



**AGENDA FOR THE MEETING OF THE
SELWYN CENTRAL
DISCRETIONARY FUNDS COMMITTEE**

**TO BE HELD IN THE
SELWYN DISTRICT COUNCIL CHAMBERS,
2 NORMAN KIRK DRIVE, ROLLESTON
ON WEDNESDAY 25 NOVEMBER 2020
COMMENCING 12.30PM**

**AGENDA OF A MEETING OF THE
SELWYN CENTRAL DISCRETIONARY FUNDS COMMITTEE
TO BE HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
2 NORMAN KIRK DRIVE, ROLLESTON
ON WEDNESDAY 25 NOVEMBER 2020
COMMENCING 12.30PM**

MEMBERS

Councillors, N C Reid (Chair), M A Alexander (Deputy Chair), J B Bland and S G McInnes

WELCOME

APOLOGIES

CONFLICTS OF INTEREST

CONFIRMATION OF MINUTES

**Minutes of the meeting of the Selwyn Central Discretionary Funds Committee
meeting held in the Council Chambers, Rolleston on Wednesday 23 September 2020**

Recommended:

*'That the Selwyn Central Discretionary Funds Committee confirms the minutes held on
Wednesday 23 September 2020, as circulated.'*

APPLICATIONS FOR CONSIDERATION

1. Request for a Grant – Caleb Margetts

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Caleb Margetts, to assist with the costs of attending the New Zealand National U18 Touch Tournament, to be held in Auckland from 12-14 February 2021 as a member of the Canterbury U18 Boys Touch Team’

2. Request for a Grant – Lincoln High School Mixed Touch Team

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$200.00 from the Selwyn Central Ward Discretionary Fund to Lincoln High School to assist with the costs of two members of the Mixed Touch Team resident in the Selwyn Central Ward to attend the 2020 New Zealand Secondary Schools Touch National Championships to be held in Rotorua from 10-13 December 2020’

3. Request for a Grant – Caleb Murphy

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Caleb Murphy, to assist with the costs of attending the New Zealand National U18 Touch Tournament, to be held in Auckland from 12-14 February 2021 as a member of the Canterbury U18 Boys Touch Team’

4. Request for a Grant – Rolleston College Mixed Touch Team

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$1,500.00 from the Selwyn Central Ward Discretionary Fund to Rolleston College to assist with the costs of sixteen pupils resident in Selwyn Central Ward to attend the 2020 Secondary Schools National Touch Tournament to be held in Rotorua from 10-13 December 2020 as members of the Mixed Touch Team’

5. Selwyn Central Discretionary Funds Financial Statement

Recommended:

‘That the Selwyn Central Discretionary Funds Committee receive the Financial Statement, for information.’

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN CENTRAL DISCRETIONARY FUNDS COMMITTEE
HELD IN THE COUNCIL CHAMBERS, ROLLESTON
ON WEDNESDAY 23 SEPTEMBER 2020
COMMENCING AT 4.45PM**

ATTENDEES

Councillors, M A Alexander, J B Bland, and S G McInnes

IN ATTENDANCE

Ms T Davel (Governance Coordinator)

APOLOGIES

An apology was received from Councillor N Reid.

Moved – Councillor Bland / **Seconded** – Councillor McInnes

‘That the Selwyn Central Discretionary Funds Committee receives the apology from Councillor Reid, for information.’

CARRIED

With Councillor Reid an apology, Councillor Alexander presided as Chair.

CONFLICTS OF INTEREST

None.

CONFIRMATION OF MINUTES

Minutes of the ordinary meeting of the Selwyn Central Discretionary Funds Committee held in the Council Chambers, on Wednesday 26 August 2020

Moved – Councillor Bland / **Seconded** – Councillor McInnes

‘That the Selwyn Central Discretionary Funds Committee confirms the minutes of the ordinary meeting held on Wednesday 26 August 2020, for information.’

CARRIED

Matters Arising

Selwyn Central Community Board Residual Funds

Given Councillor Reid’s absence a meeting has been scheduled for October 7 to discuss and decide on this matter.

APPLICATIONS FOR FUNDING

1. Request for a Grant – Zachery Knowles

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Zachery Knowles, to assist with the costs of attending the New Zealand Short Course Swimming Championships, to be held in Auckland from 5-10 October 2020’

CARRIED

2. Request for a Grant – Liam Knowles

Moved – Councillor Bland / **Seconded** – Councillor McInnes

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Springs Ward Discretionary Fund to Liam Knowles to assist with the costs of undertaking a Spirit of Adventure Voyage from 4-13 October 2020’

CARRIED

3. Selwyn Central Discretionary Funds Financial Statement

Moved – Councillor Alexander / **Seconded** – Councillor McInnes

‘That the Selwyn Central Discretionary Funds Committee receive the Financial Statement, for information.’

