



**AGENDA FOR THE MEETING OF THE  
SELWYN CENTRAL  
DISCRETIONARY FUNDS COMMITTEE**

**TO BE HELD IN THE  
SELWYN DISTRICT COUNCIL CHAMBERS,  
2 NORMAN KIRK DRIVE, ROLLESTON  
ON WEDNESDAY 25 AUGUST 2021  
COMMENCING AFTER THE CONCLUSION  
OF THE COUNCIL MEETING**

# **Selwyn Central Discretionary Fund Committee 25 August 2021 PUBLIC**

Councillors NC Reid (Chair), MA Alexander (Deputy Chair), JB Bland and SG McInnes

25 August 2021 05:00 PM - 05:30 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Confirmation of Minutes	3
Reports	
2. Rolleston College Boys Hockey Team	6
3. Rolleston College Girls Hockey Team	8
4. Rolleston College Junior Basketball Team	10
5. Rolleston College Netball Team	12
6. Rolleston College Senior Basketball Team	14
7. Rolleston College U15 Rugby Team	16
8. Financial Report	18

**MINUTES OF AN ORDINARY MEETING OF THE  
SELWYN CENTRAL DISCRETIONARY FUNDS COMMITTEE  
HELD IN THE COUNCIL CHAMBERS, ROLLESTON  
ON WEDNESDAY 23 JUNE 2021  
COMMENCING AT 5.40PM**

**ATTENDEES**

Councillors, N C Reid (Chair), M A Alexander, J B Bland and S G McInnes

**IN ATTENDANCE**

Ms T Davel (Governance Coordinator)

**APOLOGIES**

None.

**CONFLICTS OF INTEREST**

Councillor Reid declared a conflict in respect to the Rolleston Scout Group application which was tabled on the night.

**CONFIRMATION OF MINUTES**

**Minutes of the ordinary meeting of the Selwyn Central Discretionary Funds Committee held in the Council Chambers, on Wednesday 28 April 2021**

**Moved** – Councillor Alexander / **Seconded** – Councillor McInnes

*'That the Selwyn Central Discretionary Funds Committee confirms the minutes of the ordinary meeting held on Wednesday 28 April 2021, for information.*

**CARRIED**

**APPLICATIONS FOR FUNDING**

**1. Request for a Grant – Rolleston Scout Group**

The application was tabled on the night after having been handed to Councillors for their consideration. Councillor Reid stepped away from the table as Chair and took no part in the discussion or voting. Councillor Alexander presided as Chair.

**Moved** – Councillor Bland / **Seconded** – Councillor Alexander

*'That the Selwyn Central Discretionary Funds Committee grant \$4,920.00 from the Selwyn Central Ward Discretionary Fund to the Rolleston Scout Group, to assist with the costs of removing asbestos soffits from a building.'*

*Councillor Reid returned to the room.*

**2. Request for a Grant – Lincoln High School**

The Committee declined the request for funding from Lincoln High School due to the fact there was no further funding available.

**Moved (as amended) – Councillor Alexander / Seconded – Councillor McInnes**

*'That the Selwyn Central Discretionary Funds Committee **declined** a grant at their discretion from the Selwyn Central Ward Discretionary Fund to Lincoln High School to assist with the costs of the first Selwyn Kura Matariki Lantern Festival: Kotahitanga o Waihora.'*

**CARRIED**

**3. Request for a Grant – Lincoln High School Girls 1<sup>st</sup> XI Hockey Team**

**Moved – Councillor Bland / Seconded – Councillor Alexander**

*'That the Selwyn Central Discretionary Funds Committee grant \$214 from the Selwyn Central Ward Discretionary Fund to the Lincoln High School Girls 1st XI Hockey Team, to assist with the costs of attending the 2021 Federation Cup Hockey tournament to be held in Hastings from the 29 August to 4 September 2021'*

**4. Selwyn Central Discretionary Funds Financial Statement**

The Committee acknowledged that the account was no at a nil balance.

**Moved – Councillor Alexander / Seconded – Councillor Reid**

*'That the Selwyn Central Discretionary Funds Committee receive the Financial Statement, for information.'*

**CARRIED**

The meeting closed at 5.55PM

DATED this            day of            2021

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**CHAIRPERSON**

UNCONFIRMED

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College Boys  
Hockey Team

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## RECOMMENDATION

*'That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Boys Hockey Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Boys Hockey Tournament from 27th August - 3rd September 2021.'*

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College Boys Hockey Team will attend the 2021 New Zealand Secondary Schools Boys Hockey Tournament from 27th August - 3rd September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Fifteen pupils and one adult will be attending.

Fifteen are residents in Selwyn Central Ward.

The cost of accommodation, travel and sundry costs to attend is about \$8,556.

Team and individual fundraising will be undertaken.

A grant of \$1,500 is sought.

#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$100 per pupil is supported by staff based on fifteen members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1 That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Boys Hockey Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Boys Hockey Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2 That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College Girls Hockey Team

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## RECOMMENDATION

*'That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Girls Hockey Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Girls Hockey Tournament from 27th August - 3rd September 2021.'*

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College Girls Hockey Team will attend the 2021 New Zealand Secondary Schools Girls Hockey Tournament from 27th August - 3rd September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Fifteen pupils and one adult will be attending.

Fifteen are residents in Selwyn Central Ward.

The cost of accommodation, travel and sundry costs to attend is about \$8,556.

Team and individual fundraising will be undertaken

A grant of \$1,500 is sought.



