

Selwyn District Council

Annual Plan 2022/23



At a glance



4 projects confirmed
after consultation

1. Funding proposal for the Hororātā Community Hub
2. Closure of parts of the Upper Ellesmere Water Race network
3. Changes to rating for water races across the district
4. Investing in biodiversity - \$20 Ecological Enhancement targeted rate and harmonisation of Land Drainage rates



6% average rates
increase across the district

(Compared to LTP forecast 4.9%)

This is an average, and for individual ratepayers the actual change may be smaller or greater, depending on your location and the services provided.



\$112 million
total capital spend

(what we'll invest in infrastructure and facilities)



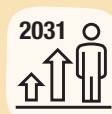
\$149 million
total operating spend

(day to day spend to keep our district services running)

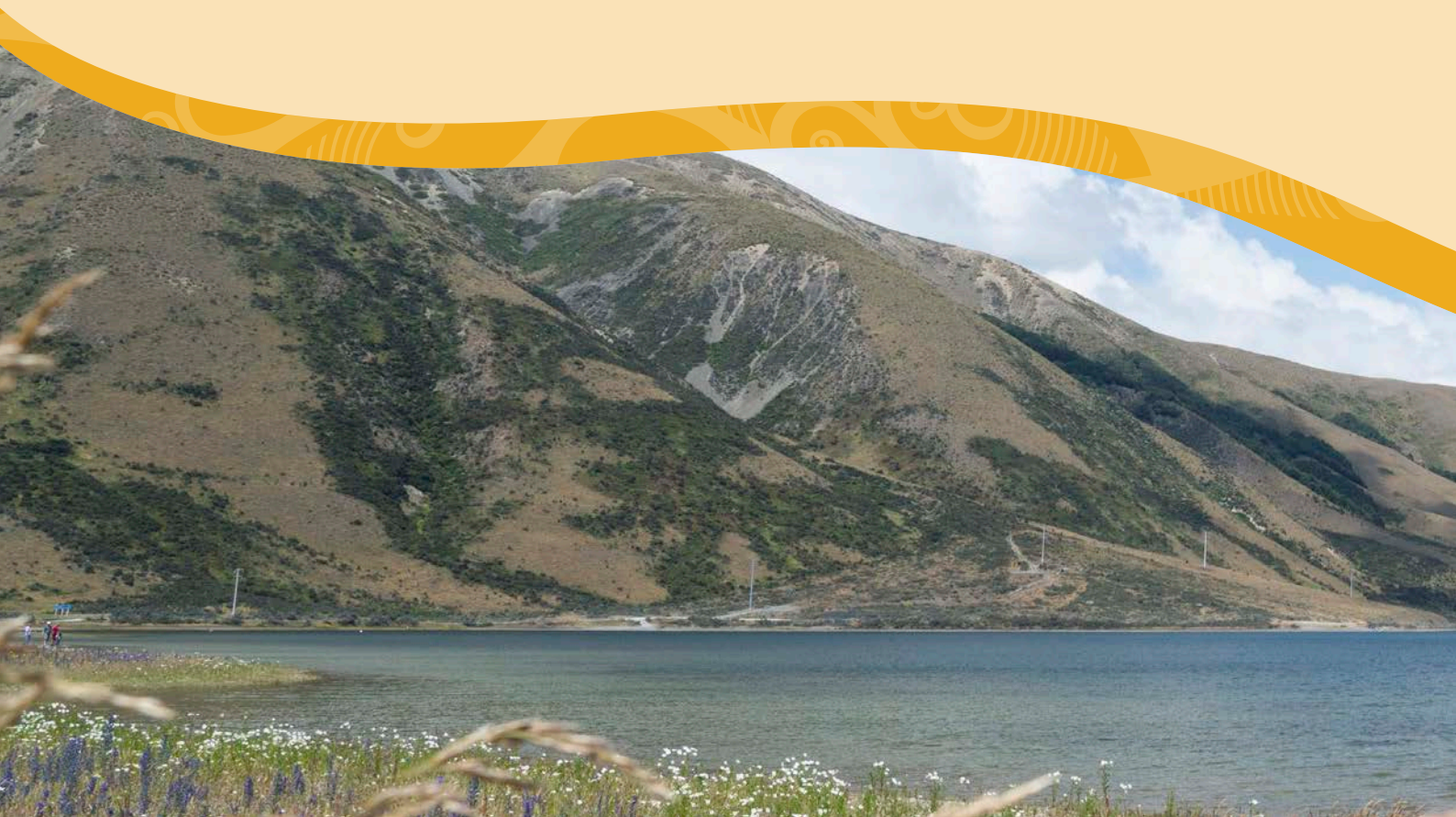


73,600
Selwyn's estimated
population at 30
June 2021

(Up from 63,300 in 2018)



89,600
Selwyn's projected
population at 30
June 2031



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Welcome from the Mayor

While restrictions due to COVID-19 are still very much a part of our lives, it feels like we have adapted and are now learning to live with it – as opposed to it dictating our every move. Correspondingly this plan focuses on moving forward. We are now in the second year of our 10-year plan so much of our direction remains focused on projects we are already committed to.

Growth through private plan changes continues to put pressure on us but also offers opportunities for active and vibrant towns. We are used to fast growth and change so have good systems in place to coherently respond to these pressures.

Recent data from 2021 showed that more New Zealanders chose to move to Selwyn than to any other city or district in the country confirming what we already know, that Waikirikiri Selwyn is a very special part of Aotearoa.

We have worked hard to keep our average rates rise in line with the previously signaled maximum of 6%. Inflation has certainly put pressure on us to complete projects on budget with these increased costs.

Last year you told us that you wanted us to direct funding into preserving our heritage and taking account of the environment and our biodiversity. In this plan we have addressed one of these issues and your submissions supported our plan for a targeted ecological enhancement of our land drainage network. A heritage plan is in development which is expected to be completed later this year and will help fulfil the second part of your request. You also told us that you supported locally developed plans to establish a community hub in Hororātā, and this will now proceed.

There are many other elements that make up this plan which I trust will help you understand how we intend to maintain and improve the services that keep our district running, support its growth and enhance our people's well-being.

Thank you to everyone who made a submission to this plan and especially to the submitters who came to talk to us in person during our hearings.

Ngā mihi



Sam Broughton
Mayor



About the Annual Plan

Last year we prepared our Long-Term Plan 2021-2031 (LTP) in consultation with the Selwyn community – setting out our work programme and budgets for the coming decade.

This year, our Annual Plan is a chance to check in with the community and look at what's changed since last year.

For the most part our plans haven't altered significantly and there are no major changes of direction. We'll be continuing with the projects we outlined last year to provide the essential services and facilities that our rapidly-growing district needs.

The Annual Plan sets out the Council's operational and financial plans for the coming financial year. It is just one stage in the Council's planning cycle and shows what the Council is doing over the coming year. The Annual Plan also promotes the Council's accountability to the community for the planning decisions made for the coming financial year.

How does the Annual Plan fit with other plans?



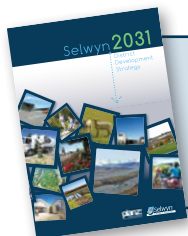
The Long-Term Plan is our 10-year budget. It sets out our work programme for the coming 10 years, including any major new projects or changes to services planned during this period, along with details on funding and rates.



Annual Plans – in between the three-yearly long-term plans, the Council consults with the community on its annual work programme and budget, including any proposed changes from what was signaled in the long-term plan.



The District Plan is like a rule book, which sets policies and rules for what people can do on their land and how it can be developed. The main goal of the District Plan is to sustainably manage the natural and physical resources of Selwyn to meet the needs of current and future generations. We notified the Proposed District Plan in October 2020 and we expect to have a new operative plan in place by the end of 2023.



Selwyn 2031, the District Development Strategy, was adopted in 2014 after public consultation. It has helped guide the Council's decision-making as the district grows and develops. This will be reviewed over the next few years to align with the Greater Christchurch 2050 and Spatial Plan. Directions and developments arising from this strategy are implemented through our long-term and annual plans.



Master Plans and Area Plans have been prepared for locations such as Lincoln Town Centre, Rolleston Town Centre and Foster Park, along with Ellesmere and Malvern areas. These plans follow Selwyn 2031's direction and indicate how areas will develop over time, with specific projects developed over time through the long-term and annual plans. These will also be reviewed over the next few years.

Our response to your submissions

Consultation on the Annual Plan 2022/23 was undertaken in accordance with the provisions of the Local Government Act 2002.

The consultation document was adopted for consultation on 13 April 2022, and consultation was open from 19 April to 19 May 2022.

The consultation document was available through Council facilities, and online at the Council's YourSay Selwyn engagement hub.

Drop-in sessions with local councillors were held in each ward, and councillors also attended a number of community markets and events.

A total of 140 submissions were received on the Annual Plan. Public hearings were held on 30 May 2022, and 28 submitters presented their submissions in person.



Projects for consultation

1 Funding for the Hororātā Community Hub

What was proposed?

The Council proposed supporting a plan put forward by the Go Hororātā community group, to establish a community hub at the current Hororātā Community Hall. This would include upgrading and renewing the existing hall building.

The Council proposed to contribute \$1 million in funding, which was already set aside in the Long-Term Plan, and would have no impact on rates.

Submissions and comments

A variety of views were expressed by submitters, reflecting the range of views within the local community. Of the 124 submissions on this issue, 62% were in favour of the proposal.



Council's decision

After considering submissions, the Council confirmed it would support the Hororātā Community Hub proposal, subject to a satisfactory feasibility study of the proposal, and preparation of a Memorandum of Understanding between the parties, outlining the transfer of ownership and future relationship.

2 Closure of parts of the Upper Ellesmere Water Race

What was proposed?

Following the development of the Central Plains Water (CPW) Irrigation Scheme (Stage 1), there has been demand for the Upper Ellesmere Water Race network to be closed, as there is reduced demand for the service, and resistance to the cost of the scheme.

The Council proposed to close significant parts of the Upper Ellesmere Water Race network over a five-year period. The strategic race would remain open, subject to further consultation on future closure.

Submissions and comments

The majority of submitters (89.6%) were in favour or had no preference on the proposal. One submission requested that a short stretch of water race be retained.



Council's decision

The Council agreed to proceed with the closure, with an amendment to defer closure of the requested stretch of water race out to years 3 to 5.

3 Changes to rating for water races across the district

What was proposed?

The Council proposed changes to the structure of the targeted water race rate for properties less than 0.5ha in area (affecting 53 properties) and land areas greater than 500ha (affecting 11 properties). The changes would come into effect from 1 July 2022.

Submissions and comments

85.4% of submitters were either in favour (25.2%) or had no preference (60.2%) to the Council's proposal.

Council's decision

The proposed change to the targeted water race rate was confirmed by the Council.



4 Land Drainage rating changes and Ecological Enhancement targeted rate

What was proposed?

The Council proposed a new targeted rate of \$20, charged to each property in the district that does not pay a land drainage rate, to fund projects and activities that support and improve the biodiversity of the land drainage network.

A simplified rating structure for the land drainage network was also proposed, incorporating four standardized rating factors.

Submissions and comments

The majority of submitters (70%) were either in favour or had no preference on the Council's proposal. There were 33 submissions opposed, the majority with reference to affordability.

Council's decision

The Council approved the introduction of the Ecological Enhancement targeted rate and simplified rating structure for land drainage.



Other issues raised in submissions

Rates

A total of 14 submissions related to rating issues, including the size of rate increases, the use of targeted rates and the use of 'separately used or inhabited part of a rating unit' (SUIPs) as part of targeted rate calculations.

The Council confirmed the overall proposed rates for 2022/23. It will undertake a review of the application of SUIPs in targeted rate calculations, before the next Long-Term Plan in 2024.