CARRIED

The meeting closed at 4.54PM

DATED this day of 2020

CHAIRPERSON

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 25 November 2020

FROM: Accounting Officer

DATE: 3 November 2020

SUBJECT: Request for a Grant – Caleb Margetts

RECOMMENDATION

'That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Caleb Margetts, to assist with the costs of attending the New Zealand National U18 Touch Tournament, to be held in Auckland from 12-14 February 2021 as a member of the Canterbury U18 Boys Touch Team'

1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

3. HISTORY/BACKGROUND

Caleb Margetts resides in the Selwyn Central Ward.

Caleb has been selected as a member of the Canterbury U18 Boys Touch Team to attend the New Zealand U18 National Touch tournament, to be held in Auckland from 12-14 February 2021.

The cost to attend is \$1,400.00 including air fares, accommodation and other sundry costs.

Caleb has received sponsorship from a local company and is undertaking fundraising by means of lotto bonus numbers. It is anticipated \$500.00 will be raised.

A grant of \$500.00 is sought.

4. PROPOSAL

The standard grant for individuals is \$500.00.

A grant of \$500.00 is therefore recommended.

Caleb received a grant of \$500.00 in January 2019 to attend the 2019 U16 National Touch Tournament held in February 2019 in Rotorua.

Caleb's parents will meet any remaining balance.

5. OPTIONS

Not applicable.

6. VIEW OF THOSE AFFECTED/CONSULTATION

Not applicable.

7. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

ENDORSED FOR AGENDA



Stuart Westoby
ACCOUNTING OFFICER



Kelvin Mason
GROUP MANAGER
ORGANISATIONAL PERFORMANCE

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 25 November 2020

FROM: Accounting Officer

DATE: 3 November 2020

SUBJECT: Request for a Grant – Lincoln High School Mixed Touch Team

1. RECOMMENDATION

‘That the Selwyn Central Discretionary Funds Committee grant \$200.00 from the Selwyn Central Ward Discretionary Fund to Lincoln High School to assist with the costs of two members of the Mixed Touch Team resident in the Selwyn Central Ward to attend the 2020 New Zealand Secondary Schools Touch National Championships to be held in Rotorua from 10-13 December 2020’

2. PUBLIC EXCLUDED REASONING

Not applicable to this report.

3. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

4. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

5. HISTORY/BACKGROUND

The Lincoln High Mixed Touch Team has qualified to participate in the 2020 New Zealand Secondary Schools Touch National Championships to be held in Rotorua from 10-13 December 2020.

Sixteen pupils and three adults will be attending.

The estimated total cost to attend is \$15,290.00 comprising airfares, accommodation, food and other sundry costs.

Of the sixteen pupils in the team, fifteen reside in Selwyn District and one in Christchurch City.

Twelve are resident in the Springs Ward, two in the Selwyn Central Ward and one in Ellesmere Ward.

The pupils involved have been undertaking fundraising through a range of activities. It is estimated \$5,800.00 will be raised.

A grant of \$2,400.00 is sought.

The balance of costs will be met by the families of team members.

6. PROPOSAL

The standard grant for teams of three or more is \$1,500.00.

Staff support a grant being made as it will assist in the personal development of the pupils concerned and help them extend their sporting ability. A grant of \$100.00 per pupil is supported by staff based on fifteen members.

A grant of \$200.00 from the Selwyn Central Ward Discretionary Fund is therefore recommended.

The Springs and Ellesmere Discretionary Funds Committee will consider this application with the same recommendation (\$100.00 per pupil) at its meeting on 25 November.

7. OPTIONS

Not applicable.

8. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

9. HAS THE INPUT/IMPACT FROM/ON OTHER DEPARTMENTS BEEN CONSIDERED?

Not applicable.

ENDORSED FOR AGENDA



Stuart Westoby
ACCOUNTING OFFICER



Kelvin Mason
**GROUP MANAGER ORGANISATIONAL
PERFORMANCE**

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 25 November 2020

FROM: Accounting Officer

DATE: 17 November 2020

SUBJECT: Request for a Grant – Caleb Murphy

RECOMMENDATION

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Caleb Murphy, to assist with the costs of attending the New Zealand National U18 Touch Tournament, to be held in Auckland from 12-14 February 2021 as a member of the Canterbury U18 Boys Touch Team’

1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

3. HISTORY/BACKGROUND

Caleb Murphy resides in the Selwyn Central Ward.

Caleb has been selected as a member of the Canterbury U18 Boys Touch Team to attend the 2021 New Zealand U18 National Touch tournament, to be held in Auckland from 12-14 February 2021.

The cost to attend is \$1,400.00 including airfares accommodation and other sundry costs.

Caleb has received sponsorship from a local company raising \$250.00.

A grant of \$500.00 is sought.

