

**MINUTES OF A MEETING OF THE MALVERN COMMUNITY BOARD
HELD IN THE DARFIELD LIBRARY AND SERVICE CENTRE, SOUTH TERRACE,
DARFIELD
ON MONDAY 22 JANUARY 2018, COMMENCING AT 4.30PM**

PRESENT

Mesdames J Gallagher (Chair), J Pascoe and K Meares, Ms M Hands, Mayor S Broughton, Councillors R Mugford and J Morten

ATTENDEES

Mrs D Kidd (Community Relations Manager) and Ms T Davel (Council Governance Coordinator)

APOLOGIES

Mr K Pauling

IDENTIFICATION OF ANY URGENT OR GENERAL BUSINESS

The following three items were identified as being General Business. Some of the issues raised in Points 1 & 2 were discussed during the item on Board Member reports.

1. Playground equipment inspections and upgrade
2. Tree felling
3. Bylaws

CONFLICTS OF INTEREST

None.

PRESENTATION: REVIEW OF COUNCIL PARKS AND RESERVES BYLAW (2009)

This item was deferred to the February meeting.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting of the Malvern Community Board held at the Lake Coleridge Hall, on Monday 27 November 2017

Taken as read and accepted.

Moved – Mrs Meares / **Seconded** – Mrs Pascoe

‘That the Board confirms the minutes of the Meeting of the Malvern Community Board held on Monday 27 November 2017, as circulated.

MATTERS ARISING FROM MINUTES

Board Members went through the table as per the agenda, with the following additional comments to be conveyed to staff:

ACTION:

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| (a) | <i>Staff to review an original system in place consisting of a database of farm owners who were able to charge telecommunication towers with generators. Is there an opportunity to revisit and reinstate the system?</i> |
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ACTION:

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| (b) | <i>Staff to provide the Board with a location map of all civil defence towers in the Malvern Area.</i> |
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ACTION:

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| (c) | <i>Include Reserve bookings when meeting with Committees regarding their hall bookings. Staff asked to liaise with Board prior to the meetings.</i> |
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ACTION:

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| (d) | <i>Lake Coleridge toilet sign and 'no parking' sign at cemetery gate to be finalised.</i> |
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REPORT FROM CHAIRPERSON

1. Monthly Report from the Chairperson

The Chair noted that she would like to have a workshop with Board members to consider their governance responsibilities and review what they want to get involved in during the second half of their term. The details of the meeting will be forwarded to Board members.

The Chair spoke about the Christmas in the Park and Santa's Grotto and suggested it be combined again this year, as was done in 2017. With the Board's approval the Chair will approach Darfield Township Committee about having both events on the same day. The Board agreed to Sunday the 9th of December for the event. The Chair agreed to follow up with the Chief Executive about obtaining the services of the NZ Army Band for the day's entertainment.

The Chair also obtained approval from the Board for approaching primary schools to make ANZAC poppies as a project for the year.

Moved – Mrs Gallagher / **Seconded** –Ms Hands

'That the monthly report from the Chairperson be received, for information.'

CARRIED

REPORTS FROM BOARD MEMBERS

Board Member reports were taken as read with the following brief discussion:

Mrs J Pascoe

Mrs Pascoe mentioned an example of two dogs getting into a fight and noted there was no specific signage about the distance dogs needed to be kept back.

Mrs Pascoe noted that although Committees understood why playground inspections needed to be done, some were not necessarily happy with the process or results. Board members were not informed prior to inspections and this made for some uncomfortable meetings.

There was a discussion about Council staff informing the Board on anything to do with community committees and it was agreed that all of Council's work will have some impact on communities. The point was, if something was missed, how might it be picked up in future.

Mrs Pascoe noted communities should be encouraged to consider accessible equipment although this was expensive. The Board requested a briefing on planning for playgrounds and inspections to better understand the key considerations that go into the design and planning, e.g. related to age range and disability access.

Mrs Pascoe raised the Darfield waste water disposal system and there was a discussion about the costs and time. Mrs Pascoe wanted it noted that unless the project is part of the LTP with a date which could be adjusted, there will be no ability for Council to rate for sewerage disposal. She added the reason there was no sewerage system in Darfield was

due to the cost. Ms Hands noted that this is what was said at the working party meeting and the Mayor reiterated that Council was committed to putting a system in place.

Mrs K Meares

Mrs Meares spoke about the Parks and Reserves Bylaw, suggesting that the word 'motorised' be included (Ref p 5, 7.3 of the Bylaw) and raised the question whether drones should be specifically mentioned.

Mrs Meares noted the Glenroy Committee asked for a special fund to deal with their hall issues. The Board fully supported the Committee's enthusiasm but rather than approving a special fund, they advised that the Committee should get its asset management plan for the Hall underway. This will provide the certainty that it will be worked on.

Ms M Hands

Ms Hands did not submit a written report but reported verbally on meetings attended. She also noted she was working with Cr Mugford and Council staff on signs related to dogs in Glentunnel and Coalgate reserves.

Cr J Morten

Cr Morten addressed the issue of Fonterra's plans on the redevelopment of their well system. They were unable to extract water from existing wells and wanted to expand a well very close to the Darfield water supply.