Health and aged care services in Ellesmere

A number of submitters presented views on the future provision of health services in Ellesmere, including aged care facilities. The Council continues to support the feasibility study proposed by the Friends of Ellesmere group, and will facilitate discussions with key stakeholders. It will also consider how the Council's proposed medical facility in Leeston may complement the group's proposals.

Community facilities and reserves

A range of submissions were received on enhancements to community facilities and reserves across the district, including:

- Lighting improvements at Kirwee Bowling Club and Leeston Dog Park
- Springfield pump track
- Various Lake Coleridge projects
- Darfield aquatics facility
- Darfield pond
- Sandy Knolls – proposed replica railway shelter
- Foster Park cottage

The Council acknowledges the community interest in these initiatives. The majority of the proposed enhancements have been considered through various strategies and plans, and many will be considered for inclusion in future work programmes. The Council continues to undertake feasibility studies that contribute to the development of community facilities. No change was proposed to the annual plan.

Public toilets – Kirwee and Coalgate

Submissions were received requesting provision of public toilets in Kirwee and Coalgate. Facilities in these locations are scheduled for inclusion in future years' plans. The Council considered the Kirwee toilet as a project under the government's Tourism Infrastructure Fund programme, but the timing is not suitable at present. This will be considered again at the next LTP, and in the interim improved signage will be installed to assist travellers.

Heritage

The Council's contribution to recognising and safeguarding the district's heritage was a focus for several submitters. The Council noted that the Selwyn Heritage Strategic Plan is currently in development and is expected to be completed in late 2022. This will set the direction for future projects and funding, and will provide for widespread community input.

Roading and cycleways

Road sealing, road safety, and extensions of cycleways were among roading issues raised in submissions. The Council noted that most of the proposed initiatives have been considered in the overall transport planning, but have not been included in the work programme at this stage due to prioritisation and the availability of funding.

The Council agreed to fund the sealing of Perymans Road, Tai Tapu, as part of the Annual Plan 2022/23, subject to discussions with Waka Kotahi on road safety issues.





Progress on key LTP projects

In our Long-Term Plan 2021-2031 last year, we outlined an ambitious programme of work to support the growth of the district and provide the services and facilities our communities need to thrive. We're making good progress on these projects – here's an update on a few of them.



OUR PROGRESS

New wastewater system in Darfield and Kirwee

This project is well under way with construction of the main pipeline between Darfield and the Pines Wastewater Treatment Plant near Rolleston beginning in August 2021, and due for completion later this year. As at April 2022 more than 20 kilometres of pipe has been laid, around 80% of the total.

New hockey and football artificial turfs at Foster Park

Installation of full-size artificial turfs for hockey and football at Foster Park was completed in mid-May 2022. These turfs will provide a valuable asset for these sports district-wide and are expected to be very well used.

Pines 120K

This \$100 million project to upgrade the capacity of the Pines Wastewater Treatment Plant from 60,000 population to 120,000 has been brought forward to accommodate the district's rapid growth. Design work for Pines 120 will start in 2022, with construction timing to be aligned with growth demands. \$9 million is budgeted in this Annual Plan to continue the upgrade programme.

Rolleston town centre and reserve

Following the opening of Te Ara Ātea in December 2021, work is continuing on other parts of the new Rolleston town centre, including the Rolleston Fields development (by commercial partners), and the new youth zone now under construction in the reserve.



Coming up in 2022/23

In the coming year we'll be continuing our investment in essential infrastructure and services to support the district's continuing growth, and to enhance people's well-being. This year we'll be committing \$112 million to capital projects – following is a summary of some of the scheduled projects.

Water supply

\$20.2 million total project spend

To meet growth demands we're continuing our work to upgrade water supply reticulation and capacity across the district, including Darfield, Kirwee, Leeston, Lincoln, Prebbleton, Rolleston, Southbridge, West Melton and our rural water supplies.

Water treatment plant upgrades are also continuing, with projects at West Melton, Acheron and Springfield.

Transportation

\$20.4 million total project spend

We continue our focus in the coming year on road maintenance, making our roads safer, and building the critical transport connections across our district. Major projects scheduled in 2022/23 include progressing the Prebbleton roundabout upgrade projects on Shands Road, and bringing forward the Goulds/East Maddisons/Shillingford roundabout in Rolleston (\$3 million), to align with adjoining subdivision developments.

Community services and facilities

\$18 million total project spend

Community facilities are a vital part of Selwyn communities, providing the spaces where residents can meet, recreate, exercise, play and learn. The Council continues to invest in facilities to meet the needs of a growing population.

Major projects in the coming year include the next stage of development of the 22 hectare Birchs Road Park in Prebbleton (\$5.3 million in 2022/23 of a total \$13.3 million project), and the continuation of Rolleston town square and reserve developments. Restoration of Tārerekautuku/Yarrs Lagoon near Lincoln will get under way in the coming year, following a grant of nearly \$800,000 from the Ministry for the Environment.

Wastewater

\$21.6 million total project spend

Alongside the continuing work in Darfield, work will progress in the coming year on the design stage of the Ellesmere to Pines trunk sewer, pipeline upgrades and pump station construction in Leeston, and design of the new pipeline from Upper Selwyn Huts to the Ellesmere pipeline.

Planned capacity upgrades at the Pines Wastewater Treatment Plan will continue, to meet ongoing growth.

We will invest a further \$475,000 on improving safety on rural intersections, along with roading and transport programmes already co-funded with Waka Kotahi NZ Transport Agency in the current National Land Transport Programme. Local road improvements will benefit from a \$5.8 million investment, along with \$1.2 million on metaling unsealed roads, and \$4.3 million on resurfacing sealed roads.

\$2.5 million will go towards road safety projects and behavior programmes. As part of this, the Council will need to manage the effects of cost escalations such as the rising prices of bitumen and fuel, which will impact on contractors delivering our roading programmes.

Smaller local projects across the district include:

- renewal of the historic Liffey Weir in Lincoln
- Southbridge Park sports lighting
- Rolleston Reserve athletics surface renewal
- sports park lighting improvements (district-wide)
- playground equipment and safety surface renewal (district-wide)
- new toilet facility at Te Whariki Reserve in Lincoln
- Mead Hall seismic upgrade.

Stormwater

\$2.3 million total project spend (includes Land Drainage, Water Races)

Additional funding will be provided in the coming year to complete the Leeston flood diversion project.

Solid waste

\$3.7 million total project spend

Our Reconnect project is an initiative to redevelop the Pines Resource Recovery Park and provide the community with better opportunities to minimise waste. Stages 3 and 4 of this multi-year development will proceed in the coming year.



Your rates 2022/23

The average rates increase across the district is **6%**.

This is an average, and for individual ratepayers the actual change may be smaller or greater, depending on your location and the services provided.

This 6% average increase is slightly higher than the 4.9% average that we forecast in the LTP last year – but is in line with the current levels of inflation in New Zealand.

It is also within the 6% limit set by the Council in its financial strategy.

When we prepared our LTP, inflation was still at low levels in New Zealand. In the past 12 months the Council – just like every other business and household – has faced significant increases in costs, as shown in the latest inflation indexes:

- | | |
|--|-----------------------------------|
| · Consumer Price Index | 5.9% year to December 2021 |
| · Producer Price Index (eg construction costs) | 8.6% year to December 2021 |

Other significant cost pressures include:

- increased fuel costs
- supply chain delays and cost increases
- impacts of the Russia-Ukraine conflict on fuel prices
- tight labour market.

These increased costs mean that we have to increase both operating expenditure (day to day service costs) and capital expenditure (cost of infrastructure and facilities) just to maintain our current levels of service.

The district's continuing growth also puts pressure on our operations, and we are boosting our resources in areas like building and resource consents, cybersecurity and digital technology, and infrastructure support, to meet the demands of a larger population.

Revaluation

Individual changes in rates have also been affected by the district revaluation recently completed. An increase in the capital value of your property doesn't mean your rates will increase by the same amount.

For most residential properties in Selwyn, only around a quarter of your rates bill is based on the capital value of a property, with the majority of the rates set based on a fixed amount per property.

If your capital value has increased by more than the average increase (33.7%) you can expect a slightly higher than average increase in your rates from 1 July 2022. If your property value increase was less than the average, you can expect a slightly lower than average increase in your rates.

Across most of Selwyn, many rural property owners will see a reduction in rates this year while our urban home owners have an increase. This is because urban property values generally grew faster than rural properties over the past three years.

Find out more about revaluation at www.selwyn.govt.nz/services/rates/rating-valuations.

Rating examples

The tables on the opposite page show examples of the rates changes for a sample of typical properties in a range of locations across the district. For each example we show the current capital value, the new capital value following revaluation (applies from 1 July 2022), the current year's (2021/22) rates, the rates for 2022/23 and the amount of the increase both as a percentage and in dollars.

Rating examples: total rates

Residential	Current capital value 2021/22 \$	New capital value 2022/23 \$	Current rates 2021/22 \$	Increase 2022/23 %	New rates 2022/23 \$	Increase (decrease) 2022/23 \$
Residential with sewerage	550,000	790,000	3,115	7.5%	3,350	235
Residential without sewerage	550,000	790,000	2,501	8.5%	2,714	213
Lifestyle without water or sewerage	650,000	840,000	1,769	5.2%	1,861	92
Residential with sewerage	750,000	975,000	3,300	5.7%	3,489	189
Residential without sewerage	750,000	975,000	2,686	6.2%	2,853	167
Residential with sewerage	900,000	1,170,000	3,439	5.7%	3,635	196
Residential without sewerage	900,000	1,170,000	2,825	6.2%	2,999	174

Rural	Current capital value 2021/22 \$	New capital value 2022/23 \$	Current rates 2021/22 \$	Increase 2022/23 %	New rates 2022/23 \$	Increase (decrease) 2022/23 \$
Rural with water races and with 3.5 water units	10,400,000	11,300,000	15,019	(6.6%)	14,026	(-993)
Rural without water races or water units	3,595,000	4,255,000	4,778	(1.6%)	4,703	(-75)
Rural without water races and with 11 water units	3,900,000	4,470,000	6,969	(0.3%)	6,949	(-20)

Commercial	Current capital value 2021/22 \$	New capital value 2022/23 \$	Current rates 2021/22 \$	Increase 2022/23 %	New rates 2022/23 \$	Increase (decrease) 2022/23 \$
Commercial with low water consumption	3,600,000	4,590,000	5,044	4.8%	5,288	244

Townships	Current capital value 2021/22 \$	New capital value 2022/23 \$	Current rates 2021/22 \$	Increase 2022/23 %	New rates 2022/23 \$	Increase (decrease) 2022/23 \$
Arthurs Pass	290,000	510,000	2,011	12.1%	2,254	243
Castle Hill	590,000	810,000	2,853	7.4%	3,065	212
Lake Coleridge	270,000	365,000	2,474	7.1%	2,651	177



If you own a residential home in Rolleston with a new CV of \$790,000:

- your rates will increase 7.5% from \$3,115 to \$3,350
- that's an extra \$235 a year
- or about \$4.50 a week.



If you own a residential home in West Melton with a new CV of \$975,000:

- your rates will increase 5.7% from \$3,300 to \$3,489
- that's an extra \$189 a year
- or about \$3.60 a week.



If you own a rural property in Darfield with a new CV of \$11.3m (with water races and water units):

- your rates will decrease from \$15,019 to \$14,026
- that's a decrease of \$993 a year
- or about \$19.10 a week.



If you own a lifestyle property with a new CV of \$840,000:

- your rates will increase 5.2% from \$1,769 to \$1,861
- that's an extra \$92 a year
- or about \$1.80 a week.

(Indicative examples only)



About your rates

If you're a Selwyn ratepayer, you're one of nearly 30,000 property owners who contribute through their rates to fund the huge range of activities, services and facilities that the Council provides for your community.

Your rates contribution is made up of a combination of general rate and various targeted rates. Other sources of funding include fees and charges, development contributions (paid by developers to fund new infrastructure), subsidies and grants.

