

**MINUTES OF AN ORDINARY MEETING OF THE
REPRESENTATION REVIEW SUBCOMMITTEE
HELD IN THE COUNCIL CHAMBERS,
SELWYN DISTRICT COUNCIL, ROLLESTON
ON WEDNESDAY 23 JUNE 2021 COMMENCING AT 10.00AM**

PRESENT

Councillors M A Alexander (Chair), S N O H Epiha J A Gallagher, G S F Miller, Mayor S T Broughton, and Mr J B Morten (Malvern Community Board Chair)

IN ATTENDANCE

Councillors Lemon, Mugford, McInnes and Reid, Messrs D Ward (Chief Executive), S Hill (Group Manager Communication and Customers, Deputy Electoral Officer), M Staite (Miro Business Services Ltd); Mrs N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

KARAKIA

The Chair declared the meeting open and welcomed everyone present and on-line.

Councillor Epiha opened with karakia.

APOLOGIES

None.

CONFLICTS OF INTEREST

None.

CONFIRMATION OF MINUTES

Minutes of an Ordinary Meeting of the Representation Review Subcommittee held in the Council Chambers on Wednesday 9 June 2021

Councillor Epiha raised a previous discussion on the efficiency of the Malvern Community Board. Councillor Miller said he would probably think this is something that a third party should undertake, while the Chief Executive noted it would be discussed at the full Council in the first instance.

Moved – Councillor Gallagher / **Seconded** – Mayor Broughton

'That the Representation Review Committee confirm the minutes of its Meeting held on 9 June 2021, as circulated.'

CARRIED

CORRESPONDENCE

None.

REPORTS

1. Chair's Verbal Report

Verbal Report

No report at today's meeting.

2. Chief Executive

Delegation to Community Boards

The Chief Executive said this report was purely for information and refers to the role of the Community Board with delegations of what they are able to do. For example, they are able to make submission on Council plans, recommendations for funding of local projects, consult on some roading issues and advocate for the community on any issue. The Malvern Area also had a specified Sister city responsibility which they carry.

Councillor Epiha asked whether the Community Board delegations were any different to those of a community committee. The Chief Executive explained that Community Boards had statutory responsibilities whereas community committees did not.

The Chair also commented, noting that Community Boards are not part of Council and their role was wider than that of a committee.

Moved – Mr J Morten / **Seconded** – Councillor Epiha

'That the Representation Review Subcommittee receives the Delegation to Community Boards report for information.'

CARRIED

3. Chief Executive

Indicative Operating Budgets for Community Boards

The Chief Executive took his report as read and quoted the operating costs for a Community Board, which was made up of remuneration of members and staff time.

The Chief Executive confirmed the cost is purely funded from targeted rates.

Moved – Mayor Broughton / **Seconded** – Councillor Gallagher

‘That the Representation Review Subcommittee receive the report title ‘Indicative Operating Budgets for Community Boards’, for information.’

CARRIED

4. Deputy Electoral Officer

Representation Review: Options for Preliminary Consultation

The Deputy Electoral Officer, Mr Stephen Hill, said the report presents a selection of options acceptable to take out to the community. He reminded the Subcommittee the initial stage was preliminary and not a formal statutorily required consultation process. He added most Councils followed the model of an initial stage, preliminary consultation.

The Subcommittee will make a recommendation to Council in August, after having analysed the feedback from the community. The recommendation will have the initial proposal for consultation which Council will adopt after which consultation will commence.

There were eight options – four primary options, under each of these also an option to have a Community Board or not. There will be information made available both online and in printed format, with public meetings and / or drop-in sessions.

The Subcommittee considered and discussed the four maps presented to them. The Mayor said his opinion was that Council would get better engagement if it goes to the community without any Community Board options. The community could then tell Council whether or not they wanted one or more Community Boards.

Some Councillors noted a concern from the community with a lower level of representation in areas with fewer Councillors and no Community Board.

Councillor Miller questioned how anyone outside of the Malvern Ward would have any idea of the value of a Community Board. He also said with the restructuring of community committees, a large portion of what the Community Board does in Malvern will no longer be required. Councillor Miller said communities need to know this information as they currently have a lack of information. This will help them to make decisions.

Staff were asked to add at the top of each map, the title, number of wards and number of councillors so that it was clear and visible for people what they were looking at and what they had to choose from.

The Chair said he would rather see options with Community Boards as part of the consultation because if the number of councillors are reduced and the wards are changed in both size and nature, effective representation would also change.

Staff said they will include the future of committees as a side story and part of the consultation document so that the community is alerted to that.

The Mayor said the question to ask should be whether or not someone wants a Community Board in their ward, not whether you want it in any other ward. He added there should be some information about this for example what it would cost people to have a Community Board and also what delegations Council might give to them.

There was a discussion about asking for first and second preferences but the Subcommittee agreed that would not be effective. There was also a discussion about community engagement and the Subcommittee agreed that staff would look at tailoring consultation in each ward to suit the communities. It would be a mix of more formal meetings, drop-in sessions and pop-up meetings. Staff will make available hard copies of documents and maps for any members who want to hand these out. It will also be available on the Council website.

The Subcommittee agreed that the community would choose which map they prefer, look at the ward they were in and decide whether they wanted a Community Board in their ward. The Subcommittee agreed to five consultation events in Darfield, Leeston, Lincoln, Rolleston and West Melton.

Moved (as amended) – Councillor Alexander / **Seconded** – Councillor Gallagher

- a) 'That the Representation Review Subcommittee receive the report; and
- b) That the Subcommittee confirms the four options, with a separate community board question, as the basis for preliminary consultation with the Selwyn community.'

CARRIED

5. Deputy Electoral Officer

Representation Review: Timeline and Work Programme Update

The Subcommittee agreed to cancel its July meeting with the next meeting being on 11 August with Council adopting the consultation documents on 25 August. Staff asked the Chair to report back to full Council at today's meeting, on any of the amendments made during this meeting.

Moved – Councillor Miller / **Seconded** – Councillor Epiha

'That the Representation Review Subcommittee receive the report, for information.'

CARRIED

GENERAL BUSINESS

The meeting closed at 10.59am

DATED this 11th day of August, 2021



CHAIRPERSON