4. PROPOSAL

The standard grant for individuals is \$500.00.

A grant of \$500.00 is therefore recommended.

Caleb received grants of \$500.00 in December 2018 to attend the 2019 U16 National Touch Tournament held in February 2019 in Rotorua and \$500.00 in February 2020 to attend the 2020 U18 National Touch tournament in Auckland.

Caleb's parents will meet any remaining balance.

5. OPTIONS

Not applicable.

6. VIEW OF THOSE AFFECTED/CONSULTATION

Not applicable.

7. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

ENDORSED FOR AGENDA



Stuart Westoby
ACCOUNTING OFFICER



Kelvin Mason
GROUP MANAGER
ORGANISATIONAL PERFORMANCE

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 25 November 2020

FROM: Accounting Officer

DATE: 18 November 2020

SUBJECT: **Request for a Grant – Rolleston College Mixed Touch Team**

1. RECOMMENDATION

'That the Selwyn Central Discretionary Funds Committee grant \$1,500.00 from the Selwyn Central Ward Discretionary Fund to Rolleston College to assist with the costs of sixteen pupils resident in Selwyn Central Ward to attend the 2020 Secondary Schools National Touch Tournament to be held in Rotorua from 10-13 December 2020 as members of the Mixed Touch Team'

2. PURPOSE

This report is to assist with the decision making process for this application.

3. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

Does not comply with policy. Low significance.

4. HISTORY/BACKGROUND

Rolleston College's Mixed Touch Team is to attend the 2020 Secondary Schools National Touch tournament to be held in Rotorua from 10-13 December 2020.

The team qualified to attend the 2019 tournament through a ballot and therefore gained automatic entry for the 2020 tournament.

All sixteen members of the team reside in Selwyn Central Ward.

Three adults will accompany the team.

The cost of the trip is estimated to be \$13,299.00 which includes airfares, accommodation, entry fee, van hire, fuel and other sundry costs.

Fundraising has been undertaken, through obtaining sponsorship which has raised \$3,200.00. It is also intended to hold a quiz night.

Parents of team members will meet the balance of costs.

A grant of \$1,500.00 is sought.

The standard grant for groups or teams involving three or more members is \$1,500.00.

Staff support the making of a grant as attending the tournament will assist the personal development and improve the touch skills of those attending.

A grant of \$1,500.00 is therefore recommended.

A grant of \$1,500.00 was approved in September 2019 to assist the team to attend the 2019 tournament, also held in Rotorua in December 2019.

5. RELEVANT POLICY/PLANS

Complies with the General Criteria for grants.

6. VIEWS OF THOSE AFFECTED/CONSULTATION

Not applicable to this report.

7. RELEVANT POLICY/PLANS

Not applicable to this report.

8. COMMUNITY OUTCOMES

Benefits community.

9. NEGATIVE IMPACTS

Not applicable to this report.

10. LEGAL IMPLICATIONS

Not applicable to this report.

11. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

12. HAS THE INPUT/IMPACT FROM/ON OTHER DEPARTMENTS BEEN CONSIDERED?

Not applicable

ENDORSED FOR AGENDA



Stuart Westoby
ACCOUNTING OFFICER



Kelvin Mason
**GROUP MANAGER
ORGANISATIONAL
PERFORMANCE**

Selwyn Central Discretionary Fund 2020/21

Funding allocated for 2020/21 Financial Year

\$0.00

Carried fwd from 2019/20

\$13,160.00

TOTAL**\$13,160.00**

Date	Name of Applicant	Grant Description	Value of grant	
26-Aug-20	Lincoln High School	2 members of Boys Hockey Team to attend South Island Secondary Schools Hockey Tournament, Dunedin, 30 Aug-4 Sept 2020	\$188.00	\$12,972.00
	Rolleston Rugby Club	U14.5 team end of season trip to Cromwell, 2-4 October 2020	\$0.00	\$12,972.00
23-Sep-20	Zachery Knowles	NZ Short Course Swimming Champs, Auckland, 5-10 October 2020	\$500.00	\$12,472.00
	Liam Knowles	Outward Bound course 4-13 October 2020	\$500.00	\$11,972.00
25 November meeting				
	Lincoln High School Mixed Touch Team	2020 Secondary Schools National Touch Tournament, Rotorua, 10-13 December 2020 (2 members)	\$200.00	
	Caleb Margetts	NZ National U18 Touch Tournament, Auckland, 12-14 February 2021	\$500.00	
	Caleb Murphy	NZ National U18 Touch Tournament, Auckland, 12-14 February 2021	\$500.00	
	Rolleston College Mixed Touch Team	2020 Secondary Schools National Touch Tournament, Rotorua, 10-13 December 2020	\$1,500.00	
Total			\$2,700.00	
Balance at date of this report				\$9,272.00