Cr Mugford

Cr Mugford provided information on the LTP dates for consultation and submission process. Cr Mugford reminded the Board of the Glow balloons to take place again this year, on 28th April at 8.30pm. He also noted he attended a meeting with Go Hororata about setting up a committee to go forward with building their new centre.

Mayor S Broughton

The Mayor referred to the email he forwarded to the Board about upcoming meetings in Arthur's Pass, all related to the Arthur's Pass Visitor Centre. He also mentioned that in terms of the Bathurst mining activity, an abatement notice was served just prior to Christmas due to them not submitting a consent for the current activity. They successfully challenged that and Council received their new consent application in mid-January.

ACTION:

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| (e) | <i>Briefing from staff on key considerations into planning and design of playgrounds</i> |
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ACTION:

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| (f) | <i>Informing the Board about any significant works in the Malvern Area so that they are aware of what's going on in their communities</i> |
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ACTION:

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| (g) | <i>Briefing from staff regarding the Darfield Waste Water System at a future meeting.</i> |
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ACTION:	
(h)	<i>Briefing from Fonterra regarding their plans for well redevelopment in Darfield.</i>

ACTION:	
(i)	<i>Briefing from staff regarding the LTP and in particular projects impacting on the Malvern Ward. This will include any mega projects of interest.</i>

ACTION:	
(j)	<i>Board members to email the Parks Policy Analyst any comments on the Parks and Reserves Bylaw, prior to her presentation to the Board at its February meeting.</i>

Moved – Ms Hands / **Seconded** – Mrs Pascoe

‘That the monthly reports from the Board Members be received, for information.’

CARRIED

REPORTS FROM OFFICERS

2. Chief Executive

Chief Executive’s Report – January 2018

Taken as read for information. Mayor Broughton added that further to the Chief Executive’s Report on the Havelock North enquiry, Council will put out a publication on 23 January with pre-consultation information. He informed the Board of the ministerial review in the Civil Defence Management System.

Moved – Cr Morten / **Seconded** – Ms Hands

‘That the Malvern Community Board receives the Chief Executive’s Report – January 2018, for information.’

CARRIED

REPORTS FOR INFORMATION

3. Correspondence

The Chair tabled a letter received from the Mayor of Yubetsu, thanking the Board for warmly welcoming the students.

Moved – Cr Morten / **Seconded** – Mrs Meares

‘That the Malvern Community Board receives the correspondence from the Chairperson of the Selwyn District Council Sister City Committee; the Darfield High School; and (tabled) the Mayor of Yubetsu, for information.’

CARRIED

4. Discretionary Fund Report

Moved – Cr Morten / **Seconded** – Mrs Pascoe

That the Malvern Community Board receives the Discretionary Fund Report, for information.

CARRIED

COMMUNITY COMMITTEE INFORMATION

5. Community Committee Minutes

a) Matters Arising from Community Committee meetings

Taken as read.

b) Community Minutes Received

Township Committees

- Coalgate Township – 28 November 2017
- Glentunnel Township Committee – 27 November 2017
- Hororata Citizens Association – 26 September & 28 November 2017
- Springfield Township – 5 December 2017
- Whitecliffs Township & Domain Committee – 11 December 2017

Hall and Community Centres

- Glentunnel Community Centre – 21 November 2017
- Glenroy Community Hall – 21 November 2017
- Kirwee Community Committee – 18 December 2017
- Sheffield Waddington Community – 14 December 2017

Reserves & Recreation Areas

- Hororata Reserve Management – 4 October 2017
- Kirwee Recreation Reserve – 11 December 2017

Moved – Cr Mugford / **Seconded** – Mrs Meares

‘That the Malvern Community Board receives copies of community committee meeting minutes, for information.’

GENERAL BUSINESS

Mrs Pascoe raised an issue with tree felling on the corner of Creyke and Telegraph Roads. She noted that, on a property where a gum tree was removed, the tenant was not informed prior to it being done and found slash in his paddock. The tree was removed due to its size and proximity to telephone lines.

It was noted as important that Council staff communicate with tenants / land owners prior to doing works of this nature.

The Board further discussed whether Council could consider removing all of the gum trees along Telegraph Road during the year.

Mrs Meares referred to a letter around playgrounds and noted it required clarification. It appeared to indicate that the contractor (SICON) has some of the same responsibilities given to Committees. It would also be useful to understand what happens when cost exceeds proposed budget for necessary repairs.

Mrs Meares enquired whether Council had access to rules and regulations pertaining to private swimming pools which Board members may hand out to communities.

ACTION:

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| (k) | <i>Council to be requested to consider removing all the gumtrees on Council property along Telegraph Road.</i> |
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ACTION:

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| (l) | <i>Council Staff to be requested to review the playground letter for clarity and logic.</i> |
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ACTION:

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| (m) | <i>Council Staff to be requested whether they had basic information available for Board members regarding private swimming pool rules and regulations.</i> |
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The meeting closed at 6.15pm.

DATED this 28th day of February 2018


CHAIRPERSON