

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE GREENDALE HALL  
ON MONDAY 25 JUNE 2018, COMMENCING AT 4.30PM**

**PRESENT**

Mesdames J Gallagher (Chair), J Pascoe, Mr K Pauling, Ms M Hands, Mayor S Broughton, and Councillors R Mugford and J Morten

**ATTENDEES**

Messrs. D Ward (Chief Executive), J Crawford (Reserves Operations Manager), G Huggins (Roading Maintenance Engineer) and Ms T Davel (Governance Coordinator)

Greendale Recreation Reserve Committee members:

Mr John Clarkson, Mr John Dering and Mrs Cherryl Ridgen

**APOLOGIES**

Apologies were received from Board Member Mrs K Meares and Greendale Reserve Committee member Mr I Warren.

**Moved** – Ms M Hands / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receive the apologies for absence from Mrs K Meares and Mr I Warren.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

None identified.

**CONFIRMATION OF MINUTES**

**Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 28 May 2018.**

Mrs Gallagher requested two amendments to the minutes. One in reference to a dinner held at the Hororata School, and the other in reference to correspondence.

**Moved** – Mrs Gallagher / **Seconded** – Councillor Mugford

*'That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 28 May 2018, as amended.'*

**CARRIED**

## **MATTERS ARISING FROM MINUTES**

Board Members and Mr Ward ran through the matters arising from the previous meeting.

The Chief Executive noted that Board members are welcome to inform the Board Secretary how they wanted the brief of staff expanded in relation to Wastewater disposal and Playground equipment inspections. This will enable staff to be fully prepared for the August and September Board meetings.

The Chief Executive noted he would follow up with staff on the timeline for putting up dog signs.

The Mayor said he would like to see Board Members at the upcoming Selwyn Awards evening as there was one nomination from Malvern. Board members agreed to inform the Board Secretary whether they will attend the awards evening and whether they would want to consider hosting one or more tables.

## **REPORT FROM CHAIRPERSON**

### **1. Monthly Report from the Chairperson**

Mrs Gallagher spoke to her report and in reference to ongoing issues with the Darfield Tennis Club lease. The Chief Executive agreed to follow up with staff and report back to the Board.

General discussion was held on the introduction of district wide rates for halls and reserves effective from 1 July 2018. Board members agreed it was a complex subject and was informed that Councillor Mugford is part of a working group to look into the very issues. The Board could provide Councillor Mugford with their views to help the working group resolve the issues. Councillor Mugford would circulate the topics on the first meeting's agenda, scheduled for 8 August 2018.

**Moved** – Mrs Gallagher / **Seconded** – Councillor Morten

*'That the Malvern Community Board receives the Chair's Report - June 2018, for information.'*

**CARRIED**

## **REPORTS FROM BOARD MEMBERS**

The Chairperson thanked members for their reports, which were taken as read.

Mr Pauling noted there were ongoing issues with bins in Springfield being filled up too quickly. It was agreed it is something that happens in many townships and that it was better to have

rubbish in a bin than on the side of a road. The Chief Executive would follow up with staff as to whether they could get more bins or larger ones, also to check the frequency of bin emptying by Council's contractors.

In relation to the Springfield Pit site, Mr Pauling enquired whether there was a Council agency to assist with a site plan so that the planting can go ahead. Several suggestions were put forward including TAK. Councillor Morten agreed to provide Mr Pauling with a couple of possible agencies who may be able to assist.

**Moved** – Mrs Pascoe / **Seconded** – Mr Pauling

*'That the monthly reports from the Board Members be received, for information.'*

**CARRIED**

## REPORTS FROM OFFICERS

### 2. Chief Executive

#### **Chief Executive's Report – June 2018**

The Chief Executive brought to the Board's attention an update on the works on State Highway 77 – Rakaia Gorge and agreed to email the update to Board members.

He noted the huge effort from everyone involved in the Long Term Plan and said Council had many activities and projects to work on in the next 10 years. He informed the Board that all submitters will receive letters towards the latter part of July.

The Chief Executive explained the significance of the current Environment Canterbury Regional Council representation review. The Mayor added the change within Selwyn and Ashburton boundaries was to increase current representation from one to two elected members.

Talking about the Local Government New Zealand – Water 2015: Quality review, the Chief Executive and Mayor said it was important to take note that the status quo is not an option and that there will be change. The Mayor added that it may not be a full national body but rather an option where the South Island is divided in two.

The Chief Executive also advised he is involved with an on-line voting trial. He said Council agreed 'in principle' to support the conducting of an online voting trial in the 2019 local body elections subject to certain conditions.

Other issues raised by the Chief Executive include, regional fuel tax which had not yet been discussed by the Council; the first meeting of the Responsible Camping Working Group was held in May where they agreed to a Terms of Reference. In response to a question from Ms Hands about something more concrete in this space, the Mayor noted that there should be progress by summer. He also noted that there was \$3m to be spent on upgrading of toilet facilities and other investments but there is still more work to be done.

