

SELWYN YOUTH COUNCIL

Meeting of the **Selwyn Youth Council**
to be held at the **Selwyn District Council Headquarters**
2 Norman Kirk Drive, Rolleston
on **Wednesday 20th February**
commencing at **7:05pm**

Present

Chloe Duff, Madi Millar, Alan Li, Katelyn Twiss, Michelle Bruce, Olivia Duder, Jonathan Schwass, Hannah Ireland, William Topham, Naomi Scott, Mayor Sam Broughton, Councillor Craig Watson, Councillor Murray Lemon, and Shay Robinson.

Apologies

Meg Nelis.

Confirmation of previous minutes

Minutes of the Selwyn Youth Council held on Wednesday 5th December 2018 taken as read.

Moved – Michelle / **Seconded** – Chloe

‘That the minutes from the Wednesday 5th of December 2018 be confirmed’

CARRIED

Correspondence

Shay shared correspondence received from Hannah Dunlop at Environment Canterbury. This was in relation to applications now being open for people aged 14 -24 with an interest in the environment to join the Environment Canterbury Youth Rōpu. Applications close 17th of March. Hannah requested that Selwyn Youth Council spread the word to young people about this opportunity in the region. Shay provided A3 and A4 posters to the group to also put up around each of the youth council members schools and universities.

ACTION / OUTCOME

Shay to share social media posts created by Environment Canterbury on the Selwyn Youth Council Facebook page. Youth council members to put posters and share news of the opportunity within their networks.

Moved – Katelyn

‘That the correspondence in and out be received and accepted’

CARRIED

Financial Statement

Presented to the youth council by Shay (attached)

Moved – Katelyn

‘That the financial statement presented is true and accurate’

CARRIED

Agenda items

1. Agreement and expectations within the group

Mayor Sam Broughton spoke to the youth council about what it means to be a representative of the Selwyn Youth Council. Shay also provided a draft agreement to the youth council which is designed for each youth council member to sign. The agreement outlined 9 commitments (e.g. be prepared, mobile phones off, be physically and mentally present) and was given to the youth council members to read over.

ACTION / OUTCOME

All youth council members to read over the agreement and bring any further ideas or corrections to the next meeting on Wednesday 20th March 2019. Agreement to be signed by youth council members at the Selwyn Youth Council Hui on Saturday 30th March 2019.

2. How to run a council meeting

Mayor Sam Broughton spoke to the youth council about the processes involved when running a council meeting and how the chair, deputy chair and secretary operate in this space.

ACTION / OUTCOME

Youth council members practiced the gestures of 'motion', 'seconded' and 'carried'. They also practiced voting and the acting Chair (Katelyn Twiss) opened the meeting, moved through each agenda item and closed the meeting.

3. Chair, Deputy Chair and Secretary

Shay spoke to the youth council about nominations now being open for each of the above positions.

ACTION / OUTCOME

Youth council members to put their names forward via email or text if they were interested in the roles by Monday 25th February. Shay told the youth council that voting was to take place at the next meeting on Wednesday 20th March 2019 and announcements will be made at the Selwyn Youth Council Hui on Saturday 30th of March 2019.

4. Merchandise

Shay spoke to the group about ordering Selwyn Youth Council merchandise (i.e. a hoodie and formal top) and provided the youth council with apparel books to choose designs.

ACTION / OUTCOME

Youth council members discussed designs, colours and whether names were appropriate on the merchandise. It was voted and decided that:

- Hoodies to be grey, no zip, orange Selwyn Youth Council logo and orange first name of each member on the lower back.
- Formal shirts to be dark navy, long sleeve and orange Selwyn Youth Council logo.

Shay will organize the design with L & A Apparel and will order these as soon as possible.

5. Creative Community Fund

Shay addressed the need for the youth council to elect two representatives to sit on the Creative Community Fund Committee. Katelyn and Liv spoke about their positive experience on this committee and encouraged members to put their names forward.

ACTION / OUTCOME

Chloe Duff and Naomi Scott nominated themselves for the positions. This was not contested by any other members. Shay will put their names forward to the committee and the representatives from the committee will be in contact soon.

6. Selwyn Community Fund

Shay addressed the need for the youth council to elect one representative to sit on the Selwyn Community Grant Committee. Councillor Murray Lemon is the Chair for this committee and spoke to the youth council about the role and its purpose.