General Rate

The general rate funds a wide range of Council services and facilities that benefit the whole district. The general rate also includes a Uniform Annual General Charge component, which is not related to property value.

The General Rate makes up about one-third of the average property's total rates. In the coming year, the General Rate component will increase by 8.5%.

Here's a rough guide to how your general rates dollar is used for the community good:



General Rate (2022/23)	%
Transportation and roading ³	38%
Parks, reserves and playgrounds ⁵	17%
Planning and resource management ¹	17%
Council	6%
Community development	4%
Community centres and halls ^{4,6}	4%
Administering the Building Act ¹	4%
Public toilets	2%
Swimming pools ^{2,6}	2%
Emergency management	1%
Cemeteries	1%
Property	1%
Health, alcohol licensing and regulation ¹	1%
Economic development	1%

Notes

1 Also part-funded by fees and charges

2 Also part-funded by targeted rates

3 Also part-funded by Waka Kotahi NZTA subsidies

4 Also part-funded by district-wide targeted rate

5 Local reserves also part-funded by targeted rate

6 Swimming pools and community centres and halls are also part-funded by fees and charges

Targeted rates

Targeted rates are used where a Council service or facility provides a benefit to a particular group of ratepayers or location. Targeted rates can be district-wide (eg Canterbury Museum) or localised (eg Community Board). Some of the key services and facilities provided through targeted rates (where applicable) include:

Libraries network	\$239
Recreation reserves	\$139
Water supply	\$288 (plus a volume-based rate)
Stormwater network	\$122
Wastewater network	\$586
Water races	\$45 (plus additional charges where service is provided)
Canterbury Museum	\$35
Community centres	\$175
Refuse and recycling	\$116 (fixed rate including recycling bin, plus charges for bins where provided)
Swimming pools	\$42 - \$168 (based on proximity to Selwyn Aquatic Centre)

Find out more about your rates at www.selwyn.govt.nz/rates.

Where do your rates go?

You really can't get through the day without making use of many of the services the Council provides.

Here's just a small sample of the ways your rates help keep your community ticking...



Changes to fees and charges

Fees and charges apply to some Council services, where a user-pays approach is appropriate to cover all or part of the costs of that service. Some changes in fees and charges this year include:

- increase in tip fee charges at the Pines Resource Recovery Park, to reflect higher than forecast fees and transport costs for disposal at the Kate Valley Landfill.
- increase in licence fee for hut owners at Selwyn Huts, to \$1389 from 1 July 2022 as previously advised to residents.

A full schedule of fees and charges is available at pages 63–76 in this Annual Plan.

Financial information

Since the Long-Term Plan 2021-2031 was adopted last year, Selwyn has continued to experience rapid population growth.

Economic conditions have generally been positive for the district, but the impact of the COVID-19 pandemic has seen pressure on supply chains, a tight labour market and rising costs.

The 2022/23 year represents Year 2 of the LTP and some changes to budgets have been required, which were unforeseeable when the LTP was prepared.



Capital expenditure

The 2022/23 capital programme has been adjusted to reflect revised timings for some programmes and cost revisions that reflect current economic conditions. The programme amounts to \$112.5 million, an increase of \$43.5 million from the LTP forecast, comprising new projects, projects brought forward and cost escalation of deferred projects. General inflationary price pressures are also significant with substantial increases in the price of construction materials.

Operating expenditure

The COVID-19 pandemic and other global factors have resulted in significant cost pressure for both operating and capital budgets. Operating costs amount to \$149.3 million, an increase of \$9.8 million compared to the LTP forecast. Key factors contributing to this include:

- Continuing rapid population growth, leading to increased demand for Council services and infrastructure maintenance
- Increased contract costs for operating and maintaining water services infrastructure
- Supply chain constraints
- Increased fuel prices
- Increased staffing costs to ensure Council maintain levels of service and to support growth

The table below highlights the main changes between what was forecast for 2022/23 in the LTP and the Annual Plan budget for financial year ending 30 June 2023:

	LTP forecast 2022/23 \$ million	Annual Plan 2022/23 \$ million	Change \$ million
Capital expenditure	69.1	112.5	43.5
Operating expenditure	139.5	149.3	9.8
Total revenue	167.5	173.2	5.7
Debt increase	30.3	70.0	39.7
Rates increase (Average %)	4.9%	6.0%	1.1%

Income, expenditure and net assets

(\$'000)	2020/21 Annual Plan	2021/22 LTP	2022/23 LTP Forecast	2022/23 Annual Plan
Revenue				
Rates	67,876	74,846	80,733	83,243
Development contributions	16,216	9,828	10,791	10,791
Subsidies and grants	17,012	22,671	10,988	10,988
Vested assets	28,647	38,417	33,261	33,261
Other revenue	28,848	29,311	31,715	33,167
Total revenue	158,599	175,073	167,488	171,450
Operating expenditure	120,824	133,996	139,486	148,922
Surplus/(deficit)	37,775	41,077	28,002	22,528
Net assets	1,799,842	1,957,167	2,043,025	2,126,029

Changes to development contributions

Development contributions are paid by land developers towards the cost of providing the additional community facilities (including roads, water systems, wastewater systems and reserves) required for a growing population. The Council will increase its development contribution charges, from 1 July 2022, based on the increase in the Producers Price Index Outputs for Construction as at 31 December 2021. This is in line with our adopted development contributions policy. This is an 8.6% increase on the capital cost component of the development contribution.

Detailed financial information including the Financial Impact Statement, is available in the following pages of this Annual Plan.

Financial highlights

for the financial year ending 30 June 2023

Background

Selwyn District Council consulted this year through the Annual Plan 2022/23 consultation document due to the changing environment in which we are working. Since the Long-Term Plan 2021-2031 (LTP) was prepared and adopted the district has continued to experience rapid population growth. The economic conditions have generally been positive for the district, but in recent time the impact of the COVID-19 pandemic has seen pressures on supply chains, a tight labour market and raising costs. The year 2022/23 represents Year 2 of the LTP and there have been some changes to budgets which are necessary, but which were unforeseeable when the LTP was prepared.

Budget approach

Selwyn District Council has taken the following approach to the budget process for 2022/23:

Capital expenditure (capex)

The capex programme for the financial year ending 30 June 2023 is based on the Council's LTP and has been adjusted to reflect revised timings for some programmes and revisions to programme costs that reflect current economic conditions. The capex programme amounts to \$112.5 million, this is \$43.5 million more than what had been included in Year 2 of the LTP. The increase is predominantly due to programmes being brought forward from later years in the LTP, projects being carried forward from the 2021/22 financial year, and general inflationary price pressures.

Summary of differences between the Annual Plan and Year 2 of the LTP:

- The current economic environment is having a significant impact on the cost of delivering capital projects. In the year to March 2021 the Producer Price Index for construction outputs was 8.6%, with material price movements above this for certain materials. Consequently, there have been general cost increases to projects.
- As population growth has continued at a rapid pace, the Council is bringing forward the capacity upgrade of the Pines Wastewater Treatment Plant from later years in the LTP.
- Community Facilities capital expenditure is higher than the LTP due to changes in the timing of completion of some major capital projects including Rolleston Town Square Development and Rolleston Reserve Redevelopment.
- Transportation capital expenditure is higher than the LTP due to changes in the timing of completion of some major projects, including the Goulds Road and East Maddison Road Roundabout.



Individual Significant Capital Projects *(defined as projects with a budget over \$500,000)*

Project	Budget 2022/23
Community services and facilities projects	
Prebbleton Reserve development	5,334,000
Rolleston Reserve redevelopment	3,182,000
Rolleston Town Square development	1,500,000
Darfield Swimming Pool	1,484,000
Strategic land purchases	1,553,000
New passive reserves Rolleston	718,000
Libraries collection purchases	639,000
Total community services and facilities projects < \$500,000	8,568,000
Total community services and facilities projects	22,978,000
Water supply projects	
District-wide potable water supplies linear renewals	4,000,000
Water supply capital works	2,370,000
District wide renewals	1,724,000
Malvern growth	1,197,000
Rolleston growth	1,359,000
Darfield growth	1,264,000
Springfield water treatment supply upgrade	1,260,000
District-wide chlorination	1,150,000
Prebbleton growth	1,050,000
Kirwee bore capacity	982,000
Prebbleton reservoir	960,000
District-wide potable water supplies backflow devices	850,000
Leeston well and pipework upgrade	782,000
Rural water treatment supply upgrades	720,000
Prebbleton water treatment supply upgrade	710,000
West Melton growth	700,000
Lincoln growth	639,000
Hororata water treatment supply upgrade	631,000
Elizabeth Allen Drive water treatment supply upgrade	600,000
Water supply projects < \$500,000	1,923,000
Total water supply projects	24,871,000



Project	Budget 2022/23
Wastewater projects	
Eastern Selwyn Sewerage Scheme Pines 120 Upgrade	6,000,000
Wastewater capital works	2,556,000
Eastern Selwyn Sewerage Scheme conveyance and pumping	2,500,000
Darfield to Pines trunk sewer	2,000,000
Wastewater renewals linear	1,949,000
Wastewater renewals plant and equipment	1,309,000
Darfield wastewater conveyance and pumping	1,000,000
Castle Hill lining and desludging of pond	739,000
Ellesmere trunk sewer	600,000
Ellesmere conveyance and pumping	524,000
Wastewater projects < \$500,000	2,397,000
Total wastewater projects	21,574,000
Refuse projects	
Recovery Park enhancements	3,595,000
Refuse projects < \$500,000	89,000
Total refuse projects	3,684,000
Stormwater, land drainage and water race projects	
District-wide stormwater	719,000
Stormwater projects < \$500,000	1,650,000
Total stormwater, land drainage and water race projects	2,369,000
Transportation projects	
Local road improvements	8,396,000
Sealed road resurfacing	4,370,000
Goulds/East Maddisons Road roundabout	3,000,000
Christensen Parade North/Rōhutu Way	1,560,000
Rolleston carparks	1,459,000
Christensen Parade south	1,350,000
Unsealed road metalling	1,222,000
Supplementary roading renewal funding	1,032,000
Pavement rehabilitation	972,000
Selwyn road safety programme	891,000
Road to Zero	565,000
Transportation projects < \$500,000	3,857,000
Total transportation projects	28,674,000
Commercial Investment fund	6,411,000
Other district projects < \$500,000	1,899,000
Total Selwyn District Council projects	112,460,000

Council revenue

The Council's core revenue in the year is projected to be \$173.2 million. This is \$5.7 million higher than the LTP of \$167.5 million. The continued population growth and higher underlying costs are the main factors behind the positive revenues. The main variances compared with budget were:

- Higher than anticipated population growth in the district along with higher costs have resulted in rates revenue being projected at \$2.5 million above LTP.
- Linked to the housing growth in the district is the collection of fees and charges for the provision of building and resource consents, and land information memorandum (LIM) reports. The revenue generated from fees and charges is expected to be \$1.2 million higher than LTP.

Rating base information

The projected numbers of rating units within the district are as follows:

Year 2022/23	Rating units 32,807
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Operating expenditure (Opex)

The LTP budget for Year 2 has been used as the base for the budget for the financial year ending 30 June 2023.

The impact of the COVID-19 pandemic and other international factors have resulted in significant cost pressures for both operating and capital budgets. The increasing price of fuel and the significant supply chain issues are impacting on budgets. This includes labour costs, materials, energy, etc. These cost pressures have been reflected in the Council's budget where appropriate. Revenue budgets have also been reviewed and updated where appropriate

Operating costs are up by \$9.8 million compared to Year 2 of the LTP and are driven by the following core factors:

- The district continues to grow at a fast rate. This growth creates costs to maintain new infrastructure that has vested to the Council from developers and to respond to higher community demands for Council services.
- After adopting the LTP the Council renewed and awarded a 10-year contract to maintain and operate water services and infrastructure. The annual cost of this contract is more than what was provided for in the LTP.
- The impact of supply chain constraints and cost pressures that are being experienced across all areas of the Council.
- Increased fuel prices that are impacting on the cost of solid waste collection.
- Increases in staff costs to ensure we can maintain levels of service to a rapidly growing community, to develop and deliver a digital strategy to better engage the community and build Council efficiencies and resilience and respond to external drivers such as the reform of Three Waters, the Resource Management Act 1991, and the Review into the Future for Local Government.

