

# SELWYN YOUTH COUNCIL

Meeting of the **Selwyn Youth Council**  
to be held at the **Selwyn District Council Headquarters**  
**2 Norman Kirk Drive, Rolleston**  
on **Wednesday 26<sup>th</sup> February 2020**  
commencing at **5.52 pm**

## **Present**

Chloe Duff, Ethan Richards-White, Jonathan Schwass, Olivia Duder, Erana Riddell, Nevaeh Maeder, Benjamin Dodson, Issy Kennedy, Laura Hann, Emma Johnson, Inaki Cepeda, Scarlett Shannon, Councillor Shane Epiha, Councillor Sophie McInnes and Shay Robinson.

## **Apologies**

Mayor Sam Broughton and Jeremy Reed.

Erana left the meeting at 6.17 pm

Shane left the meeting at 6.33 pm

## **Confirmation of apologies**

**Moved** – Jono Schwass / **Seconded** – Erana Riddell

**CARRIED**

## **Identification of any urgent general business - N/A**

**Confirmation of previous minutes** - To be confirmed at April meeting.

**Moved** – / **Seconded** –

*‘That the minutes from the Wednesday 17<sup>th</sup> April 2019 be confirmed’*

**CARRIED**

**Matters Arising** - N/A

**Correspondence** - N/A

**Financial Statement** – Shay went through the budget and how this is presented at every meeting, as well as the budget that the youth council have for operational costs.

**Moved** - Ethan Richards-White / **Second** - Jono Schwass

## **Action/outcome**

- Shay to follow up December dinner budget.

## **Agenda Items**

### **1. Introductions**

Feedback on the meet and greets and explaining to who that wasn't there what we did on that day (find date Chloe) going through what we wanted to see more in everyone's own wards. Going through questions such as... what members like in their ward more, what experience can members bring to the table, what we would like to learn more of? Members noticed there is a lot of experience around our new table.

### **2. How to run a Council meeting**

Asking questions and how it will run. We will go through the meeting slowly so the new members get used to meetings and what happens during meetings.

### **3. Executive Roles**

Members discussed executive roles and what the descriptions are for Chair, Deputy Chair, Secretary and Treasurer. Each appointment is a term of 1 year and applications will be entered on 14th March at youth council team building day. Voting will take place at the April meeting and Liv will be chairing meetings with Chloe taking minutes until then. Liv talked about the role of Chair and what their duties are. Shay talked about Deputy Chair and Treasurer; what worked well, what didn't work well with Treasurer in 2019 and what will improve this year. Chloe talked about what a Secretary does and Shay mentioned added there will be new parts to the role such as preparing agendas and circulating minutes.

#### **ACTION / OUTCOME**

- Youth council members to put forward their names for executive roles before Saturday 14<sup>th</sup> March.
- Voting to take place at April Meeting.

### **4. Merchandise**

New hoodies and t-shirts will be ordered for new members. These are to be worn at meetings, events and/or initiatives organized by the youth council. They are to be worn when representing the youth council in public and increase awareness of the youth council branding/name.

#### **ACTION / OUTCOME**

- Youth Councillors to provide sizes. Shay to order these prior to Saturday 14 March 2020.

### **5. Social Media**

Digital marketing apprentices are required for the youth council this year. There will be training for this and the intention is to increase engagement with followers.

Names interested for this opportunity:

- Chloe Duff
- Ben Dodson
- Nevah Maeder
- Issy Kennedy
- Ethan Richards-White

Scarlet also brought up how not every young person has social media and that a strategy is needed that isn't just focused on social media. More promotion at schools, libraries and public places around Selwyn could be a good start. A Selwyn Youth Council Instagram was mentioned again and it is a popular social media app for young people that the youth council want to target promotions too.

#### **ACTION/ OUTCOME**

- Shay to develop a plan for the digital marketing apprentices and will update at the next meeting.
- A strategy will be discussed at the team development day about how the youth council can broaden reach and look beyond social media.
- Shay will discuss the Selwyn Youth Council Instagram with the Council Communications team.

## **6. Selwyn Community Fund Committee & Creative Communities Fund Committee Representatives**

Shay spoke about the role of youth council representatives on both the Selwyn Community Fund and Creative Communities Fund Committees. Selwyn Community Fund Committee have two meetings per year and Creative Communities Fund Committee have 4 meetings per year.

Names of interest:

- Scarlet Shannon
- Issy Kennedy
- Emma Johnson
- Ethan Richards-White
- Inaki Cepeda
- Chloe Duff
- Laura Hann

### **ACTION/OUTCOME**

- Shay to assess how all of the above members can be involved and how the roles could be shared throughout the year.
- Shay to update on Saturday 14 March 2020.

## **7. Town Centre Consultation**

Members who attended on the night of the consultation (Ethan Richards-White, Issy Kennedy, Emma Johnson, Inaki Cepeda, Scarlet Shannon and Laura Hann) went through some of the questions and some cool things that could be based in the entertainment hub at the new Rolleston town centre. They described what the plan of the new town center looked like and mentioned that it was good consultation to be a part of.

## **8. SYC Planning Day & Development Hui**

Members went through the runsheet for the day and Shay has asked that permission slips for members 16 years old and under are sent via email or brought on the day.

### **ACTION / OUTCOME**

- Councilors (Sophie and Shane) have been asked to arrive at lunch
- Jono Schwass will be checking with Shay due to other commitments
- Chloe Duff won't be there due to other commitments
- Members to send permission slips to Shay
- Everyone must bring a picture that represents an interest, a passion or something they love about Selwyn.

## **9. BOOST Event #1**

A project team for event #1 is required for April school holidays between the 13<sup>th</sup> and 16<sup>th</sup>

Ideas for the event included:

- An international sports day partnered with Selwyn sports trust and people in the Selwyn community from all around the world come to enjoy sports with food trucks
- A colour run or fair

- A swimming event
- An Easter egg hunt and/or international food night; finding different things to exchange for Easter eggs.

1st project team members:

- Inaki Cepeda
- Emma Johnson
- Ethan Richards-White
- Nevah Maeder
- Scarlet Shannon
- Chloe Duff

#### **ACTION / OUTCOME**

- The new project team to meet to start planning the event.
- Shay to develop a timeline and will make contact with members of the project team.

#### **General business**

1. Facebook admin group: Shay asked for all members with Facebook to be added to the admin group which is place to communicate about meetings and events.
2. Citizenship ceremony; members are required to attend to welcome new citizens in the Selwyn community. These ceremonies are held on Wednesdays at 6:30pm in the Council Chambers (dates below) and youth councillors usually speak for a few minutes on who they are, what they do, what they love about Selwyn and welcome attendees.

<b>Wednesday 25 March</b>	Inaki Cepeda and Issy Kennedy
<b>Wednesday 22 April</b>	Inaki Cepeda and Chloe Duff
<b>Wednesday 27 May</b>	Nevaeh Maeder and Inaki Cepeda
<b>Wednesday 24 June</b>	Ethan Richards-White and Inaki Cepeda
<b>Wednesday 22 July</b>	Scarlet Shannon and Inaki Cepeda
<b>Wednesday 26 August,</b>	Emma Johnson and Inaki Cepeda
<b>Wednesday 23 September</b>	Inaki Cepeda and Laura Hann
<b>Wednesday 28 October</b>	Inaki Cepeda and Issy Kennedy
<b>Wednesday 25 November</b>	Inaki Cepeda and Chloe Duff
<b>Wednesday 9 December</b>	Ethan Richards-White and Inaki Cepeda

Meeting closed at 7.15 pm