



**MINUTES**  
**OF THE ORDINARY MEETING OF THE**  
**WATER RACE SUB-COMMITTEE**  
**EXECUTIVE MEETING ROOM**  
**ON MONDAY 14 AUGUST 2017 – 1.30pm**

**Committee Members in Attendance**

1. Nigel Barnett (Chairman)
2. Cr Craig Watson (Selwyn Central)
3. Mike Chaffey (Ellesmere)
4. Harry Schat (Ellesmere)
5. John Clarkson (Malvern)
6. John Shanks (Paparua)
7. Martin Le Comte (Paparua Water Race Irrigation User Group)
8. Tim Morris (Paparua)
9. Mike Mora (Christchurch City Council - representing Waimairi and Wigram Wards)
10. Kerry Pauling (Malvern Community Board representative)

**In attendance**

11. Murray England, Strategic Manager Water Services
12. Creagh Robinson, Management Accountant
13. Cr Bob Mugford
14. Therese Davel, Council governance co-ordinator

**1. APOLOGIES**

Tim Morris, Cr Pat McEvedy, Mayor Sam Broughton and Clayton Fairbairn

Moved – John Clarkson / Seconded – Harry Schat

*“That the apologies be noted.”*

**CARRIED**

**2. CONFIRMATION OF MINUTES**

Moved – Councillor Craig Watson / Seconded – Mike Mora

*“That the Selwyn District Council Water Race Sub-Committee confirm the minutes of the Ordinary Meeting held on Monday, 12 June 2017 as a true and accurate record.”*

**CARRIED**

### 3. MATTERS ARISING

### 4. FINANCIAL

#### 4.1 Finance Report to 30 June 2017

(Creagh Robinson, Management Accountant)

The Management Accountant spent some time explaining the financials to the group. Some of the issues raised and comments made are listed below:

1. Ellesmere Water Race

Interim final account for period ending June

Slightly better deficit than usual although accounts have not been closed off yet.

In a couple of years the account should be standing at zero.

In summary the account has funds in the bank and seems to be doing fine.

2. Malvern Water Race

Similar position with a 180k deficit as opposed to previous 106k.

The operations position was in part a result of capital expenditure of fish screens – historically Selwyn District Council did not fund fish screens but have recently had to do it as a result of Environment Canterbury.

A comment about moving operational funds was cautioned against in terms of once operational funds were put into a special fund there were limitations as to what it could be spent on.

There was a brief discussion about the three fish screens at the three intakes (Waimakariri, Selwyn and Kowai) and noted that CPW would be paying for some of the power install costs and 1 of the 3 screens at the Kowai intake.

3. Paparua Water Race

Also doing fine with operating expenditure more than what was expected, however performing as expected.

Irrigation rebate for the scheme was discussed with the Management Accountant noting there was a credit issue every year for the amount of times they can take and the fact people were being billed in advance.

There was a brief discussion about a current vacancy in the Water Services team with a particular role previously undertaken around going through transactions to determine when a repair becomes a renewal.

The Subcommittee agreed it was a crucial role.

Moved - Mike Mora / Seconded – Kerry Pauling

*‘That Council be informed that the Subcommittee strongly suggests that:*

- a ‘stormwater drainage engineering position’ needs to be recruited in a timely manner; and*
- that one of the roles would be to determine whether there was requirement for a renewal or a repair.’*

**CARRIED**

Moved – Mike Mora / Seconded – Councillor Craig Watson

*“That the financial report to 30 June 2017 be received for information”*

**CARRIED**

#### **4.2 Items of Unplanned Expenditure over \$5,000** (Daniel Meehan, Surface Water Operations Engineer)

The Strategic Manager Water Services noted that safety improvements were considered Priority 1, after a health and safety audit and recommendation by SiteSafe to Council Management.

Moved – Mike Mora / Seconded – Kerry Pauling

*'That the Water Race Sub-Committee receives the Unplanned Expenditure Report'*

**CARRIED**

### **5. WATER SERVICES REPORT**

#### **5.1 Stock Water Race Fish Screens Update**

- Work is progressing on all 3 fish screen sites.
- Waimakariri Site, Work was held up at Waimakariri (Skurrs site) due to concerns over the suitability of the chosen fish return channel. This is now resolved with the requirement to do further ecological monitoring of the channel and determine if and how much channel clearing is required. Site work is progressing well.
- Rakaia site, Earthworks and site preparation has begun race diversion was in place but was damaged during rain event, this should easily be repaired and re-established when instream work begins
- Glentunnel Site – This site was progressing well but July flood event caused damage to work site and scouring of river banks threatens the site. Work at site is now on hold and evaluating what work needs to be done to better protect the site, redesign required to change layout so site to better protected for future flood events. Contacting ECAN regarding river work.

### **6. HEALTH & SAFETY REPORT**

- Sicon have provided pricing for work required at priority 1 sites, this price has been accepted and work should be completed over next 10 weeks. Price for the 10 priority 1 sites is \$86,842.00. This does not include Waimak intake where investigation for better options is required.
- Concerns were raised over Kowai Air shaft, and to fix this is going to be challenging due to existing ground conditions, location etc. Council is yet to receive a price for this.

### **7. SELWYN DISTRICT COUNCIL WATER RACE BYLAW 2008**

The Strategic Manager Water Services told the Subcommittee that the draft Bylaw had been reviewed by Council's lawyers, Buddle Finlay. Any comments would be discussed with the lawyers again and a final draft will be presented at the next meeting.

The Strategic Manager Water Services then went through the Bylaw page by page.

#### P 1 Objectives

Supply households with untreated water should be a secondary objective.

#### P 4(g)

GIS maps will be referenced to clearly show Council owned and operated Water Races

#### P 4 (i)

Review definition of clause

Define 'domestic use'

Make sure it's clear that responsibility is on the property owner that it is untreated water

P 4 (k)

Incorporate a subclause to include both *non-commercial* and *domestic*

5.1 Right to Take Water

Delete Item (a) thereby Item (b) becomes (a)

6.1(v)2

Include the word '*stock*' in front of *drinking stations*

6.1 (vii)

Suggested to remove all-together, however during further discussion around Council being able to indemnify itself, the following Action Point was formulated:

That the Environmental Services Manager be requested for an opinion and a report back given at the next Subcommittee meeting.

Item 6.5 (j)(i)

Remove clause (i) from 6.5(j)

Item 6.5 (k)

Explore further and clarify what liability/process Council has

Item 7.1(t)

Include the sentiment that owners can plant on one side of the race but keep the other open for cleaning and the efficient operation of the race.

Item 7.1 (u)

Reduce 10 metres to 5 metres

Item 8 Council Responsibilities

Delete all-together

## **8. GENERAL BUSINESS**

None

### **Next Meeting**

The next Water Race Sub Committee meeting is on 9 October 2017 commencing 1.30pm.

The meeting closed at 2.47pm.

Signed as a true and accurate record.

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Chairman, Mr Nigel Barnett, 9 October 2017