Budget comparison

The 2021-2031 LTP was written and approved last year and included a proposed budget for 2022/23 (Year 2 of the LTP). The table below highlights the main changes between what was proposed for 2022/23 in the LTP and the Annual Plan budget for financial year ending 30 June 2023:

	Long-Term Plan (2022/23) \$ million	Annual Plan 2022/23 \$ million	Change \$ million
Capex	69.1	112.5	43.5
Opex	139.5	149.3	9.8
Total Revenue	167.5	173.2	5.7
Debt Increase	30.3	70.0	39.7
Rates Increase	4.9%	6.0%	1.1%

The following provides an overview of the Council's core debt ratios.

Debt Ratios	Long-Term Plan (2022/23) \$ million	Annual Plan 2022/23 \$ million	Limit
Net Debt	135.3	112.9	
Total Revenue	123.4	129.1	
Net Debt to Total Revenue	110%	87%	160%
Net Interest	3.9	2.2	
Total Revenue	123.4	129.1	
Net Interest to Total Revenue	3.2%	1.7%	8%
Net Interest	3.9	2.2	
Rates Revenue	80.4	82.9	
Net Interest to Rates Revenue	4.9%	2.6%	15%

Financial prudence benchmarks and indicators

What is the purpose of this statement?

The purpose of this statement is to disclose the Council's financial performance in relation to various benchmarks to enable the assessment of whether the Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

The Council is required to include this statement in its LTP in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark	Limit	Plan	Met
<i>Rates Affordability</i> Rates increases affordability	6%	6%	Yes
<i>Borrowing Limits</i> Net borrowing as percentage of revenue	160%	87%	Yes
Net interest as percentage of revenue	8%	1.67%	Yes
Net interest as percentage of rates revenue	15%	2.60%	Yes
Balanced budget benchmark	100	86	No
Essential services benchmark	>100	260	Yes
Debt servicing benchmark	15%	2.13%	Yes

Prospective financial statements

For the year ending 30 June 2023

Introduction

The financial statements in this section outline the Council's prospective financial information for the year from 1 July 2022 to 30 June 2023.

Statement of responsibility and authorisation for issue

The Council is responsible for the preparation of the prospective financial statements, including the appropriateness of the underlying assumptions and other disclosures. The prospective financial statements for the period ending 30 June 2023 were authorised for issue by the Council on 22 June 2022.

Purpose of preparation

The purpose of the prospective financial information is to inform the community about the Council's financial plans and may not be appropriate for other purposes.

Cautionary note

The prospective financial statements are based on assumptions and actual results are likely to vary from the information presented and the variations may be material.

The prospective statement of financial position is based on an updated projection of the opening statement of financial position as at 1 July 2022 and is not based on the Annual Plan 2021. There is therefore a difference between the closing equity and cash balances shown for the 2021/22 Annual Plan and the opening equity and cash balances in the 2022/23 Annual Plan. The differences arise because the Annual Plan opening balances reflect the Council's actual results for 2021 and updated information in relation to the 2022 forecasts.

Group of activity statements and service targets

The Council's statement of service provision and group of activity statements can be found in the Council's Long-Term Plan 2021–2031 document.

Significant assumptions

The Council has made assumptions in preparing the prospective financial statements and these are set out after the accounting policies.

Prospective statement of comprehensive revenue and expense

a forecast for the year ending 30 June 2023

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
Revenue			
74,846	Rates	83,243	80,733
9,828	Development contributions	10,791	10,791
22,671	Subsidies and grants	12,694	10,988
67,728	Other revenue	66,428	64,976
175,073	Total revenue	173,156	167,488
Expenditure			
29,172	Employee benefit expenses	32,929	30,145
35,454	Depreciation and amortisation (Note 1)	38,523	38,687
2,815	Finance costs	2,756	4,503
66,555	Other expenses	75,065	66,151
133,996	Total operating expenditure	149,273	139,486
41,077	Surplus / (deficit)	23,883	28,002
Other comprehensive revenue and expense			
51,251	Gain on property revaluations	51,443	51,443
-	Financial assets at fair value through other comprehensive revenue and expense	6,413	6,413
51,251	Total other comprehensive revenue and expense	57,856	57,856
92,328	Total comprehensive revenue and expense	81,739	85,858

Prospective statement of changes in net assets and equity

a forecast for the year ending 30 June 2023

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
1,864,839	Balance at 1 July	2,048,089	1,957,167
Comprehensive revenue and expense			
41,077	Net surplus / (deficit) for the year	23,883	28,002
51,251	Other comprehensive revenue and expense	57,856	57,856
92,328	Total comprehensive revenue and expense for the year	81,739	85,858
1,957,167	Balance at 30 June	2,129,828	2,043,025

Prospective statement of financial position

a forecast for the year ending 30 June 2023

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
Current assets			
22,898	Cash and cash equivalents	10,231	19,288
15,000	Receivables from exchange transactions	15,451	15,451
20	Inventory	20	20
40,000	Other financial assets	20,000	40,000
2,585	Property held for sale	5,107	5,107
80,503	Total current assets	50,809	79,866
Non current assets			
125	Receivables from exchange transactions	125	125
520	Other financial assets	2,154	520
133,597	Investments in council controlled organisations	140,010	140,010
42,935	Investment property	51,808	51,808
213	Forestry	393	213
346	Intangible assets	195	346
447,647	Property, plant and equipment - operational	440,647	454,918
1,447,354	Property, plant and equipment - infrastructural	1,622,419	1,542,498
2,072,737	Total non - current assets	2,257,751	2,190,438
2,153,240	TOTAL ASSETS	2,308,560	2,270,304
Current liabilities			
30,000	Payables under exchange transactions	30,903	30,903
662	Borrow ings	662	594
30,662	Total current liabilities	31,565	31,497
Non current liabilities			
1,043	Provisions	1,043	1,043
113	Other financial liabilities	1,550	113
164,256	Borrow ings	144,574	194,627
165,412	Total non - current liabilities	147,167	195,783
Equity			
1,150,040	General reserves	1,182,387	1,186,474
39,780	Special funds (Note 2)	47,289	31,348
86,398	Fair value through other comprehensive revenue and expense	92,936	92,811
680,949	Asset revaluation reserve	807,216	732,392
1,957,167	Total equity	2,129,828	2,043,025
2,153,240	TOTAL LIABILITIES AND EQUITY	2,308,560	2,270,304

Prospective statement of cash flows

a forecast for the year ending 30 June 2023

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
Operating activities			
<i>Cash was provided from:</i>			
125,645	Receipts from customers	129,800	122,145
4,179	Agency receipts	4,581	4,470
620	Interest received	601	601
5,109	Dividends received	5,262	5,262
135,553		140,244	132,478
<i>Cash was distributed to:</i>			
91,598	Suppliers/employees	105,061	90,975
4,129	Agency payments	4,581	4,418
2,815	Interest paid	2,756	4,503
98,542		112,398	99,896
37,011	Net cash from operating activities	27,846	32,582
Investment activities			
<i>Cash was provided from:</i>			
6,382	Sale of property, plant & equipment	2,585	2,585
-	Sale of property intended for sale	-	-
-	Proceeds from investments	-	-
6,382		2,585	2,585
<i>Cash was applied to:</i>			
138,979	Purchase of property, plant and equipment	112,539	69,079
-	Purchase of development property	-	-
-	Purchase of intangible assets	-	-
8,000	Purchase of investments	-	-
146,979		112,539	69,079
(140,597)	Net cash from investing activities	(109,954)	(66,494)
Financing activities			
<i>Cash was provided from:</i>			
105,597	Loans raised	70,036	31,173
105,597		70,036	31,173
<i>Cash was applied to:</i>			
879	Settlement of loans	-	870
879		-	870
104,718	Net cash from financing activities	70,036	30,303
1,132	Net increase / (decrease) in cash	(12,072)	(3,610)
21,766	Plus opening cash 1 July	22,303	22,898
22,898	Closing cash 30 June	10,231	19,288

Reconciliation of surplus to statement of cash flows

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
41,077	Surplus after taxation	23,883	28,002
<i>Add / (deduct) non - cash items:</i>			
(38,417)	Vested asset revenue	(33,261)	(33,261)
(854)	Revaluation of investment property	(1,298)	(1,298)
35,454	Depreciation and amortisation	38,523	38,687
(3,817)		3,964	4,128
<i>Movement in working capital items:</i>			
-	Receivables from exchange transactions	-	(451)
-	Inventory & work in progress	-	-
-		-	(451)
<i>Items classified as investing activities:</i>			
249	Gain on sale of property	-	-
249		-	-
37,011	Net cash flow from operating activities	27,846	32,582

Note 1: Depreciation and amortisation expense for assets used directly in providing the group of activities

2021/22		2022/23	2022/23
Annual plan		Annual plan	LTP
\$'000		\$'000	\$'000
44	Community services	51	51
6,666	Community facilities	7,249	7,413
8	Democracy	8	8
28	Commercial property	28	28
132	Environmental services	126	126
780	Support services	921	921
266	Solid waste	295	295
16,008	Transportation	16,375	16,375
596	Water races and land drainage	780	780
1,049	Stormwater	1,277	1,277
5,155	Wastewater	6,069	6,069
4,722	Water supply	5,344	5,344
35,454		38,523	38,687

Note 2: Statement of movements in reserve funds

A – General Reserve: the purpose of a general reserve fund is to provide funding for new capital items arising from increased levels of service growth.

B – Renewal Reserves: the purpose of a renewal reserve is to provide funding for the renewal of existing capital items.

C – Specific Reserves: the purpose of these reserves is to provide funding for the maintenance of special assets or to generate funds for future specific assets.

D – Special Reserve: the purpose of these reserves is for specific purposes as indicated by the reserve name.

E – Internal borrowing reserve: The purpose of these reserves is to separate out internal borrowings.

