

**MINUTES OF AN ORDINARY MEETING OF THE  
REPRESENTATION REVIEW SUBCOMMITTEE  
HELD IN THE COUNCIL CHAMBERS,  
SELWYN DISTRICT COUNCIL, ROLLESTON  
ON WEDNESDAY 27 JANUARY 2021 COMMENCING AT 3.01PM**

**PRESENT**

Mayor S T Broughton, Councillors M A Alexander (Chair), J A Gallagher and G S F Miller, and Mr J B Morten (Malvern Community Board Chair)

**IN ATTENDANCE**

Messrs D Ward (Chief Executive), S Hill (Group Manager Communication and Customers, Deputy Electoral Officer), M Staite (Miro Business Services Ltd); Mrs N Smith (Executive Assistant); and Ms T Davel (Governance Coordinator)

**KARAKIA**

The Chair opened the meeting, welcoming everyone present and on-line.

Mayor Broughton opened with karakia.

**APOLOGIES**

An apology was received from Councillor S Epiha.

**Moved** – Mayor Broughton / **Seconded** – Councillor Alexander

*‘That the Representation Review Committee receives the apology from Councillor Epiha.’*

**CARRIED**

**CONFLICTS OF INTEREST**

None.

**CONFIRMATION OF MINUTES**

**Minutes of an Ordinary Meeting of the Representation Review Subcommittee held in the Council Chambers on Wednesday 9 December 2020**

**Moved** – Councillor Miller / **Seconded** – Mayor Broughton

*'That the Representation Review Committee confirm the minutes of its Meeting held on 9 December 2020, as circulated.'*

**CARRIED**

## **REPORTS**

### **1. Deputy Electoral Officer**

#### *Representation Review Timeline and Work Programme*

Mr Hill presented his report noting several key milestones. He told the Subcommittee that there was a reasonably tight timeframe within which to do the work. Having an additional meeting on 10 February will be helpful and during today's workshop, following the formal meeting, the Subcommittee will have an opportunity for an initial discussion on a range of options.

The Subcommittee discussed the format of preliminary consultation, being either online or physical meetings. They acknowledged that the community may have consultation fatigue. The options going out for preliminary consultation will be suggested options, not formalised proposals. During pre-consultation it should become clear what communities want and gauge their level of engagement.

**Moved** – Mayor Broughton / **Seconded** – Councillor Gallagher

*'That the Representation Review Subcommittee:*

*(a) receive the report for information; and*

*(b) approve or amend the draft timeline for the representation review process in 2021'*

**CARRIED**

## **GENERAL BUSINESS**

*The meeting closed at 3.10pm*

DATED this 10<sup>th</sup> day of February 2021

  
**CHAIRPERSON**