

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD  
HELD IN THE DARFIELD LIBRARY & SERVICE CENTRE  
ON MONDAY 27 AUGUST 2018, COMMENCING AT 4.30PM**

**PRESENT**

Mesdames, J Gallagher (Chair), J Pascoe and K Meares, Mr K Pauling (Deputy Chair), Ms M Hands and Councillors R Mugford and J Morten

**ATTENDEES**

Mr. M Washington (Asset Manager) and Ms T Davel (Governance Coordinator)

**APOLOGIES**

Apologies were received from Mayor S Broughton and Chief Executive Mr D Ward.

Apology for lateness was received from Councillor J Morten.

**Moved** – Mrs K Meares / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board receive the apologies for absence from the Mayor and Chief Executive.’*

**CARRIED**

**IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

None identified.

**PUBLIC FORUM**

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| <b>Officer Andy Grant, Darfield Police Station</b> | Update on issues around Malvern |
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Officer Andy Grant from the Darfield Police provided the Board with a brief update. He said there were still a few crashes, mostly at intersections where people do not adhere to give way

or stop signs. He said the tickets issued were mainly for locals and added it was an education issue, across the whole of Canterbury.

Officer Grant told the Board another issue was security, and especially for farmers it would be good to look into having security alarms installed. There were still people who did not lock their houses and leave keys around where it's easy to find.

Officer Grant informed the Board that a new policeman started and was doing a very good job in the area. He also said they work with the local schools and recently talked to a school about anti-bullying.

Mrs Gallagher thanked Officer Grant for coming to the meeting to address the Board. He was also invited, along with other colleagues, to attend any future meeting for an update to the Board.

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| <b>Sheffield School Board of Trustees</b> | Condition of roadside and parking / drop off options |
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The Sheffield Primary School Principal, Mr Nick Pratt and Mr Matt Collier spoke to the Board about a proposal to extend the Sheffield School Car Park. Mr Pratt noted the current situation was not ideal and explained that a large number of people come onto the school property. There were vehicles picking up or dropping off children, 8 bus runs in total every day (4 in the morning and 4 in the afternoon) and it becomes very busy and dangerous.

Mr Pratt said teachers supervise the children until a bus takes them away but with no yellow lines and children being highly unpredictable it becomes a very difficult situation to monitor. Referring to the hand-out and photographs presented *[attached]*, he said any children on Curve Road are exposed to traffic. He noted the school requested parents to pick up their children on Wright's Road which is further away and more visible, but this can't be controlled.

During winter times children get out of the bus or out of vehicles and straight into the mud which causes safety issues of potentially slipping. Mr Pratt said there should be a collective solution, for example putting down shingle with a topsoil so that the bog is mitigated. He added that Council had contacted him to create a safe footpath across the rail and thought this would be an ideal opportunity to look at shingling the area at the same time.

Mr Pratt said a local Hornby police officer regularly does road safety with the school. As for funding, Mr Pratt said the school has limited funds and any money raised goes back to the children's learning. Mr Collier added that he obtained an independent initial quote for the work on around 350m<sup>2</sup>, was for approximately \$8,000 - \$9,000. This will provide an additional 16 – 17 more car parks.

*Councillor Morten arrived 4.49pm*

Mrs Gallagher thanked them for presenting to the Board, noting their concerns will be passed on to staff.

## **CONFIRMATION OF MINUTES**

**Minutes of the Ordinary Meeting of the Malvern Community Board held in the Darfield Library and Service Centre on Monday 23 July 2018.**

**Moved** – Mr Pauling / **Seconded** – Mrs Meares

*‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 23 July 2018, as circulated.’*

**CARRIED**

## **MATTERS ARISING FROM MINUTES**

The matters arising from the previous meeting were taken as read with nothing new added.