	Purpose	Opening			Closing
	of reserv	1 July 2022	Deposits	Withdrawals	30 June 2023
Reserve fund	fund	\$'000	\$'000	\$'000	\$'000
5 Waters					
Armack Drive Water Supply Special Fund	D	10	-	-	10
Arthurs Pass Water Supply Holding Capacity	D	(16)	-	-	(16)
Bealey River River Protection Reserve	D	26	-	-	26
Branthwaite Drive Water Supply Reserve	A	31	-	-	31
Burnham Water Supply Reserve	A	29	-	-	29
Castle Hill Water Supply Reserve	A	3	-	-	3
Darfield Wastewater Grant Existing Reserve Fund	B	2,191	-	-	2,191
Darfield Wastewater Capital Reserve Fund	A	(249)	-	-	(249)
Darfield Water Supply Capital Rate Reserve	A	(1,281)	-	-	(1,281)
Darfield Water Supply Water Quality Upgrade	C	409	249	(1,263)	(605)
District Holding Capacity	D	(83)	-	-	(83)
Doyleston Water Supply Capital Contribution Reserve	A	169	3	-	172
Dunsandel Water Supply Reserve	A	83	1	-	84
Edendale Water Supply Reserve	A	110	2	-	112
Ellesmere Sewerage Renewal Reserve	B	(300)	-	-	(300)
Greenpark Land Drainage Reserve	A	24	-	-	24
Hororata River Land Drainage Reserve	A	19	-	-	19
Irwell Land Drainage Reserve	A	1	-	-	1
Johnson Road Capital Injection Special Fund	C	7	-	-	7
Johnson Road Water Supply Reserve	A	30	-	-	30
Jowers Road Water Supply Equipment Reserve	A	8	-	-	8
Kirwee Water Supply Equipment Reserve	A	(11)	46	(15)	20
L2 River Land Drainage Reserve	B	57	6	-	63
L2 River Land Drainage De-silting Reserve from Surpluses	C	122	2	-	124
L2 River Land Drainage Machinery Reserve from Surpluses	C	190	5	-	195
Lake Coleridge Quality Upgrade Special Reserve	C	136	2	-	138
Lake Coleridge Sewerage Electricorp Payment Reserve	C	63	1	-	64
Leeston Land Drainage Reserve	C	45	1	-	46
Leeston Sewerage to Record Surpluses	C	12	-	-	12
Leeston Stormwater Reserve	A	173	3	-	176
Leeston Water Supply Reserve	A	(809)	114	(757)	(1,452)
Lincoln Sewerage Reserve	A	9	-	-	9
Lincoln Water Supply Reserve	A	(2,403)	360	(639)	(2,682)
Malvern Hills Rural Water Supply Reserve	A	635	10	-	645
Osbourne Land Drainage Renewal Reserve	B	(395)	17	-	(378)
Prebbleton Sewerage Reserve	A	477	7	-	484
Prebbleton Water Supply Reserve	A	1,369	405	(1,175)	599
Rakaia Huts Water Supply Reserve	A	39	1	-	40
Rolleston Water Supply Reserve	A	2,004	901	(2,359)	546

	Purpose	Opening			Closing
	of reserv	1 July 2022	Deposits	Withdrawals	30 June 2023
Reserve fund	fund	\$'000	\$'000	\$'000	\$'000
Hororata Acheron Rural Water Supply Capital Rate Reserve	A	(414)	84	(592)	(922)
Sheffield Water Supply Reserve	A	264	4	-	268
Sewerage Renewal Reserve	B	2,814	1,454	(2,589)	1,679
Southbridge Water Supply Reserve	A	(24)	24	(129)	(129)
Springfield Water Supply Capital Reserve	A	5	1	-	6
Springfield Water Supply Reserve	A	84	-	-	84
Springston Special Reserve	D	10	-	-	10
Springston/Aberdeen Subdivision Special Fund Reserve	D	77	1	-	78
Springston Water Supply Reserve	A	251	4	-	255
Stormwater District Renewal Reserve	A	901	180	(109)	972
Tai Tapu Sewerage Holding Capacity Reserve	D	209	3	-	212
Tai Tapu Sewerage Reserve	A	10	-	-	10
Tai Tapu Water Supply Reserve	A	432	7	-	439
Tai Tapu/Otahuna Water Supply Reserve	A	129	2	-	131
Taumutu Culverts Land Drainage Reserve	A	55	1	-	56
Templeton/Claremont Capital Reserve	A	7	-	-	7
Templeton/Claremont Water Supply Reserve Surpluses	C	42	1	-	43
Wairiri Valley Land Drainage Reserve	A	5	-	-	5
West Melton Sewerage Reserve	A	(109)	-	-	(109)
Water Race Renewal Reserve	A	1,281	290	(306)	1,265
Water Supplies Renewal Reserves	A	1,131	2,488	(3,713)	(94)
West Melton Water Supply Reserve	A	6	265	(414)	(143)
		10,100	6,945	(14,060)	2,985

Community facilities

Albert Anderson Fund	D	7	-	-	7
Art Acquisition Reserve	D	69	6	-	75
Broadfield Loan Loan Reserve	E	(21)	-	-	(21)
Darfield Domain Reserve	A	20	-	-	20
Darfield Township Reserve	A	1,304	20	-	1,324
District Community Centre Reserve	A	92	-	-	92
District Reserve Contributions Reserve	A	101	1	-	102
District Township Reserve	A	78	-	-	78
Doyleston Contributions Reserve	A	1	-	-	1
Dunsandel Community Centre Loan	E	(674)	-	-	(674)
Ellesmere Reserve Board Reserve	D	233	3	-	236
Glentunnel/Coalgate Capital Equipment Reserve	A	22	-	-	22
Halkett Community Centre 25 Year Loan Reserve	D	(18)	-	-	(18)
Hororata Reserve CPW Shares Hororata Reserve	D	(121)	-	-	(121)
Kirwee Pavillion/Hall Reserve	A	(15)	-	-	(15)
Lakeside Community Centre Loan Repayment Fund	A	(192)	-	-	(192)
Leeston Community Centre Loan Repayment Fund	D	(761)	-	-	(761)
Leeston Park Special Fund Reserve	A	24	-	(25)	(1)
Leeston Township Est NA Osbourne Reserve	D	78	1	-	79
Lincoln Library Loan	E	(3,858)	-	-	(3,858)
McHughs Plantation Loan Reserve	E	(1,084)	-	-	(1,084)
Metal Pits Reserve	D	599	13	-	612
Rolleston Community Fund	D	222	-	-	222
Rolleston Com Centre Capital Fund	A	172	-	-	172
Rolleston Headquarters Building Renewal Reserve	C	4,130	626	-	4,756
Reserve Contrib.Malvern Ward	A	1,511	(63)	(245)	1,203
Reserve Contrib.Springs Ward	A	17,702	612	(5,855)	12,459
Reserve Contrib.Ellesmere Ward	A	721	263	(1,028)	(44)
Reserve Contrib.Selwyn Central Ward	A	16,906	2,396	(4,755)	14,547
Rhodes Park Community Centre Loan	E	(1,087)	-	-	(1,087)
Selwyn District Park Loan	E	(2,363)	-	-	(2,363)
Southbridge Advisory Committee Reserve	A	30	-	-	30
Tai Tapu ex Paparua Library Reserve	D	14	-	(1)	13
Weedons Reserve Loan Repayment Reserve	A	(108)	-	-	(108)
West Melton Community Centre Ex Paparua SF Reserve	A	2	-	-	2
West Melton Community Centre Scholarship Fund Reserve	C	45	1	(2)	44
		33,781	3,879	(11,911)	25,749

	Purpose	Opening			Closing
	of reserv	1 July 2022	Deposits	Withdrawals	30 June 2023
Reserve fund	fund	\$'000	\$'000	\$'000	\$'000
Community services					
Ex Ellesmere - Ellesmere Clay Loan Reserve	A	5	-	(3)	2
Insurance Reserve Fund Reserve	A	715	11	-	726
Selwyn District Education Fund Reserve	D	139	2	(9)	132
		859	13	(12)	860
Environmental services					
Dog Account Surpluses	D	(344)	-	-	(344)
Weather Tightness Insurance Reserve	D	(190)	34	-	(156)
		(534)	34	-	(500)
Other					
MAB Discretionary Fund Reserve	D	11	-	-	11
Earthquake Self Insurance Reserve	D	1,812	27	-	1,839
Earthquake Self Insurance - Earmarked Funds	D	10,000	-	-	10,000
Pre 1989 Contributions Reserve	D	74	1	-	75
Zone 5 Special Fund	D	19	-	-	19
		11,916	28	-	11,944
Transportation					
Roading Contributions Reserve	A	7,709	1,125	(439)	8,395
Undergrounding Reserve	A	3,548	53	-	3,601
		11,257	1,178	(439)	11,996
Solid waste					
Operational Assets Replacement Fund Reserve	B	(6,456)	-	-	(6,456)
Waste Minimisation Fund Reserve	B	711	-	-	711
		(5,745)	-	-	(5,745)
		61,634	12,077	(26,422)	47,289

Statement of accounting policies

Statement of reporting entity

Selwyn District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 (LGA) and is domiciled and operates in New Zealand. The relevant legislation governing the Council's operations includes the LGA and the Local Government (Rating) Act 2002.

The prospective financial statements reflect the operations of the Council and do not include the consolidated results of its Council Controlled Organisations. The Council has not presented group prospective financial statements because the Council believes that the parent's financial statements are more relevant to users.

The main purpose of prospective financial statements in the Annual Plan is to provide users with information about the core services that the Council intends to provide to ratepayers, the expected cost of those services, and, as a consequence, how much the Council requires by way of rates to fund the intended levels of service. The only impact of the group on the level of rates funding is the impact of dividends from CORDE Limited (CORDE) and Orion New Zealand Limited (ONZL) which are allowed for in the prospective financial statements.

All Selwyn District Council subsidiaries and Central Plains Water Trust are incorporated and domiciled in New Zealand.

The primary objective of the Council and group is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Council has designated itself and the group as public benefit entities for financial reporting purposes.

The prospective financial statements of the Council are for the period 1 July 2022 to 30 June 2023. The financial statements were authorised for issue by Council on 22 June 2022.

Basis of preparation

Statement of compliance

The prospective financial statements of the Council have been prepared in accordance with the requirements of the Local Government Act 2002: Part 6, Section 98 and Part 1 of Schedule 10, which includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These prospective financial statements have been prepared in accordance with NZ GAAP. They comply with Tier 1 PBE IPSAS, and other applicable financial reporting standards, as appropriate for public benefit entities, including FRS 42 – Prospective Financial Statements.

Measurement base

The prospective financial statements have been prepared on an historical cost basis, except where modified by the revaluation of land and buildings, certain infrastructural assets, investment property, forestry assets and financial instruments (including derivative instruments).

Presentation currency and rounding

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$'000).

Significant accounting policies

The following significant accounting policies have been adopted in the preparation and presentation of the prospective financial statements.

Revenue

Revenue is measured at fair value.

The specific accounting policies for significant revenue items are explained below:

Rates revenue

The following policies for rates have been applied:

- General rates, targeted rates (excluding water-by-meter), and uniform annual general charges are recognised at the start of the financial year to which the rates resolution relates. They are recognised at the amounts due. The Council considers that the effect of payment of rates by instalments is not sufficient to require discounting of rates receivables and subsequent recognition of interest revenue.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue.
- Revenue from water-by-meter rates is recognised on an accrual basis based on usage. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.
- Rates remissions are recognised as a reduction of rates revenue when the Council has received an application that satisfies its rates remission policy.
- Rates collected on behalf of Environment Canterbury Regional Council (ECan) are not recognised in the financial statements, as the Council is acting as an agent for ECan.

Development and financial contributions

Development and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise, development and financial contributions are recognised as liabilities until such time as the Council provides, or is able to provide, the service.

New Zealand Transport Agency roading subsidies

The Council receives funding assistance from the New Zealand Transport Agency, which subsidises part of the costs of maintenance and capital expenditure on the local roading infrastructure. The subsidies are recognised as revenue upon entitlement, as conditions pertaining to eligible expenditure have been fulfilled.

Other grants received

Other grants are recognised as revenue when they become receivable unless there is an obligation in substance to return the funds if conditions of the grant are not met. If there is such an obligation, the grants are initially recorded as grants received in advance and recognised as revenue when conditions of the grant are satisfied.

Building and resource consent revenue

Fees and charges for building and resource consent services are recognised on a percentage completion basis with reference to the recoverable costs incurred at balance date.

Entrance fees

Entrance fees are fees charged to users of the Council's local facilities, such as pools. Revenue from entrance fees is recognised upon entry to such facilities.

Landfill fees

Fees for disposing of waste at the Council's landfill are recognised as waste is disposed by users.

Provision of commercially based services

Revenue derived through the provision of services to third parties in a commercial manner is recognised in proportion to the stage of completion at balance date.

Sales of goods

Revenue from the sale of goods is recognised when a product is sold to the customer.

Vested or donated physical assets

For assets received for no or nominal consideration, the asset is recognised at its fair value when the Council obtains control of the asset. The fair value of the asset is recognised as revenue, unless there is a use or return condition attached to the asset.

The fair value of vested or donated assets is usually determined by reference to the cost of constructing the asset. For assets received from property developments, the fair value is based on construction price information provided by the property developer.

For long-lived assets that must be used for a specific use (eg land must be used as a recreation reserve), the Council immediately recognises the fair value of the asset as revenue. A liability is recognised only if the Council expects that it will need to return or pass the asset to another party.