**Moved** – Councillor Morten / **Seconded** – Councillor Mugford

*'That the Malvern Community Board receives the Chief Executive's Report – June 2018, for information.'*

**CARRIED**

### **3. Accounting Officer**

#### **3.1 Request for a Grant – Selwyn School of Dance**

**Moved** – Councillor Morten / **Seconded** – Mr Pauling

*‘That the Malvern Community Board decline the application from Selwyn School of Dance for funding for 1 member resident in the Malvern Ward to participate in a dance tour to Los Angeles, USA from 7-21 July 2018.’*

**CARRIED**

#### **3.2 Request for a Grant – West Melton Rugby Club**

**Moved** – Councillor Morten / **Seconded** – Mr Pauling

*‘That the Malvern Community Board decline the application from West Melton Rugby Club for funding to assist with the costs of four members of the Club’s U16 team, resident in the Malvern Ward, to undertake a trip to the Gold Coast, Australia from 14-19 July 2018.’*

**CARRIED**

### **CORRESPONDENCE**

No correspondence submitted.

### **REPORTS FOR INFORMATION**

No reports for information were received.

### **4. Discretionary Fund Report**

There was a discussion about how best the \$1 925.00 in the Sister Cities Committee budget can be spent. There was a suggestion to support Councillor Mugford and Mrs Meares on their visit later this year, alternatively to use the money to take something of value as a gift to the Sister Cities. Mrs Pascoe asked whether Council understood that the Board may overspend from time to time due to groups of visitors hosted in Malvern. The Mayor responded to say Council did and staff will be looking to increase the budget in the next financial year for the very reason.

The Chief Executive advised it was customary to take a gift on such trips.

**Moved** - Ms Hands / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board allow an amount of \$900 from the Sister City Budget to utilise for the acquisition of gifts to enhance people’s perception of the Malvern Area.’*

**CARRIED**

**Moved** – Mr Pauling / **Seconded** – Mrs Pascoe

*That the Malvern Community Board receives the Discretionary Fund Report, for information.*

**CARRIED**

## **COMMUNITY COMMITTEE INFORMATION**

### **5. Community Committee Minutes**

Taken as read.

#### **a) Matters Arising from Community Committee meetings**

#### **b) Community Minutes Received**

##### *Township Committees*

- Coalgate Township – 22 May 2018
- Glentunnel Township – 28 May 2018
- Hororata Citizens – 19 April 2018
- Springfield Township – 5 June 2018

##### *Hall and Community Centres*

- Glenroy Community Hall – 17 May 2018
- Kirwee Community Committee – 21 May 2018

##### *Reserves & Recreation Areas*

- Hororata Reserve – 4 April 2018
- Kimberley Reserve and Hall – 24 May 2018
- Kirwee Recreation Reserve – 14 May 2018 & 11 June 2018

**Moved** – Mr Pauling / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’*

**CARRIED**

## GENERAL DISCUSSION

The Chairperson next introduced the three members attending from the Greendale Recreation Reserve Committee and asked them to brief the Board on any issues they wanted to raise. They are Mr J Clarkson, Mr J Dering and Mrs C Ridgen.

Mr Clarkson noted the deteriorated state of the Coaltrack end of Bridge Road. He said the Committee had made a number of submissions to Council and although there were signs up to indicate the state of the road, it does not help. He said the road carries heavy traffic with a lot of trucks in the area. Council's Roading Maintenance Engineer noted the poplar trees along the side of the road have been there for 40 years and will have to be removed as they won't stop growing. He also noted that they would not be able to start on any works in the area until CPW had finished their work.

Mr Clarkson and Mrs Ridgen also spoke to the Board about the playground and its equipment which were found to be non-compliant by Council. The Reserves Operations Manager handed out the inspection notice and photographs to show the hazards said the equipment justified being removed. Mr Clarkson agreed maintenance was an issue but he believed a lot of the issues can be remedied. They have found a slide on the North Island with a Stainless steel trough. It had no entrapment cavities on it and purchasing that could save the Council money. He also said the ladder and deck can be brought up to standard, all of which can save Council's money. The Reserves Operations Manager noted it was Council's preference to have replacement items installed but that staff will work closely with the Committee to reach agreement.

The Mayor reminded the group it was about getting a safe, fun but point of difference playground for people of all ages to enjoy. He also advised the Committee to make any decisions by end of July or sooner, in order that the playground can be ready by summer.

Mrs Ridgen also referred to a basketball hoop the Committee has and would like to put up. She asked staff to assist in determining if it was up to specifications. Mrs Pascoe suggested staff search for the original invoice to identify the supplier, which could help staff with this investigation.

The Chairperson thanked the staff and Board members who attended the meeting. She also thanked members of the Greendale community for attending and hosting the Board.

Mr Clarkson thanked the Board for having its meeting in the Greendale Hall and taking the time to look at their facilities, which they were very proud of.

The meeting closed at 6.05pm.

DATED this 23<sup>rd</sup> day of July 2018

  
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CHAIRPERSON