At this time, the Asset Manager presented to the Board an update on Malvern Wastewater. He said that the 3 Waters Review was consuming a lot of time at the moment and that a paper will probably come from the Canterbury Mayoral Forum in September. He said Council was clear on a number of issues such as the likely options for wastewater in Darfield, the likely associated costs and the fact that it would indicatively require ratepayers a further \$20,000.00 per household. He added that the biggest cost was not the treatment but the actual reticulation.

What Council was not yet clear on though was the absolute demand for it. He said it was not yet known what future effect there would be on Darfield, if it did not have a wastewater treatment system.

There could be other impacts, such as restrictions on smaller lot development; making it more difficult to subdivide; affecting facilities such as aged care and also commercial and industrial development. Although the project is current at Year 13 on the Long Term Plan, this could be brought forward, if there is a compelling business case.

Mr Washington also updated the Board on the programme to install permanent chlorination on the Malvern Hills (Hartleys Road) water supply.

## **REPORT FROM CHAIRPERSON**

### **1. Monthly Report from the Chairperson**

The Chair noted that the Zone meeting will no longer take place at Christchurch City Council but rather at the Beckenham Service Centre.

The Chair said that with three of the Board members away in September for visits to sister cities in Japan and China, it may be prudent to defer the on-the-road meeting planned for Kirwee, to October.

The Board agreed that its September meeting will take place in Darfield, with its October meeting scheduled to take place in Kirwee.

**Moved** – Mrs Gallagher / **Seconded** – Councillor Morten

*‘That the report from the Chairperson be received, for information.’*

**CARRIED**

## **REPORTS FROM BOARD MEMBERS**

### **Board Member Mr Kerry Pauling**

Mr Pauling noted that Springfield had hoped to get Christmas decorations from the Malvern Community Board which were left over from the last year. The Board advised the decorations, mainly lights, would not be suitable as they were indoor lights.

Mr Pauling also advised he attended a water race meeting on 20 August at which Environment Canterbury was present. He noted that most of the water races up for closure were not considered fit for any of the fish they had wanted to protect. He said the local iwi were on board with the issues and a recommendation for closure will soon go to Council, in particular of the Coaltrack Road water race. Each proposed water race up for closure will go through a consultation process.

Ms Hands informed the Board that the Selwyn Waihora Zone Committee had written a letter to the Water Race Subcommittee and Council requesting for ways to improve communication.

### **Board Member Mrs Karen Meares**

Mrs Meares noted that Lake Coleridge was still waiting for the toilet sign to direct people away from the Hall. She further noted that the storm covers with wooden surrounds on Homebush Road still have road cones around them. Staff would be asked to follow up on that.

In response to a couple of questions from Mrs Meares relating to the district wide rating, Councillor Morten noted that there was a process to follow with a subcommittee appointed to review any comments from communities. Councillor Mugford was the contact person to refer any queries to.

### **Board Members Mrs Judith Pascoe**

Mrs Pascoe noted that the Board should encourage their communities to consider revisions of any bylaws and make comments to Council.

### **Board Member Ms Megan Hands**

Ms Hands' report was taken as read with no further questions or comments.

**Moved** – Councillor Morten / **Seconded** – Mr Pauling

*‘That the monthly reports from the Board Members be received, for information.’*

**CARRIED**

Councillor Mugford commented on the meetings he attend on behalf of the Chair in her absence. He had a meeting with the Darfield Reserve where the future of the reserve was discussed. He also said they had been approached to add the mens’ shed on the Reserve.

Councillor Morten commented that the Board should be driving what needs to be looked at during a review process for Townships. He noted a meeting he attended where he told the Chairperson to ensure they had a building fit for purpose. The Board could request Council to consider allocating some resources for a long-term structure plan.

## **REPORTS FROM OFFICERS**

### **2. Manager’s Report**

#### **Manager’s Report – August 2018**

Taken as read with no further comments or questions.