Donated and bequeathed financial assets

Donated and bequeathed financial assets are recognised as revenue unless there are substantive use or return conditions. A liability is recorded if there are substantive use or return conditions and the liability released to revenue as the conditions are met (eg as the funds are spent for the nominated purpose).

Interest and dividends

Interest revenue is recognised using the effective interest method. Interest revenue on an impaired financial asset is recognised using the original effective interest rate.

Dividends are recognised when the right to receive payment has been established. When dividends are declared from pre-acquisition surpluses, the dividend is deducted from the cost of the investment.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when approved by the Council and the approval has been communicated to the applicant. The Council's grants awarded have no substantive conditions attached.

Income tax

Income tax expense includes components relating to both current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using tax rates (and tax laws) that have been enacted or substantively enacted at balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the statement of financial position and the corresponding tax bases used in the computation of taxable profit.

Deferred tax is measured at the tax rates that are expected to apply when the asset is realised or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at balance date. The measurement of deferred tax reflects the tax consequences that would follow from the manner in which the entity expects to recover or settle the carrying amount of its assets and liabilities.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset or liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable profit.

Current and deferred tax is recognised against the surplus or deficit for the period, except to the extent that it relates to a business combination, or to transactions recognised in other comprehensive revenue and expense or directly in equity.

Leases

Finance leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item and the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether the Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Operating leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset.

Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Lease incentives received are recognised in the surplus or deficit as a reduction of rental expense over the lease term.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

Receivables

Receivables are recorded at their face value, less any provision for impairment.

Derivative financial instruments

The Council uses derivative financial instruments to hedge interest rate risks arising from financial activities. The Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at fair value at each balance date.

The associated gains or losses of derivatives are recognised in the surplus or deficit.

The full fair value of derivatives are classified as non-current if the remaining maturity of the item is more than twelve months and as current if the remaining maturity of the item is less than twelve months.

Other financial assets

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit.

Purchases and sales of financial assets are recognised on trade-date, the date on which the Council and group commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council and group has transferred substantially all the risks and rewards of ownership.

Financial assets are classified into the following categories for the purpose of measurement:

- fair value through surplus or deficit;
- loans and receivables;
- held-to-maturity investments; and
- fair value through other comprehensive revenue and expense.

The classification of a financial asset depends on the purpose for which the instrument was acquired.

Financial assets at fair value through surplus or deficit

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or it is part of a portfolio of

identified financial instruments that are managed together and for which there is evidence of short-term profit-taking. Derivatives are also categorised as held for trading unless they are designated into a hedge accounting relationship for which hedge accounting is applied.

Financial assets acquired principally for the purpose of selling in the short-term or part of a portfolio classified as held for trading are classified as a current asset. The current/non-current classification of derivatives is explained in the derivatives accounting policy above.

After initial recognition, financial assets in this category are measured at their fair values with gains or losses on re-measurement recognised in the surplus or deficit.

Currently, the Council values embedded derivatives and interest rate swaps in this category.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets.

After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Loans to community organisations made at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. The difference between the face value and present value of the expected future cash flows of the loan is recognised in the surplus or deficit as a grant expense. The loans are subsequently measured at amortised cost using the effective interest method.

Currently, the Council has community loans, term deposits and trade and other receivables in this category.

Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities and there is the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Currently, the Council holds bond investments in this category.

Fair value through other comprehensive revenue and expense

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of, or realise, the investment within 12 months of balance date. The Council and group includes in this category:

- investments that it intends to hold long-term but which may be realised before maturity; and
- shareholdings that it holds for strategic purposes.

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit.

On derecognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Currently, the Council holds share investments in this category.

Impairment of financial assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

Loans and receivables, and held-to-maturity investments

Impairment is established when there is evidence that the Council will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectible, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits, government bonds, and community loans, are recognised directly against the instrument's carrying amount.

Financial assets at fair value through other comprehensive revenue and expense

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, and default in payments are objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit.

If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

Inventories and work in progress

Inventories acquired through non-exchange transactions are measured at fair value at the date of acquisition.

The amount of any write-down for the loss of service potential or from cost to net realisable value is recognised in the surplus or deficit in the period of the write-down.

When land held for development and future resale is transferred from investment property / property, plant, and equipment to inventory, the fair value of the land at the date of the transfer is its deemed cost.

Costs directly attributable to the developed land are capitalised to inventory, with the exception of infrastructural asset costs which are capitalised to property, plant and equipment.

Work in progress is stated at cost and consists of direct materials, direct labour and plant costs with a proportion of overhead costs. Contract payments (ie work invoiced prior to completion) have been deducted. For major contracts the percentage completion method is used.

Non-current assets held for sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

The Council owned land on Byron Street adjacent to State Highway 1 as held for sale following the approval by the Council on 14 September 2011 and subsequent meetings to sell this land.

Any impairment losses for write-downs of non-current assets held for sale are recognised in the surplus or deficit.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale.

Property, plant and equipment

Property, plant and equipment of the Council consist of:

- Operational Assets - these include land, farmland, buildings, heritage assets, library books and plant and machinery.
- Infrastructural Assets – infrastructural assets are fixed utility systems and roading networks owned by the Council. Each asset class includes all items that are required for the network to function.

Property, plant and equipment are shown at cost or valuation, less accumulated depreciation and impairment losses.

Farmland, land under roads, other land and work in progress are not depreciated.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the surplus or deficit. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

Depreciation

Council

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Asset class	Useful life	Annual depreciation rate
Buildings	10 – 180 years	0.6% - 10%
Heritage	85 years	4%
Heavy plant and machinery	10 years	10%
Other plant and machinery	5 years	20%
Motor vehicles	5 years	20%
Furniture and fittings	10 years	10%
Library books	7 years	14.3%
Computer equipment	4 years	25%

Roads

Formation / sub-grade	Not depreciated	
Sub-base (sealed roads only)	Not depreciated	
Base course	10 – 119 years	0.84% - 10%
Surface (sealed roads)	1 – 30 years	3.33% - 100%
Surface (unsealed roads)	10 years	10%
Kerb & channelling	50 – 80 years	1.25% - 2%
Footpaths base and surface	10 – 80 years	1.25% – 2%
Culverts	20 – 100 years	1% - 2%
Traffic signs	10 years	10%

Asset class	Useful life	Annual depreciation rate
Street lights	20 years	5%
Street light poles	40 years	2.5%
Bridges	50 – 150 years	0.7% - 2%
Railings	20 – 40 years	2.5% to 5%

Water races

Water races (structure)	10 – 140 years	0.7% - 10%
Water races (race)	10 – 140 years	0.7% - 10%

Land drainage and Stormwater

Land drainage (structure)	5 – 110 years	0.9% - 20%
Land drainage (drain)	5 – 110 years	0.95% - 20%

Water supplies

Wells	3 – 110 years	0.9% - 33.33%
Pump Stations	5 – 125 years	0.8% - 20%
Reservoirs	39 – 50 years	2% - 2.5%
Valves Service Connections	5 – 101 years	1% - 20%
Pipes & Fire Hydrants	3 – 103 years	1% - 33.33%

Sewerage systems

Manholes	11 – 100 years	1% - 9%
Pipes	4 – 100 years	1% - 25%
Pump stations	20 – 60 years	1.6% - 5%
Sewerage treatment stations	5 – 150 years	0.5% - 20%
Service connection	10 – 100 years	1% - 10%

The residual value and useful life of an asset is reviewed and adjusted if applicable, at each financial year end.

Revaluation

Those asset classes that are revalued are valued either on a yearly or three yearly valuation cycle on the basis described below. All other asset classes are carried at depreciated historical cost. The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

If there is a material difference, then the relevant classes are revalued.

Farmland

Farmland is revalued on a three yearly valuation cycle at fair value, as determined from market-based evidence by an independent valuer. The last valuation of the Council's farmland was performed by S E J Newberry B Com (VPM) SPINZ (ANZIV) Registered Valuer of Ford Baker Limited, and the valuation is effective as at 30 June 2019.

Other land and buildings

Other land and buildings are valued at fair value as determined from market-based evidence by an independent valuer. The most recent valuation of such property held by the Council S E J Newberry B Com (VPM) SPINZ (ANZIV) Registered Valuer of Ford Baker Limited, and the valuation is effective as at 30 June 2019.

Infrastructural asset classes: roads, water reticulation, sewerage reticulation and stormwater systems

These assets are valued at fair value determined on a depreciated replacement cost basis by an independent valuer. At balance date Selwyn District Council assesses the carrying values of its infrastructural assets to ensure that they do not differ materially from the assets' fair values. If there is a material difference then the off-cycle asset classes are revalued. The roading network was last valued as at 30 June 2020 by Robert Berghuis (BE (Elec), MPINZ) who is a senior valuer

with Beca Valuation Limited. Water, sewerage, stormwater, land drainage and water race assets were last valued as at 1 July 2020 by John Vessey NZ Dip Eng, Dip Civil Eng Applied, CertETN a valuer at WSP.

Land under roads

Land under roads is valued based on fair value of adjacent land determined by the Council's finance staff effective 30 June 2005. Land under roads is not subsequently revalued. Subsequent additions are valued at cost.

Accounting for revaluations

The Council accounts for revaluations of property, plant and equipment on a class-by-class basis.

The results of revaluing are credited or debited to other comprehensive revenue and expense and accumulated in an asset revaluation reserve for that class of asset for the Council. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed and recognised in the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed and then recognised in other comprehensive revenue and expense.

Intangible assets

Goodwill

The recoverable amount as at 30 June 2022, has been determined based on a value in use calculation using estimated cash flow projections. The projection are based on 0.5% growth rate for the first five years then nil growth rate beyond that. The post-tax discount rate applied to cash flow projections is 2.2%.

Software acquisition

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs associated with maintaining computer software are recognised as an expense when incurred.

Mining Licences

Acquired mining licenses and permits are capitalised on the basis of the costs incurred to acquire and bring to use, the specific licence and permit.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each period is recognised in the surplus or deficit.

The useful lives and associated amortisation rates for software and mining licences have been estimated as follows:

Asset class	Useful life	Annual amortisation rate
Selwyn District Council	4 years	25%

Forestry assets

Forestry assets are independently revalued at fair value less estimated point of sale costs. Fair value is determined based on the present value of expected net cash flows discounted at a current market determined pre-tax rate. The Selwyn District Council Forest was independently revalued as at 30 June 2021 by Terry O'Neill, Qualified Forester.

Gains or losses arising on initial recognition of biological assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the surplus or deficit. The costs to maintain the forestry assets are recognised in the surplus or deficit.

Investment property

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost including transaction costs.

After initial recognition, the Council measures all investment property at fair value as determined annually by an independent valuer. The most recent valuations were performed by S E J Newberry B Com (VPM) SPINZ (ANZIV) Registered Valuer of Ford Baker Limited and the valuations are effective as at 30 June 2021.

The fair value of investment property has been determined by reference to the capitalisation of rental revenue, discounted cash flows and comparable sales methods. These valuations use assumptions including future rental revenue, anticipated costs and appropriate discount rates.

Gains or losses arising from a change in the fair value of investment property are recognised in the surplus or deficit.

Impairment of non-financial assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

Value in use for non – cash generating units

Non-cash generating assets are those assets that are not held with the primary objective of generating a commercial return.

For non – cash generating assets, value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

Value in use for cash-generating assets

Cash generating assets are those assets that are held with the primary objective of generating a commercial return.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount, the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve the balance is recognised in the surplus or deficit.

For assets not carried at a revalued amount the total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss of that class of asset was previously recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit.

For assets not carried at a revalued amount (other than goodwill), the reversal of impairment loss is recognised in the surplus or deficit.

Goods and services tax (GST)

All items in the financial statements are stated exclusive of GST except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the Inland Revenue Department, including the GST relating to the investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Payables

Short-term creditors and other payables are recorded at their face value.