#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$100 per pupil is supported by staff based on fifteen members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1      That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Girls Hockey Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Girls Hockey Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2      That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College Junior  
Basketball Team

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## RECOMMENDATION

*'That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Junior Basketball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools junior Basketball Tournament from 27th August - 3rd September 2021.'*

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College Junior Basketball team will attend the 2021 New Zealand Secondary Schools Junior Basketball Tournament from 27th August - 3rd September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Nine pupils and one adult will be attending.

Nine are residents in Selwyn Central Ward.

The cost of accommodation, travel and sundry costs to attend is \$6,300.

Team and individual fundraising will be undertaken

A grant of \$1,500 is sought.

#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$166.66 per pupil is supported by staff based on nine members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1 That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Junior Basketball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Junior Basketball Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2 That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College Netball Team

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## RECOMMENDATION

*'That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Netball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Netball Tournament from 27th August - 3rd September 2021.'*

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College Netball team will attend the 2021 New Zealand Secondary Schools Netball Tournament from 27th August - 3rd September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Eleven pupils and one adult will be attending.

Eleven are residents in Selwyn Central Ward.

The cost of accommodation, travel and sundry costs to attend is \$5,470.

Team and individual fundraising will be undertaken

A grant of \$1,500 is sought.

#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$166.66 per pupil is supported by staff based on eleven members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1 That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Netball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Netball Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2 That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College Senior Basketball Team

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## RECOMMENDATION

*'That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Senior Basketball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Senior Basketball Tournament from 27th August - 3rd September 2021.'*

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College Senior Basketball team will attend the 2021 New Zealand Secondary Schools Senior Basketball Tournament from 27th August - 3rd September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Eleven pupils and one adult will be attending.

Eleven are residents in Selwyn Central Ward.

The cost of accommodation, travel and sundry costs to attend is \$10,813.

Team and individual fundraising will be undertaken to reduce the cost for individuals.

Sponsorship has been undertaken of 7,310

A grant of \$1,500 is sought.

#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$136.36 per pupil is supported by staff based on eleven members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1 That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College Senior Basketball Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools Senior Basketball Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2 That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## REPORT

**TO:** Chief Executive

**FOR:** Selwyn Central Discretionary Funds Committee Meeting  
– 25 August 2021

**FROM:** Assistant Accountant

**DATE:** 16 August 2021

**SUBJECT:** Request for a Grant – Rolleston College U15 Rugby Team

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## RECOMMENDATION

That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College U15 Rugby Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools U15 Rugby Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.'

### 1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

### 2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

### 3. HISTORY/BACKGROUND

The Rolleston College U15 Rugby team will attend the 2021 New Zealand Secondary Schools U15 Rugby Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

The funds will be used to help pay for the teams travelling away for winter Sports week.

Twenty Five pupils and one adult will be attending.

Twenty Five are residents in Selwyn Central Ward

The cost of accommodation, travel and sundry costs to attend is \$10,030.

Team and individual fundraising will be undertaken

A grant of \$1,500 is sought.



#### **4. PROPOSAL**

The standard grant for teams involving three or more members is \$1,500.

Staff support a grant being made as it will assist in the personal development of the pupils involved and help them extend their sporting ability. A grant of \$60 per pupil is supported by staff based on twenty five members.

A grant of \$1,500 from the Selwyn Central Ward Discretionary Fund is therefore recommended

#### **5. OPTIONS**

Option 1 That the Selwyn Central Discretionary Funds Committee grant \$1,500 from the Selwyn Central Ward Discretionary Fund to the Rolleston College U15 Rugby Team, to assist with the costs of attending the 2021 New Zealand Secondary Schools U15 Rugby Tournament from 27<sup>th</sup> August - 3<sup>rd</sup> September 2021.

Option 2 That the Selwyn Central Discretionary Funds Committee decline the application.

Staff recommend Option 1.

#### **6. VIEW OF THOSE AFFECTED/CONSULTATION**

Not applicable.

#### **7. FUNDING IMPLICATIONS**

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

**ENDORSED FOR AGENDA**



Thomas Cockburn  
**ASSISTANT ACCOUNTANT**



Kelvin Mason  
**GROUP MANAGER CORPORATE SERVICES**

## Discretionary Funds Report

Selwyn Central Ward

000451208

For the period ended

Budget 2021/22	30,000.00
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<b>Total budget for 2021/22</b>	<b>30,000.00</b>
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### Spending of 2021/22 Discretionary Funds

Applicant	Grant Description	Value of Grant
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Actual Spent to 30 June 2022		-
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<b>Balance at date of Report</b>	<b>30,000.00</b>
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### New Applications

Applicant	Grant Description	Value of Grant
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Rolleston College Junior Basketball	Tournamnet Week - Junior basketball tournament form 27 August -3 September	1,500.00
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Rolleston College Hockey Boys	Tournamnet Week - Boys Hockey tournament form 27 August -3 September	1,500.00
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Rolleston College Hockey Girls	Tournamnet Week - Girls Hockey tournament form 27 August -3 September	1,500.00
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Rolleston College Senior Basketball	Tournamnet Week - Senior basketball tournament form 27 August -3 September	1,500.00
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Rolleston College Netball	Tournamnet Week - Netball tournament form 27 August -3 September	1,500.00
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Rolleston College U15 Rugby	Tournamnet Week - U15 Rugby basketball tournament form 27 August -3 September	1,500.00
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<b>Total New Applicants</b>	<b>9,000.00</b>
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<b>Balance if applications approved</b>	<b>21,000.00</b>
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