



Minutes of a meeting of the **Selwyn Youth Council**
held at the **Selwyn District Council Headquarters**
2 Norman Kirk Drive, Rolleston
on **Wednesday 8th February**
commencing at **6:15pm**

Present

Kusal Ekanayake, Ella McClure, Harrison Crossley, Paige Sullivan, Gabriel Clarke, Georgia Watson, Katelyn Twiss, Maisie Wood, Maria Mendoza-Nieto, Michelle Bruce, Olivia Duder, Jason Flewellen (SDC) & Tyla Harrison-Hunt (SDC)

In attendance

Lisa Larkin (SDC)

Apologies

Apologies were received from Sam Broughton (SDC) & Harry Mayo

Moved – Paige / **Seconded** – Harrison

‘That the council acknowledge the apologies received for the Selwyn Youth Council meeting 8 February 2017’

CARRIED

Confirmation of the previous minutes

Minutes of the Selwyn Youth Council held at 2 Norman Kirk Drive, Rolleston on Wednesday 2nd November 2016
Taken as read and accepted.

Moved – Paige / **Seconded** – Ella

‘That the minutes of the Selwyn Youth Council held at 2 Norman Kirk Drive, Rolleston on Wednesday 2nd November 2016 be confirmed’

CARRIED

Correspondence

Nil

Financial statements

Jason updated the new youth council members by going over the general ledger transactions year to date.
Attached.

Moved – Harrison / **Seconded** – Kusal

‘That the financial statement presented to the Selwyn Youth Council is true and accurate’

CARRIED

Agenda items

1. Welcome all the new members to their first youth council meeting.

2. Review and confirm SYC contact details.

A document was circulated containing names, preferred name, mobile numbers and email addresses of youth council members for confirmation.

ACTION / OUTCOME

Jason will update the contact details sheet and distribute it at the next meeting.

3. Set the SYC agreement.

Jason stated that while the Terms of Reference was an agreement between the Selwyn District Council and the Selwyn Youth Council, it would be a good idea to have an agreement between the members of the youth council around our expectations of each other. He presented a draft document as a starting point of what those expectations might be. Ella would like to see the youth councils values reflected in the agreement, Gabriel spoken about being kind and mindful of each other's feeling and Paige thought it should mention everyone giving it their all.

ACTION / OUTCOME

Members to contact Jason with any amendments or addition they would like made by 13 February 2017.

4. Appoint the Treasurer and Secretary.

Lisa gave an outline of each of the roles and explained that full training would be available with follow up one-on-one training if required. She then called for nominations.

Secretary

Self-nominated - Maisie / **Seconded** - Maria

Self-nominated – Gabriel / **Seconded** – Paige

Moved – Harrison / **Seconded** – Ella

'That Maisie be appointed Secretary for the first six months (Feb-July) and Gabriel be appointed Secretary for the last six months (August-January). Each would offer cover if the other was unable to attend a meeting'

CARRIED

Treasurer

Self-nominated – Harrison / **Seconded** – Kusal

Self-nominated – Michelle / **Seconded** – Ella

Moved – Maria / **Seconded** – Olivia

'That Harrison be appointed Treasurer for the first six months (Feb-July) and Michelle be appointed Treasurer for the last six months (August-January). Each would offer cover if the other was unable to attend a meeting'

CARRIED

5. Update on the Orientation Weekend.

Jason gave an update on the planning to date and went over the things that would be covered over the two days.

6. Appoint 2 SYC members to Creative Communities.

Jason explained what Creative Communities does and that the local Selwyn board would like to continue with two members of the youth council being appointed to that board. He then called for nominations, four members indicated that they would like to be part of Creative Communities.

- Gabriel
- Katelyn
- Paige
- Olivia

ACTION / OUTCOME

Jason will contact the Creative Communities representative Stuart to investigate to possibility of four members sharing the role.

7. Individual headshots taken.

Eight youth council members were available and willing to have their headshots taken.

ACTION / OUTCOME

Gabriel, Harry, Kusal and Olivia are to coordinate with Jason and call into 2 Norman Kirk Drive (SDC HQ) when possible so their headshots can be taken.