Borrowings

Borrowings are initially measured at fair value net of transaction costs and subsequently measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

Employee entitlements

Short-term employee entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, and sick leave.

A liability for sick leave is recognised to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent it will be used by staff to cover those future absences.

A liability and an expense are recognised for bonuses where the Council has a contractual obligation or where there is a past practice that has created a constructive obligation.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Presentation of employee entitlements

Sick leave, annual leave, and vested long service leave are classified as a current liability. Non-vested long service leave and retirement gratuities expected to be settled within 12 months of balance date are classified as a current liability. All other employee entitlements are classified as a non-current liability.

Superannuation schemes

Defined contribution schemes

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the surplus or deficit as incurred.

Defined benefit schemes

The Council belong to a Defined Benefit Plan Contribution Scheme ('the Scheme') which is managed by the Board of Trustees of the National Provident Fund. The Scheme is a multi-employer defined benefit scheme.

Insufficient information is available to use defined benefit accounting, as it is not possible to determine from the terms of the Scheme, the extent to which the surplus/deficit will affect contributions by individual employers, as there is no prescribed basis for allocation. The Scheme is therefore accounted for as a defined contribution scheme.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in “finance costs”.

Landfill aftercare provision

A provision for future landfill site restoration and aftercare costs is recognised when the activities giving rise to the need for site restoration and aftercare have commenced. The provision is stated at the present value of the future cash outflows expected to be incurred which increases each period due to the passage of time. Any increase in the provision due to the change in present value is recognised in the surplus or deficit as a time value adjustment.

Future landfill site restoration and aftercare costs provided for are initially capitalised in the statement of financial position. Any change in the provision for future landfill site restoration and aftercare costs arising from a change in estimate of those costs is also recognised in non-current assets in the statement of financial position.

Future landfill site restoration and aftercare costs capitalised in the statement of financial position are depreciated at rates that match the pattern of benefits expected to be derived from the landfill including power generation using landfill gas.

Restricted and council created reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Council.

Restricted reserves are those subject to specific conditions accepted as binding by the Council and which may not be revised by the Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council's decision. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of Council.

Cost allocation

The Council has derived the cost of service for each significant activity of the Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

Significant Forecasting Assumptions

In preparing the Annual Plan it is necessary for Council to make a number of assumptions about the future. The following table identifies those forecasting assumptions which are significant in that if actual events differ from the assumptions, it will result in material variances to this Plan.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
Asset Management Area: Financial						
All	Asset lives and depreciation	NAMS	The assumed asset lives are set out in the statement of accounting policies.	Moderate	There is a risk that assets will wear out more quickly than forecast and require replacement earlier than planned.	If assets require replacement more quickly than forecast, renewal or capital expenditure projects may need to be brought forward. The Council will consider the funding implications of any early replacements as they occur. Early replacement will result in a write-off of the book value of the asset, increasing expenditure in the year it occurs.
All	Borrowing costs	The Council in conjunction with its financial advisors	Interest on term debt is assumed to be 2.5% p.a. consistent with the Long-Term-Plan.	Moderate	There is a risk that interest rates will differ from those assumed and that borrowing costs will be higher than those assumed.	If borrowing costs are greater than those assumed, the Council may need to increase development contribution charges, rates or reduce expenditure. Conversely, lower borrowing costs may mean rates are lower than they would otherwise have been.
All	Dividends from CCOs	CORDE Ltd, Orion NZ Ltd, the Council	It is assumed that dividends from Orion NZ Ltd, and CORDE Limited will be as per the respective companies 2022 Draft Statement of Intent.	Moderate	There is a risk that dividends will be higher or lower than forecast depending on the performance of these companies.	If dividends are lower than those assumed, the Council may need to increase its rates or reduce expenditure. Conversely, higher investment returns may mean rates are lower than they would otherwise have been.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
All	Funding of capital expenditure	The Council	<p>The Council funds capital expenditure from a number of sources:</p> <ul style="list-style-type: none"> • development contributions; • lump sum contributions; • government subsidy; • rates; • dividends; • interest from investments • reserves; • external borrowing 	Moderate	There is a risk that sufficient funds will not be available to pay for the planned capital projects. For example, because growth does not provide sufficient funding from development contributions or the community considers that required rate rises are not affordable.	The Council will assess the availability of funds as part of the annual budget process and if funds are not available, it may revise the capital programme that is set out in the Long Term Plan.
All	Funding of capital expenditure	The Council	<p>Assumptions have been made on how each capital project included in the Long Term Plan will be funded. The Council's policy in relation to the funding of capital expenditure is set out in the Revenue and Financing Policy that is included in the Long Term Plan.</p>	Moderate	There is a risk that sufficient funds will not be available to pay for the planned capital projects. For example, because growth does not provide sufficient funding from development contributions or the community considers that required rate rises are not affordable. There is also a risk that depreciation funds will be utilised affecting funding for renewals.	The Council will assess the availability of funds as part of the annual budget process and if funds are not available, it may revise the capital programme that is set out in the Long Term Plan.
All	Funding of capital expenditure	Development Contributions	Development Contributions will remain available to fund network infrastructure commensurate with growth forecasts.	Moderate	There is a risk that policy implementation and methodology restrictions will affect the ability to collect Development Contributions or the method by which contributions are calculated.	If Development Contributions are less than assumed, the Council may need to increase its rates to cover any shortfall or delay upgrade works.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
All	Insurance		<p>That an appropriate level of insurance will be secured by Council for its property and 5 waters infrastructure assets.</p> <p>That the premiums to be paid are affordable.</p> <p>That Central Government will provide a sufficient share for post event works as per the National Civil Defence Emergency Management Plan</p> <p>Underground assets will be partly self-insured and that sufficient emergency funding will be available from Waka Kotahi NZTA (NZTA) for damage to roading assets caused by extraordinary events.</p> <p>That increases in Insurance Premiums will be similar to CPI.</p>	Moderate	<p>There is a risk that insurance will be difficult to secure and that NZTA will not provide adequate emergency funding to reinstate damaged services.</p> <p>There is a risk that insurance premiums will rise more rapidly than expected.</p>	<p>Council's assets may not be able to be insured in a similar manner to the current approach and different options may need to be considered. This includes increasing reserve funds and higher excess sums.</p> <p>Premiums will exceed budget allocation and savings will be required in insurance policies or funds will need to be reallocated from other areas of expenditure.</p>
All	Investment in Orion NZ Ltd and CORDE Ltd	CORDE Ltd, Orion NZ Ltd, the Council	The Council revalues its investment in Orion NZ Ltd, and CORDE Ltd so that the carrying value is maintained at fair value. It is assumed that the value of the investment will be maintained at its relative dollar value, with the investment increasing in line with general price levels.	Moderate	There is a risk that the value of the investment may increase or decrease.	A change in the value of the investment in Orion NZ Ltd, and CORDE Ltd will change the Council's equity but will not have a direct impact on revenue or expenditure.
All	Investments	The Council	Earnings from cash balances will be treated as Revenue	Low	There is a risk that the Council will revise this policy and allocate these funds differently.	Should the Council allocate or retain these funds differently, there will be inadequate funds for roading improvements, or the income available to support the general rate requirement will reduce and the Council may need to increase rates or reduce expenditure.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
Transportation	NZTA revenue	The Council	<p>It is assumed that the level of financial assistance received from NZTA for eligible roading and transport activities will remain at 51%.</p> <p>Works associated with nationally and regionally significant state highway projects will be fully funded by NZTA funding (eg Southern Motorway further extensions).</p> <p>Funding Assistance for large Capital transport works would be achieved on a case by case basis through a Business Case approach with NZTA. Some capital projects could attract a Targeted Enhanced Financial Assistance Rate (TEFAR) on a case basis by the NZTA.</p> <p>NLTP Funding is provided by the NZTA in 3 year periods and that the following 7 years will be funded in a similar manner</p>	Moderate	<p>There is a risk that sufficient funds will not be available to pay for the planned capital projects. For example, because growth does not provide sufficient funding from development contributions or the community considers that required rate rises are not affordable.</p> <p>The full range of funding expected initially in a NLTP may be reduced during its period if NZTA face significant national cost increases requiring a reprioritisation of NZTA funding which may result in capital projects being deferred for funding.</p>	The Council will assess the availability of NZTA funds as part of the annual budget process and if funds are not available, it may revise its roading and transport programme that is set out in the Long Term Plan.
All	Resource consents	The Council	Resource consents will continue to be able to be processed in statutory timeframes.	Low	There is a risk that the consent are delayed or that consent will not be obtained for the Council projects.	If consent conditions change, expenditure may increase to comply with the conditions and this may have an impact on rate levels. If consents cannot be obtained for planned projects, the project may be delayed or may not go ahead.
All	Return on investments	The Council in conjunction with its financial advisors	It is assumed that the Council's cash investments will generate an average return of 1.5% p.a. consistent with the Long-Term Plan.	Moderate	There is a risk that returns on investments will be higher or lower than forecast because actual investment balances and interest rates may vary from those used in the forecast.	If investments returns are lower than those assumed, the Council may need to increase its rates or reduce expenditure. Conversely, higher investment returns mean rates may be lower than they would otherwise have been.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
All	Selwyn 2031 (District Wide Strategy)	The Council	No significant changes in the management of infrastructure assets, reserves and community facilities are expected in the short term. Actions required in the 2021-2024 period can be accommodated within current forecasts.	Low	There is a risk that the visions and initiatives identified through the District wide strategy process cannot be accommodated through current planning, funding and delivery mechanisms.	Changes in service (demand, performance, condition, resourcing) may be required as a result of decisions resulting from the Strategy. Changes to Activity Planning including funding may be required.
All	Timing and level of capital expenditure	The Council	The Long-Term Plan assumes that the timing and cost of capital projects and associated operating costs are as determined through the Council's activity management planning process.	High	There is a risk that capital projects may not occur as planned. This may have an impact on the costs of the project. There is also the risk that actual project costs will vary from those forecasts. Transport projects seeking subsidy will need to be developed through a Business Case approach to NZTA which may change originally anticipated outcomes	<p>If projects do not occur as planned, capital expenditure in any year may differ from that forecast and delay may also change the cost of individual projects. The Council will consider the impact of any change as part of the annual budget process and consider the funding implications of any cost changes.</p> <p>The financial impact of changes to timing of capital expenditure would be impacted by inflation, cost of borrowing and in the case of facilities, savings in operating costs for the period the capital expenditure is delayed.</p>
All	Unidentified liabilities	The Council	It assumed that the Council does not have any unidentified liabilities.	Low	There is a risk of an unexpected liability coming to light, for example, a claim against the Council.	If an unidentified liability arises it may increase the Council's expenditure. This risk is mitigated by the Council's Risk Management and Insurance Policies.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
All	No major adverse events	The Council	<p>It assumed that there will be no major financial impact from an adverse event, should one occur, for example, earthquake, pandemic or flood.</p> <p>While events may occur at any time, Council's planning will focus on operational resilience and Emergency Management.</p>	High	There is a risk that a major adverse event will occur and result in damage to assets and additional costs to the Council.	Any major adverse event will have a significant impact on the Council and the community. The Council seeks to mitigate this risk through its Civil Defence function, Risk Management, Business Continuity Planning, financial resilience and Insurance Policies to maintain delivery of critical services.
All	Pandemic	The Council	It is assumed that there will be no major financial impact from COVID-19 on the Council.	Moderate	There is a risk that a further outbreak of COVID-19 in New Zealand will occur and result in significant financial and operational impact to the Council.	Any further outbreak of COVID-19 in New Zealand will have a significant impact on the Council and the community. The Council seeks to mitigate this risk through its Civil Defence function, Risk Management, Business Continuity Planning and financial resilience to maintain delivery of critical services.
All	Amalgamation	The Council	It is assumed that the Council will not be amalgamated in whole or part with other local authorities.	Low	There is a risk that the Council could be amalgamated with other local authorities.	Assets & liabilities of Council would be transferred to another body and the financial forecasts and capital programme outlined in this document would be the responsibility of the new body.
All	Water Reform	The Council	It is assumed that the Council's water activity will not be amalgamated into another body during the period covered by the Annual Plan.	High	There is a risk that there will be significant reform of the three Waters Service Delivery area, which would have an impact on the Council's asset base and revenue streams.	Assets & liabilities of the Council's three waters activity would be transferred to another body and financial forecasts and capital programme outlined in this document would be the responsibility of the new body.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
Asset Management Area: Levels of Service						
All	Community Expectations	The Council	The expectations of the Selwyn community for the provision of services provided by Council will remain similar.	Moderate	There is a risk that there is a change in expectation for services and that the targeted level of service becomes inappropriate.	If there is an increase or reduction in the expectation of service/level of service provision, the cost and delivery model may need to be revised.
All	Community Outcomes	The Council	The Community Outcomes which link to Levels of Service will not change, apart from minor clarification. Funding to deliver the LoS will therefore occur in accordance with the communities stated priorities.	Low	Planning and service delivery is poorly aligned with community expectations	Increase in customer dissatisfaction. Reporting targets and LOS will require revision.
All	Legislation	The Council	The Annual Plan assumes that existing Legislation will remain in place and that the structure and responsibilities of the Council will remain the same over the period covered by the Plan.	Low	There is a risk that legislative change will bring about changes to the responsibilities of the Council.	If legislative responsibilities change, it may increase or reduce the Council's expenditure and income and associated rate levels. eg • Significant changes to funding levels and the AcMP forecasts • Significant changes to contracts, staff arrangements and funding arrangements • Significant changes to external subsidy funding sources.

