

**MINUTES OF AN ORDINARY MEETING OF THE  
PLANNING & CLIMATE CHANGE COMMITTEE  
HELD IN THE COUNCIL CHAMBER  
ON WEDNESDAY 24 JULY 2024 COMMENCING AT 11AM**

**PRESENT**

Councillor N C Reid (Chairperson), Councillors S N O H Epiha, L L Gliddon (Deputy Chairperson), D Hasson, S G McInnes, R H Mugford, M B Lyall (Acting Mayor), G S F Miller, and E S Mundt and Ms M McKay

**IN ATTENDANCE**

Mrs S Mason (Chief Executive); T Mason (Executive Director Infrastructure and Property), S Gibling (Executive Director People, Culture and Capability), B Baird (Acting Head of Strategy and Policy); Mesdames E Larsen (Head of Resource Consents in attendance for the Executive Director Development and Growth), V Mitchell (Head of Building), S Atherton (Head of Regulatory), H Tate (Communications Advisor), M Mordaunt (Assistant to the Chief Digital Officer and Chief Finance Officer), L Crampton (Assistant to the ED Development and Growth) and C Bennet (Governance Coordinator)

*The meeting was livestreamed.*

The Chairperson commenced with a karakia welcoming everyone to the meeting, also those listening online.

**APOLOGIES**

Apologies were received from Mayor Broughton and Councillor Dean.

**Moved** – Councillor Reid / **Seconded** – Councillor Lyall

*‘That the committee receive the apologies as indicated, for information.’*

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None.

**CONFLICTS OF INTEREST**

None.

## PUBLIC FORUM

None.

## CONFIRMATION OF MINUTES

1. **Public minutes of the ordinary meeting of the Planning and Climate Change Committee held in the Council Chamber on Wednesday 15 May 2024**

**Moved** – Councillor Mundt / **Seconded** – Councillor Gliddon

*'That the Planning and Climate Change Committee confirms the public minutes of the ordinary meeting of the Committee held on Wednesday 15 May 2024.'*

**CARRIED**

## REPORTS

1. **Chairperson's Report**

Councillors briefly discussed the Government's establishment of housing growth targets for tier 1 and 2 councils. Staff explained that they are currently working through the process to understand how this will impact on Council.

**Moved** – Councillor Reid / **Seconded** – Councillor Hasson

*'That the Planning & Climate Change Committee receives the Chairperson's report.'*

**CARRIED**

2. **Acting Executive Director Development and Growth**  
*Acting Executive Director's Report*

Staff provided the committee with a verbal update on resource consent numbers. Council have received 48% more applications in the months between January and June this year than the same time last year. New software is planned to come online in September this year to help in automating part of the application process.

The Digital Team have built a dashboard reporting system which allows staff to track consent applications. Staff can see in almost real time how the application is progressing. The dashboard will be shared with Councillors, and it is planned to have it included on the Council website for the public to view. The Chief Executive explained this is a huge step forward with a real focus being placed on improving customer service. Evenings will be planned with industry to have open communication about how things can be done better.

Staff reminded the committee that costs associated with resource consenting are recoverable. They said the new software platform and dashboard are not likely to see a reduction in staffing requirements.

The Chair was disappointed that the response received about the placement of obstructions on the footpath was limited to waste bins. She would like to see Council undertake an accessibility audit around the district. The Chief Executive will discuss this with the Chair.

**Moved** – Councillor McInnes **Seconded** – Councillor Mugford

*'That the Planning and Climate Change Committee:*

- a) Accepts the Executive Directors report; and*
- b) Retrospectively approves Selwyn District Council's submission on the approach to the 2028 Census (Appendix B).'*

**CARRIED**

## **DISCUSSION ON MATTERS RAISED IN PUBLIC FORUM**

There was no public forum at this meeting.

With no further business being discussed, the meeting closed at 11.29am following the closing karakia.

DATED this 13 day of November 2024

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**CHAIRPERSON**

## **Workshop Items**

- RPS Key Points from ECan