ACTION / OUTCOME

Erana Riddell, Michelle Bruce, William Topham and Katelyn Twiss nominated themselves for the position. It was unclear if the committee required a representative who could commit to a two year term and therefore, it was decided that Shay would look into the terms of reference. Shay will confirm by the next meeting whether one or two representatives will be required. Voting will also take place at the next meeting.

7. BOOST Events

Shay opened the discussion about the youth council's thoughts on 2019 Boost programme and event plans. Members who were on the previous youth council talked about what worked and what didn't. Ideas about keeping the Boost marketing the same and possible events were talked about.

ACTION / OUTCOME

Youth council members agreed to bring ideas for events to the next meeting on Wednesday 20th March 2019. It was decided that the youth council would aim to have one or two events in each of the school holidays.

8. Youth Voice Activate Weekend

Taylor Reece and Paige Sullivan from Youth Voice Canterbury presented at the public forum to the youth council about what the organisation does, Youth Voice Activate weekend as well as a tool they had developed called Youth Friendly Space Audits and Youth Relevant Design. Shay asked the youth council who was interested in attending the Youth Voice Activate Weekend on the 6th/7th of April as registration had opened.

ACTION / OUTCOME

Chloe Duff, Naomi Scott, Hannah Ireland, Michelle Bruce, Madi Millar, Alan Li, Katelyn Twiss and Liv Duder expressed interest in attending. Shay will also discuss this opportunity with other youth council members who were not present. Shay will also provide further information about the event as it comes through.

General business

Chloe spoke about her recent interactions with a Gore Youth Council member and how they had asked about an opportunity to work with the Selwyn Youth Council. This would be with the intention of Gore Youth Council learning about the Selwyn Youth Council's processes (e.g. how to run meetings, how to formally network and how to engage with youth in the region) as the member from the Gore Youth Council believed that they would really benefit from such an experience. This member also spoke to Chloe about issues they were experiencing with funding.

ACTION / OUTCOME

Youth council members spoke about this opportunity but were concerned about what it may look like (i.e. if Selwyn Youth Council would have to provide financial assistance). Michelle put forward the idea of recommending Youth Voice Canterbury as they may be able to help guide the Gore Youth Council. Mayor Sam

Broughton also told the group that he would be meeting with the Mayor of Gore (Tracy Hicks) this weekend and would bring this up directly with her.

Meeting closed at 8:34pm.

Next meeting Wednesday 20th March 2018, Selwyn District Council HQ, Rolleston.

Selwyn Youth Council

Financial Statement, February 2019

Monthly Balances

	Month Balance	YTD Balance
Jul	13.68	13.68
Aug	66.82	80.50
Sep	468.79	549.29
Oct	9.63	558.92
Nov	212.20	771.12
Dec	105.32	876.44
Jan	0.00	876.44
Feb	0.00	876.44
Mar		
Apr		
May		
Jun		

Spent year to date (YTD)

Line	Month Updated	Date	Reference	Category	Units	Value	Balance	Reversal	Runfile	Detail
							558.92			Opening balance
0438528	Nov 18	7/11/18	372001	20 MATERIALS		68.91	628.83		CRNOV7372	AP Jason Fiewellen 7372001 133713/01 Dinner for Youth Council meeting
0507732	Nov 18	25/10/18	065001	20 MATERIALS		5.95	684.78		CRNOV8065	AP Rolleston New W 8065001 133336/01 \$50 Preszy Card for "What do YOUTH think" sur
0507771	Nov 18	3/10/18	065001	20 MATERIALS		85.12	765.90		CRNOV8065	AP Rolleston New W 8065001 132630/01 Items for Youth Council dinner
0545199	Nov 18	26/11/18	478001	20 MATERIALS		5.22	771.12		CRDEC5478	AP Warehouse Stati 5478001 134239/01 Picture Frame for youth council 2018 photo

Line	Month Updated	Date	Reference	Category	Units	Value	Balance	Reversal	Runfile	Detail
							771.12			Opening balance
0562118	Dec 18	6/12/18	679001	20 MATERIALS		64.43	835.55		CRDEC5674	AP Jason Fiewellen 5679001 134656/01 Youth Council end of year dinner @ Lazeez
0595611	Dec 18	5/12/18	847001	20 MATERIALS		8.70	844.25		CRDEC5847	AP Warehouse Stati 5847001 134610/01 \$10 Secret Santa gift for Tyla Harrison-Hunt
0650285	Dec 18	7/11/18	044001	20 MATERIALS		32.19	876.44		CRJAN7044	AP Rolleston New W 7044001 133699/01 Items for Youth Council dinner