**Moved** – Councillor Morten / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board receives the Manager’s Report – August 2018, for information.’*

**CARRIED**

### **3. Accounting Officer**

#### **3.1 Request for a Grant – Hororata Primary School**

**Moved** – Ms Hands / **Seconded** – Mrs Pascoe

*‘That the Malvern Community Board decline the application from Hororata Primary School for funding to assist with the costs of a school ski trip to Porter Heights Skifield’*

**CARRIED**

### 3.2 Request for a Grant – Darfield High School

**Moved** (as amended) – Mrs Pascoe / **Seconded** – Ms Hands

*‘That the Malvern Community Board grant ~~\$1,500.00~~ \$1,200.00 from the Malvern Ward Discretionary Fund to Darfield High School to assist with the costs of three students, resident in the Malvern Ward, to participate in a sister school visit to Akitakata, Japan from 23 September to 10 October 2018.’*

**CARRIED**

### CORRESPONDENCE

The Chairperson tabled an email which she received late *[attached]*. The email is from the Malvern Community Patrol and relates to the Bray Street / State highway 73 corner. The Patrol requested Council to consider changing the kerbing and repainting the yellow line. A staff comment was tabled at the meeting. Staff noted that as this was an intersection with SH73 and controlled by NZTA the contents of the email will be passed to NZTA for comment. It was clear the layout of the intersection is as it should be and the squaring of the kerb would not be done as vehicles, particularly truck and trailer units, need to be able to make a turn without driving over the kerb. The comments about why drivers do not make a complete stop would be passed on to the Road Safety Committee as it is more a driver behaviour issue than an intersection layout issue.

### REPORTS FOR INFORMATION

No reports for information were received.

### 4. Discretionary Fund Report

Board members noted that staff would have to update the report following their earlier decision regarding the granting of a funds application.

**Moved** – Mr Pauling / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board receives the Discretionary Fund Report, for information.’*

**CARRIED**

## COMMUNITY COMMITTEE INFORMATION

### 5. Community Committee Minutes

#### a) Matters Arising from Community Committee meetings

Taken as read with the following additional comments made:

- New lease contracts were signed in respect of Hororata Reserve and Raeburn Farm
- Kirwee footpaths – some seem to be in better condition than others and the question was raised as to why; and also whether all of the footpaths will be of similar standard in the near future.

#### b) Community Minutes Received

##### *Township Committees*

- Castle Hill Citizens Association – 16 July 2018
- Coalgate Township Committee – 22 July 2018
- Glentunnel Museum – 19 July 2018
- Glentunnel Township – 30 July 2018
- Hororata Citizens Committee – 24 July 2018

##### *Hall and Community Centres*

- Glenroy Community Hall – 17 July 2018
- Glentunnel Community Centre – 17 July 2018
- Kirwee Community Committee – 18 June 2018 & 16 July 2018

##### *Reserves & Recreation Areas*

- Greendale Recreation Reserve – 12 June 2018
- Hororata Reserve Management Committee – 6 June 2018
- Kirwee Recreation Reserve – 16 August 2018

**Moved** – Mrs Pascoe / **Seconded** – Councillor Mugford

*‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’*

**CARRIED**

## GENERAL DISCUSSION

There was a brief discussion about the forms used to sign up as volunteer for Civil Defence Community Response Teams. It was noted the forms have been amended to be more user

friendly. Mrs Pascoe asked whether the Board could receive regular updates from the Civil Defence Team.

The meeting closed at 6.17pm.

DATED this 24 day of September 2018

  
CHAIRPERSON



| <b>Action Points</b>  |
|---|
| Officer Grant to attend future Board meeting along with two new colleagues; and regular updates to the Board from then on.  |
| Update on Sheffield Primary School letter regarding School Car Park Extension Proposal  |
| Civil Defence Team to provide regular updates to the Board about what is happening around Malvern.  |
| Staff to comment on why storm covers that have wooden surrounds on Homebush Road in Glentunnel, still have road cones around them. Will this be replaced and storm water drains checked and maintained. |
| Add bylaws under review to the Board agenda in future   |