

**MINUTES OF AN ORDINARY MEETING OF THE  
TRANSPORT AND INFRASTRUCTURE COMMITTEE  
HELD IN THE COUNCIL CHAMBER  
ON WEDNESDAY 3 APRIL 2024 COMMENCING AT 9AM**

**PRESENT**

Councillors, S N O H Epiha, L L Gliddon, D Hasson (Chair), S G McInnes (Deputy Chair) (on Zoom), P M Deans, M B Lyall, R H Mugford, E S Mundt, N C Reid and Ms McKay

**IN ATTENDANCE**

Mrs S Mason (Chief Executive), Messrs. T Mason (Executive Director Infrastructure and Property), R Love (Executive Director Development & Growth), M McGrath (Chief Digital Officer), M England (Asset Manager), K Narang (Head of Capital Works), B Healey (Project Manager, Major Projects), S Tully (Advisor (Mayor)), P Millar (Major Projects Manager); Mesdames D Kidd (Executive Director Community Services & Facilities), D Prendergast (PA to the Executive Director Infrastructure and Property), S Spicer (Personal Assistant to the Executive Director Community Services & Facilities), P Parata-Goodall (Pou Kaiāwhā - Executive Cultural Advisor), C Bennet (Governance Coordinator), and A Sneddon (Chief Financial Officer)

*The meeting was livestreamed.*

The Chair welcomed everyone to the meeting, also to those listening online.

**APOLOGIES**

Apologies were received in respect of Mayor Sam Broughton

**Moved** – Councillor Epiha / **Seconded** – Councillor Mugford

*‘That the Transport and Infrastructure Committee receive the apologies as noted.’*

**CARRIED**

**IDENTIFICATION OF ANY EXTRAORDINARY BUSINESS**

None identified.

**CONFLICTS OF INTEREST**

None noted.

**PUBLIC FORUM**

None.

**TERMS OF REFERENCE**

For information only.

## CONFIRMATION OF MINUTES

### 1. Minutes of the ordinary meeting of the Transport and Infrastructure Committee held in the Council Chamber on Wednesday 21 February 2024.

Councillor Dean noted that he was an apology for the meeting.

**Moved** – Councillor Gliddon / **Seconded** – Councillor Lyall

*'That the Transport and Infrastructure Committee confirms the minutes of the ordinary meeting of the Committee held on Wednesday 21 February 2024, as circulated.'*

**CARRIED**

## REPORTS

### 1. Chairperson's Report

This report was taken as read, other than noting observations re draft government policy for transport, and the approach taken to speed reduction on rural roads, which will further reduce Council's ability to set speed limits. Instead, Council will need to rely on and encourage police and the Ministry of Transport to enforce road safety and speed reduction.

Discussion included a request to this Committee to maintain its focus on exploring ways to keep roads safe and speeds low. Ms McKay suggested that separate to this meeting, discussions be held about how to liaise with iwi in regard to the Local Water Done Well initiatives, possibly via the Chief Executive.

A question was asked as to whether the Land drainage workshop was public or not. This was a workshop between representatives of small land owners, used to gather information on how their respective systems work and to get local knowledge documented in order to develop a cohesive action management plan. As it was a workshop, minutes were not taken, but a report will come back to this committee.

**Moved** – Councillor Mundt / **Seconded** – Councillor Epiha

*"That the Transport and Infrastructure Committee receive the Chairpersons Report to the Committee for information."*

**CARRIED**

### 2. Executive Director Infrastructure and Property

*Executive Director's Report*

Mr Mason highlighted the planning for the forward work programme, especially carry forwards, with the intention to bring to Council for decision which projects should be retained and which removed, together with criteria to assist in this decision.

He noted that in respect of the 3 Waters Reform, we are in a better position than most councils as our assets are reasonably new with low leakage.



There is a three month programme planned to implement the interim speed management plan.

Mr Mason then discussed the challenges posed in developing a capital works delivery strategy. In his experience there are a number of key areas that need to be improved:

- Systems and processes (working on financial and reporting systems, consistency)
- Procurement model (how to efficiently get to market)
- Capability – this is always a challenge to any organisation. Identifying key competencies, gap analysis, and programme to address gaps
- Supply chain relationships – good relationships together with a clear understanding of pipeline of work

The aim is to have a strategy in place by 1 July, following which improvement will occur incrementally. For example, reporting will become incrementally more accurate over the following year.

Questions posed were as follows:

- Would systems and reporting have the mitigated carry forward situation we are now in? While this would have helped, a number of factors contributed to situation, including a history of rolling projects forward. An expectation is being developed in the team that in future, we don't roll project forwards. However, given the total number of current important projects, there is insufficient capacity for all of these so some will need to be selected to be carried forward and a realistic program developed
- Will speed signs be bilingual? Yes.
- How will capital works programme be reported to this committee? Could there be a type of traffic light report? While staff currently don't have enough information for a traffic light style report, the programming underway should allow us to do this in future. There is also a plan to collate performance reporting to one committee.
- confirmation that by July a plan will be in place for incremental improvements. This was confirmed, noting that the year ahead will be a busy one as it is LTP year one, but there will be a good team and a good plan in place.
- what is the budget for the Ellesmere to Pines Wastewater pipeline? This will need to go through an engineers' representative and engineer in order to be established
- are we on track for the pipeline work set to start end of April? Yes, we are currently in the final changes of consents.
- has the consent for the pipeline been extended? Consent has yet to be extended, however, the new consents we are seeking from ECAN will be for the revised longer periods, and in the meantime we are continuing under the current consent which ECAN is comfortable with.

Observations and feedback from the Councillors included:

- speed management interaction with marae went well.

- how we monitor project contracts will also be an important part of delivering to programme, including monitoring the quality of work

**Moved** – Councillor Dean / **Seconded** – Councillor Reid

*'That the Transport and Infrastructure Committee receives the Executive Director's Report, for information.'*

**CARRIED**

## GENERAL BUSINESS

None.

## RESOLUTION TO EXCLUDE THE PUBLIC

**Moved** – Councillor Lyall / **Seconded** – Councillor Reid

*'That the public be excluded from the following proceedings of this meeting. The general subject matter to be considered while the public is excluded, the reason of passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

General subject of each matter to be considered		Reasons for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution	Date information can be released
1.	Minutes	<i>Good reason to withhold exists under Section 7</i>	<i>Section 48(1)(a)</i>	
2.	Greenpark Memorial Community Centre			1 June 2024

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1 - 2	Enable the local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or	Section 7(2)(h)
1 - 2	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial	Section 7(2)(i)

*that appropriate officers remain to provide advice to the Committee.'*

**CARRIED**

With no further business being discussed, the meeting closed at 10am with a closing karakia.

DATED this 13 day of November 2024



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**CHAIRPERSON**