillor Mugford noted that he and the Chair of the Road Safety Committee, Councillor Reid, had met with members of the community two weeks ago. They have also discussed with this Transit New Zealand and the Police who are currently looking at the issue.
- *Heavy Haulage vehicles* – Mr Woods noted that he had requested a list of roads - which allow Heavy Haulage trucks to travel along them - within their area. He also asked if Council gets any subsidies from transport entities whose trucks use these roads. He noted that heavy trucks are causing considerable issues to the roads they travel along.
- *Allied fuel station in Sheffield* – Mr Woods raised several issues relating to the Allied Fuel Site in Sheffield (noting he used to own the land). He also stated that he does not believe the area between the pump and retaining wall is wide enough as trucks are having to drive up on the landscaped area to fuel.

Mr Dawson referred to the following matters:

- *Regent Street* – Mr Dawson noted Regent Street is a paper road that has been developed due to the subdivision in area. He noted that following a meeting with Council staff, they had said they would include the mowing of the Street in their schedules. This was agreed to three days before the mowing team was due on site, but the mowing was not undertaken. It was noted that this may have been a timing issue, but staff will look into this.

- *Annavale Road* – Mr Dawson raised the road surface at the east end of the Annavale Road (away from the subdivision). He stated the quality of the road is deteriorating by the week and said he has spoken to staff about this issue several times.
- *Rewi Alley Memorial Signage* – Mr Dawson requested the placement of a sign in English which translates what is written on the Chinese language sign.

Mr Ellis referred to the following matters:

- *Water quality of township* – in responding to questions raised ahead of the meeting, the Chief Executive provided Committee members with a staff response. This included information assuring the community that there has not been any transgressions detected since the upgrade. The update also referred to future upgrades, including:

*“Raw water quality in recent storm events has been outside the design parameters of the treatment plant which was based on raw water sampling completed prior to the design of the plant.*

*To resolve this issue, Council has budgeted \$100,000 in the first year of the 2018-28 Long Term Plan and \$600,000 in the third year of the plan. Potential future upgrades include: coagulation treatment, increased storage, connection to another water supply or connection to CPW network as an alternative raw water source (Council has agreements in place for this option if it is found favourable. All water will pass through the treatment plant).”*

- *Skate Park and Playground Improvements* – Mr Ellis noted that the Domain Committee and township committee has previously built a pathway from Rewi Alley to the camping ground and have funds left over. He asked if these funds can be put forward to assist with construction of a Skate Park stating that there are a number of children in the area. Mr Ellis confirmed the project is in the Council's 10 year plan but would like this project brought forward.

Mr Ellis noted the desire of the community to seek input into improvements on their playground, noting the space had been put together by the Community over several years. Mr Ellis noted that park improvements are in their ten year plan, but would like the Board to bring the funds / project forward. Mayor Broughton asked the Committee to put this forward as a recommendation in an upcoming meeting which will then be brought to the attention of the Board.

Mr Townshend referred to the following matters:

- *Environment Canterbury* - Mr Townshend asked if the Board has any interest in, or provide input into Environment Canterbury's operations. Mayor Broughton confirmed that Council has submitted to the Environment Canterbury Long Term Plan. Mr Townshend referred to water being bottled and sold overseas, stating that this upsets him. He noted that he has not put in a submission to the Environment Canterbury Long Term Plan.
- *Drilling* – Mr Townshend referred to holes being drilled in Malvern land in order to extract shingle, and asked if shingle could be sourced from either the Rakaia or Waimak Rivers instead. Mr Townsend stated he would like to see a stop put on this and some

consideration to get shingle from other sources. It was noted that Mr Townshend may like to put a recommendation for this into a Long Term Plan Submission.

Mayor Broughton confirmed that Council's submission to the Environment Canterbury Long Term Plan has been submitted, but if Communities have issues they want addressed, then he would be able to speak to them during his verbal submission.

The Chair thanked those who attended the meeting and further stated that the Communities are important to Board, and the Board is committed to looking after them.

The meeting closed at 6.05pm.

DATED this 07 day of August 2018

  
CHAIRPERSON