

**MINUTES OF AN ORDINARY MEETING  
OF THE WESTVIEW SPECIAL FUND COMMITTEE  
HELD IN THE DARFIELD RECREATION AND COMMUNITY CENTRE,  
NORTH TERRACE, DARFIELD  
ON MONDAY 17 MAY 2021, COMMENCING AT 5.30PM**

**COMMITTEE:**

Councilors R H Mugford (Chair) & J A Gallagher, Malvern Community Board Members J Pascoe and J Morten (Hawkins Subdivision), Mrs A Hanrahan and Mr P McKay (Darfield Township Committee) and Mrs M McCaughan (Darfield Recreation and Community Centre Management Committee) and Mr R Lawrence (Independent Member)

**IN ATTENDANCE:**

Mr D Ward (Chief Executive, Selwyn District Council) and Ms T Davel (Governance Coordinator)

**WELCOME AND APOLOGIES**

None.

**CONFIRMATION OF MINUTES OF 15 FEBRUARY 2021**

**Moved** – Mr P McKay / **Seconded** – Mrs J Pascoe

*‘That the Westview Special Fund Committee confirms the minutes of the meeting held on 15 February 2021, as circulated.’*

**CARRIED**

**REPORTS**

**1. Chief Executive**

*Westview Special Fund – funding applications process, monitoring and reporting requirements*

The Committee took the report as read.

**Moved** – Mr P McKay / **Seconded** – Mrs M McCaughan

*‘That the Westview Special Fund Committee receives the report on funding applications process, monitoring and reporting requirements, for information.’*

**CARRIED**

## 2. RESOLUTION TO MOVE INTO PUBLIC EXCLUDED

**Moved** – Mrs J Pascoe / **Seconded** – Mr P McKay

*'That the Westview Special Fund Committee move into Public Excluded.'*

**CARRIED**

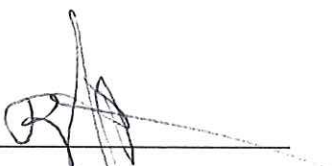
The committee moved into Public Excluded at 5.44pm and reconvened in open meeting at 6.47pm.

The following were agreed by the Committee:

1. Next meeting would be held on Tuesday 8 June between 5.30 – 7pm.
2. Public notification of successful applicants will be done after the June 8<sup>th</sup> meeting.
3. A second round of applications will commence around mid-August.

There being no further matters to discuss, the meeting closed at 6.48pm.

DATED this 8 day of June 2021

  
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CHAIRPERSON