General business

Nil

Meeting close at 7:15pm

Next meeting Wednesday 1st March 2017

Financial Statement as at 8/2/17

Line	Month Updated	Date	Reference	Category	Units	Value	Balance	Reversal	Runfile	Detail
							0.00			Opening balance
90,749	Jul 16	18/08/16	982008	20		182.61	182.61		CRAUG7982	AP Selwyn District (GR210.00) 7982008 Lounge Hire 8/7/16
91,498	Jul 16	16/08/16	875008	20		450.00	632.61		CRAUG7875	AP Ministry of the 7875008 Open Mic Equipment/Setup
91,500	Jul 16	16/08/16	875008	20		35.00	667.61		CRAUG7875	AP Ministry of the 7875008 Event Flyer Delivery
64,609	Aug 16	8/08/16	550008	20		77.29	744.90		CRAUG7550	AP Jason Flewelling (GR88.88) 7550008 Youth Council Dinner
106,372	Aug 16	25/08/16	212008	20		530.87	1,275.77		CRAUG8212	AP YMCA-Christchurch (GR610.50) 8212008 Youth Leadership Camp
151,357	Sep 16	15/09/16	324009	20		54.70	1,330.47		CRSEP8324	AP Jason Flewelling (GR62.91) 8324009 Youth Council Meal 7/9/16
151,363	Sep 16	15/09/16	324009	20		315.52	1,645.99		CRSEP8324	AP Nicola Ogden 8324009 Youth Council Prizes, Survey Mayoral Can
184,915	Sep 16	23/09/16	757009	20		819.92	2,465.91		CRSEP8757	AP Jason Flewelling 8757009 Youth Leadership Weekend expenses
184,961	Sep 16	23/09/16	757009	20		98.15	2,564.06		CRSEP8757	AP Pasta Vera (GR112.87) 8757009 Leadership Weekend Dinner
199,045	Sep 16	5/10/16	248010	20		488.70	3,052.76		CROCT6248	AP YMCA-Christchurch (GR562.00) 6248010 Youth Leadership Camp 24/25 Sept
226,076	Sep 16	17/10/16	682010	20		363.60	3,416.36		CROCT6682	AP Selwyn Wairewa (GR418.14) 6682010 Pop up Cafe Admin, etc
199,136	Oct 16	6/10/16	291010	20		53.88	3,470.24		CROCT6291	AP Jason Flewelling (GR61.96) 6291010 Youth Council Workshop Dinner
226,339	Oct 16	18/10/16	725010	20		708.12	4,178.36		CROCT6725	AP Selwyn Wairewa (GR814.34) 6725010 Youth Worker YES Programme
226,341	Oct 16	18/10/16	725010	20		618.00	4,796.36		CROCT6725	AP Selwyn Wairewa (GR710.70) 6725010 Youth Worker Leadership Weekend
247,551	Oct 16	27/10/16	008010	20		260.87	5,057.23		CROCT7008	AP YMCA-Christchurch (GR300.00) 7008010 Youth Leadership Morning 24/9/16
247,693	Oct 16	27/10/16	010010	20		464.51	5,521.74		CROCT7010	AP Rolleston New W (GR534.19) 7010010 Grocery Purchases - Sept 2016
265,197	Oct 16	7/11/16	991011	20		320.96	5,842.70		CRNOV4991	AP Cafe 'Izone (GR369.10) 4991011 Youth Council Dinner
265,399	Oct 16	8/11/16	054011	20		2,415.50	8,258.20		CRNOV5054	AP Hurunui District (GR2,777.82) 5054011 Youth in Emergency Services Programme
265,093	Nov 16	8/11/16	051011	20		98.05	8,356.25		CRNOV5051	AP Jason Flewelling (GR112.76) 5051011 Youth Council Meal, Meet Your Street It
359,163	Nov 16	16/12/16	905012	20		434.78	8,791.03		CRDEC3905	AP Rolleston New W (GR500.00) 3905012 Grocery Purchases - Nov 2016
424,260	Jan 17	26/01/17	381001	20		420.00	9,211.03		CRJAN5381	AP The Christchurch (GR483.00) 5381001 Advert, Youth Council - 22/11/16
443,987	Jan 17	8/02/17	110002	20		1,046.96	10,257.99		CRFEB6110	AP Christchurch Ad (GR1,204.00) 6110002 Zipline x26 pax
444,045	Jan 17	9/02/17	138002	20		199.33	10,457.32		CRFEB6138	AP Jason Flewelling (GR229.23) 6138002 Youth Council Refreshments
444,228	Feb 17	9/02/17	144002	20		487.39	10,944.71		CRFEB6144	AP YMCA-Christchurch (GR560.50) 6144002 Youth Council Camp 17-19 March