



**AGENDA FOR THE MEETING OF THE
SELWYN CENTRAL
DISCRETIONARY FUNDS COMMITTEE**

**TO BE HELD IN THE
SELWYN DISTRICT COUNCIL CHAMBERS,
2 NORMAN KIRK DRIVE, ROLLESTON
ON WEDNESDAY 23 SEPTEMBER 2020
COMMENCING AFTER THE CONCLUSION
OF THE COUNCIL MEETING**

**AGENDA OF A MEETING OF THE
SELWYN CENTRAL DISCRETIONARY FUNDS COMMITTEE
TO BE HELD IN THE SELWYN DISTRICT COUNCIL CHAMBERS,
2 NORMAN KIRK DRIVE, ROLLESTON
ON WEDNESDAY 23 SEPTEMBER 2020
FOLLOWING THE COUNCIL MEETING**

MEMBERS

Councillors, N C Reid (Chair), M A Alexander (Deputy Chair), J B Bland and S G McInnes

WELCOME

APOLOGIES

CONFLICTS OF INTEREST

CONFIRMATION OF MINUTES

**Minutes of the meeting of the Selwyn Central Discretionary Funds Committee
meeting held in the Council Chambers, Rolleston on Wednesday 26 August 2020**

Recommended:

*'That the Selwyn Central Discretionary Funds Committee confirms the minutes held on
Wednesday 26 August 2020, as circulated.'*

APPLICATIONS FOR CONSIDERATION

1. Request for a Grant – Zachery Knowles

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Zachery Knowles, to assist with the costs of attending the New Zealand Short Course Swimming Championships, to be held in Auckland from 5-10 October 2020’

2. Request for a Grant – Liam Knowles

Recommended:

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Springs Ward Discretionary Fund to Liam Knowles to assist with the costs of undertaking an Outward Bound course from 4-13 October 2020’

3. Selwyn Central Discretionary Funds Financial Statement

Recommended:

‘That the Selwyn Central Discretionary Funds Committee receive the Financial Statement, for information.’

**MINUTES OF AN ORDINARY MEETING OF THE
SELWYN CENTRAL DISCRETIONARY FUNDS COMMITTEE
HELD IN THE COUNCIL CHAMBERS, ROLLESTON
ON WEDNESDAY 26 AUGUST 2020
COMMENCING AT 4.12PM**

ATTENDEES

Councillors, N C Reid (Chair), M A Alexander, J B Bland, and S G McInnes

IN ATTENDANCE

Ms T Davel (Governance Coordinator) and Mr D Ward (Chief Executive)

APOLOGIES

None.

CONFLICTS OF INTEREST

None.

CONFIRMATION OF MINUTES

Minutes of the ordinary meeting of the Selwyn Central Discretionary Funds Committee held in the Council Chambers, on Wednesday 24 June 2020

Moved – Councillor McInnes / **Seconded** – Councillor Alexander

‘That the Selwyn Central Discretionary Funds Committee confirms the minutes of the ordinary meeting held on Wednesday 24 June 2020, for information.

CARRIED

Matters Arising

APPLICATIONS FOR FUNDING

1. Request for a Grant – Rolleston Rugby Club U14.5 Team

Due to a conflict declared by the Chairperson (Councillor Reid), the Deputy Chairperson (Councillor Alexander) presided as Chair for this item.

Moved – Councillor McInnes / **Seconded** – Councillor Bland

‘That the Selwyn Central Discretionary Funds Committee decline the application from Rolleston Rugby Club U14.5 Team for funding towards costs of an end of season trip to Cromwell from 2-4 October 2020’

CARRIED

The Chairperson returned to the meeting and presided as Chair for the remainder of the meeting.

2. Request for a Grant – Lincoln High School Boys Hockey Team

Moved – Councillor Alexander / **Seconded** – Councillor Bland

‘That the Selwyn Central Discretionary Funds Committee grant \$188.00 from the Selwyn Central Ward Discretionary Fund to Lincoln High School to assist with the costs of two members of the Boys Hockey Team resident in the Selwyn Central Ward to attend the 2020 South Island Secondary Schools Hockey Championship Tournament to be held in Dunedin from 30 August to 4 September 2020’

CARRIED

3. Selwyn Central Discretionary Funds Financial Statement

Moved – Councillor Alexander / **Seconded** – Councillor Bland

‘That the Selwyn Central Discretionary Funds Committee receive the Financial Statement, for information.’

CARRIED

The Chief Executive addressed the Committee noting that an historic amount of money (approximately \$20k) was available to the Committee. This was the balance left from 2016 when the former Selwyn Central Community Board was disbanded.

The Chief Executive suggested the Committee incorporate that money into their discretionary funds account to utilise appropriately, for example identifying projects in the Ward which may benefit.

During the discussion Councillor Alexander suggested the two funds remain separate although he did agree that it should be used for projects in the Ward. Councillor Alexander asked for a report from the Chief Executive but this was not concluded as the Committee really only had two months to spend the funding if it remained separate.

Funding for art in either the West Melton Community Centre or Rolleston Town Centre was noted as possibility.

The Chair resolved that the matter will be decided at the next meeting. In the meantime, members could give thought as to which projects they would like to see supported through the funding.

The meeting closed at 4.25PM

DATED this day of 2020

CHAIRPERSON

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 23 September 2020

FROM: Accounting Officer

DATE: 8 September 2020

SUBJECT: Request for a Grant – Zachery Knowles

RECOMMENDATION

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Selwyn Central Ward Discretionary Fund to Zachery Knowles, to assist with the costs of attending the New Zealand Short Course Swimming Championships, to be held in Auckland from 5-10 October 2020’

1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

3. HISTORY/BACKGROUND

Zachary Knowles resides in the Selwyn Central Ward. He is a member of the Waitaha Swim Club which is based in Christchurch.

Zachary is a talented swimmer who, in 2019 was a member of the NZ Age Group Team who competed at the Australian State Swimming Championships held in Canberra in October last year.

The Committee approved a grant of \$500.00 toward this in July 2019.

Zachary has qualified to attend the New Zealand Short Course Swimming Championships, to be held in Auckland from 5-10 October 2020.

The cost to attend is \$1,442.00 which includes flights, accommodation, rental car hire and entry fees.

Zachary is undertaking fundraising, hoping to raise \$380.00.

A grant of \$500.00 is sought.

4. PROPOSAL

The standard grant for individuals is \$500.00.

A grant of \$500.00 is therefore recommended.

Zachary's parents will meet any remaining balance.

5. OPTIONS

Not applicable.

6. VIEW OF THOSE AFFECTED/CONSULTATION

Not applicable.

7. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

ENDORSED FOR AGENDA



Stuart Westoby
ACCOUNTING OFFICER



Craig Moody
ACCOUNTING MANAGER

REPORT

TO: Chief Executive

FOR: Selwyn Central Discretionary Funds Committee Meeting
– 23 September 2020

FROM: Accounting Officer

DATE: 10 September 2020

SUBJECT: Request for a Grant – Liam Knowles

RECOMMENDATION

‘That the Selwyn Central Discretionary Funds Committee grant \$500.00 from the Springs Ward Discretionary Fund to Liam Knowles to assist with the costs of undertaking an Outward Bound course from 4-13 October 2020’

1. PURPOSE

The purpose of this report is to provide information to assist with the decision to recommend a grant.

2. SIGNIFICANCE ASSESSMENT/COMPLIANCE STATEMENT

No significance issues identified.

3. HISTORY/BACKGROUND

Liam Knowles resides in the Selwyn Central Ward.

She has been accepted to undertake an Outward Bound course at Anikiwa from 4-13 October 2020.

The cost to attend the course is \$3,000.00, which includes course fees and flights.

A grant of \$750.00 is sought.

4. PROPOSAL

Staff believe a grant should be supported as undertaking the course will benefit Liam's personal development.

The standard grant for individuals is \$500.00.

A grant of \$500.00 is therefore recommended.

5. OPTIONS

Not applicable.

6. VIEW OF THOSE AFFECTED/CONSULTATION

Not applicable.

7. FUNDING IMPLICATIONS

Any funding granted will come from the Selwyn Central Ward Discretionary Fund. A financial report for this fund is attached to the agenda.

ENDORSED FOR AGENDA

Stuart Westoby
ACCOUNTING OFFICER



Craig Moody
ACCOUNTING MANAGER

Selwyn Central Discretionary Fund 2020/21

Funding allocated for 2020/21 Financial Year
Carried fwd from 2019/20

\$0.00
\$13,160.00

TOTAL**\$13,160.00**

Date	Name of Applicant	Grant Description	Value of grant	
26-Aug-20	Lincoln High School	2 members of Boys Hockey Team to attend South Island Secondary Schools Hockey Tournament, Dunedin, 30 Aug-4 Sept 2020	\$188.00	\$12,972.00
	Rolleston Rugby Club	U14.5 team end of season trip to Cromwell, 2-4 October 2020	\$0.00	\$12,972.00
	23 September meeting			
	Zachery Knowles	NZ Short Course Swimming Champs, Auckland, 5-10 October 2020	\$500.00	
	Liam Knowles	Outward Bound course 4-13 October 2020	\$500.00	
		Total	\$1,000.00	
Balance at date of this report				\$11,972.00