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
Asset Management Area: Sustainability						
All	Climate Change	Ministry for the Environment The Council	<p>It is assumed that climate change is happening and that this will impact on the Council's roles and responsibilities, both from an emissions mitigation and climate change adaptation perspective.</p> <p>Adapting to the challenges and opportunities of climate change is a significant issue for Council and it will take into account the predicted impacts of climate change as it plans, builds and renews its infrastructure.</p> <p>In 2020 the Council took a further step to put climate change at the heart of our work, adopting our first formal climate change policy. This brings together several areas of work into a consolidated blueprint for action on climate change, and commits the Council to make climate change mitigation and adaptation central to its planning and decision-making.</p> <p>We are collaborating with our regional partners in the Canterbury Climate Change Working Group (CCWG) and the Mayoral Forum Climate Change Steering Group. This group has been laying the foundations for a regional climate change risk assessment. A high-level risk screening broadly identifies risks and opportunities arising from climate change for the region. This is being followed up with an in-depth risk assessment (due later this year).</p> <p>High level risks identified in Canterbury region and relevant to Selwyn includes hazards such as flooding, fire, sea level rise, drought, and storms.</p> <p>The current assessments of climate change impact on the Council's infrastructure and activities shows that there will be a low to minor impact within the period covered by the Long-Term Plan. This is an iterative exercise and Council has been pursuing it.</p>	Moderate	<p>Climate change data is rapidly evolving and hence the impact assessment is an iterative exercise.</p> <p>Council has been carrying out periodic climate change impact assessment decisions, environmental policy and infrastructure to keep the understanding of climate change data current and actively pursuing studies of its impact to SDC's infrastructure and its people. ("Impact of Climate Cycles and Trends on Selwyn District Water Assets" -Aqualinc , 2016 and 2020)</p> <p>If climate change happens more quickly or impacts services differently, the Council may need to carry out work on its infrastructure assets or could result in early capital spend.</p> <p>Decisions made now without considerations may have intergenerational effects on land use decisions, environmental policy and infrastructure decisions eg relying on unsuitable assets and resources in highly</p>	<p>If climate change happens more quickly or impacts services differently, the Council may need to carry out work on its infrastructure assets or could result in early capital spend.</p> <p>Decisions made now without considerations may have intergenerational effects on land use decisions, environmental policy and infrastructure decisions eg relying on unsuitable assets and resources in highly</p>

Activity	Assumption area	Source of information	Stated assumption	Level of uncertainty	Risk	Potential impact/consequence if assumption wrong
All	Emissions Trading Scheme	The Council	It is assumed that any costs or actions required in regard to the Emissions Trading Scheme are adequately incorporated into the relevant AcMPs, Sustainability Strategies and the Long Term Plan. Funding received from the waste levy is assumed to remain at similar levels (\$10/T and \$0.65/T MoE)	Low	There is a risk that costs or actions have not adequately addressed.	Any increase or decrease in costs or actions will need to be resourced differently to the approach planned.
All	Maori role in decision-making and iwi expectations	The Council Mahaanui Iwi Management Plan	Council will foster relationship with Maori and iwi as community members and as detailed through legislation and other agreements.	Low	There is a risk that objectives differ and there are insufficient consultation and communication mechanisms in place.	Initiates, consents and projects are delayed or poorly implemented

Funding Impact Statement

The funding impact statement shows the revenue and financing mechanisms the Council uses to fund its operating and capital expenditure.

	2022/23	2022/23	2021/22
	Annual plan	LTP	LTP
	\$'000	\$'000	\$'000
Sources of operating funding			
General rates	30,421	28,894	26,552
Targeted rates (including metered water supply)	52,822	51,508	47,997
Subsidies and grants for operating purposes	3,209	3,210	3,218
Fees and charges	25,671	24,496	22,401
Interest and dividends from investments	5,862	5,862	5,729
Other operating funding	387	390	374
Total operating funding (A)	118,372	114,360	106,271
Application of operating funding			
Payments to staff and suppliers	107,535	95,837	95,282
Finance costs	2,757	4,504	2,816
Other operating funding applications	460	460	446
Total application of operating funding (B)	110,752	100,801	98,544
Surplus / (deficit) of operating funding (A-B)	7,620	13,559	7,727
Sources of capital funding			
Subsidies for capital expenditure	9,485	7,778	19,454
Development and financial contributions	10,790	10,790	9,828
Increase / (decrease) in debt	70,036	30,303	104,718
Gross sales proceeds from sale of assets	2,585	2,585	6,383
Total sources of capital funding (C)	92,896	51,456	140,383
Applications of capital funding			
Capital - grow th	59,926	31,692	86,904
Capital - level of service	29,471	19,567	26,210
Capital - renew als	23,141	17,820	25,867
Increase / (decrease) in reserves	(14,345)	(8,432)	(16,716)
Increase / (decrease) of investments	2,323	4,368	25,845
Total applications of capital funding (D)	100,516	65,015	148,110
Surplus / (deficit) of capital funding (C-D)	(7,620)	(13,559)	(7,727)
Funding balance (A-B) + (C-D)	-	-	-

Please refer to the significant activities section of the Annual Plan for more detailed comparisons between the Annual Plan and the LTP and explanations for any significant variances.

Funding Impact Statement – Rating

The rating system is the primary mechanism used by the Council to fund the operating and capital expenditure planned for the district. The table below explains some of the terminology used in the rates system.

General rate	A rate that is set for the general purpose of the Council.
Rating factor	This is the basis on which a targeted rate is calculated, such as property value, land area, number of separately occupied parts etc.
Rating unit	The rating unit is what attracts the liability for rates and is basically what has been known in the past as a 'rateable property'.
Separately used or inhabited part of a rating unit (SUIP)	<p>A SUIP is defined as any part of a rating unit separately used or inhabited by the ratepayer, or by any other person, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement, or any part or parts of a rating unit that are used or occupied by the ratepayer for more than one single use. Separately used or inhabited parts include:</p> <ul style="list-style-type: none">· A residential, small holding, or farmland property that contains two or more separately occupiable units, flats or houses each of which is separately inhabited or is capable of separate habitation, ie has independent kitchen facilities.· A commercial premise that contains separate shops, kiosks, other retail or wholesale outlets, or offices, each of which is operated as a separate business or is capable of operation as a separate business.
Targeted rate	A rate that is set for one or more activities or groups of activities.
Uniform annual general charge (UAGC)	A rate that is set at a fixed dollar amount irrespective of the value of the property and is used for the general purposes of the Council.

Uniform Annual General Charge (UAGC)

The Council sets a UAGC as a fixed amount on each rating unit in the district, under section 15 of the Local Government (Rating) Act 2002. The UAGC is used to collect the balance of the general rate requirement not collected through the general rate itself.

General rates

The Council sets a general rate under section 13 of the Local Government (Rating) Act 2002 as a uniform rate in the dollar on the capital value of each rating units in the district. There are no differentials applied to the general rate.

Targeted rates

The Council sets targeted rates under section 16 of the Local Government (Rating) Act 2002. Targeted rates may be set for all rateable land in the district or a category or categories of rateable land. Schedule 2 of the Local Government (Rating) Act 2002 lists categories of rateable land for the purposes of setting a targeted rate, for example the availability of the service, or where the land is situated etc. Schedule 3 of the Local Government (Rating) Act 2002 lists rating factors which may be used as a basis for calculating liability for targeted rates, for example, the value or area of the rating unit, etc.

The purpose of each targeted rate, the category of rateable land to which the rate is applied and the basis for calculation (or rating factor) is described below:

- **Community Board** – this rate is set to fund the operations of the Malvern Community Board. A targeted rate is assessed as a fixed amount on each rating unit in the Malvern Ward.
- **Canterbury Museum Levy Funding** – this rate is set to fund the levy paid by the Council under the Canterbury Museum Trust Board Act 1993. This targeted rate is assessed on a uniform basis as a fixed amount on each rating unit in the district.
- **Community Centres** – this rate is set for the purpose of providing and maintaining the various community centres in the district. This targeted rate is assessed on each SUIP in the district. Community centre loan targeted rates are set for some community centres. Community centre loan targeted rates are payable on each SUIP in the Glentunnel and Greendale rating areas where there has been no election to pay a lump sum contribution to fund past capital works.

Recreation Reserves – this rate is set for the purpose of providing and maintaining the various recreation reserves and facilities throughout the district. This targeted rate is assessed on each SUIP in the district.

Sewerage – these rates are set for the purpose of providing and maintaining sewerage treatment and disposal systems. Targeted rates are assessed on each SUIP which is connected to a sewerage scheme and additionally per urinal(s)/pan(s) in excess of four within the rating unit.

A targeted rate is also set on each rating unit which can be, but is not, connected to the sewerage scheme at 50% of the targeted rate for connected SUIPs.

The Selwyn Huts sewerage scheme is not included in the Council's district-wide targeted rate. This area's sewerage costs are included in Selwyn Huts residents' annual licence fee.

Sewerage loan targeted rates are set for some schemes. The targeted rate is assessed on the area of the rating unit concerned or on a uniform basis on each rating unit in the Southbridge and Tai Tapu sewerage scheme areas where there has been no election to pay a lump sum contribution for physical works constructed.

A sewerage investigation targeted rate is assessed on each SUIP in Darfield to cover the cost of monitoring the environmental effects of discharging wastewater to ground and the development of a design to resolve potential risks.

Refuse Collection and Disposal – these targeted rates are set for the purpose of providing a refuse collection, disposal and recycling service. The targeted rates are assessed on all SUIPs serviced by a refuse collection route and on each SUIP located in each of Arthur's Pass, Castle Hill and Lake Coleridge. Targeted rates are additionally assessed per SUIP serviced by the 240 litre refuse, 80 litre refuse and organic wheelie bin systems.

Water Supply – these targeted rates are set for the purpose of providing and maintaining water supply schemes. Targeted rates are assessed on each SUIP which is, or rating units which may be, connected to Council provided water supply and additionally for quantity of water provided in accordance with section 19 of the Local Government (Rating Act) 2002.

The Selwyn Huts water supply is not included in the Council's district-wide water targeted rate. This community's water costs are recovered through the Selwyn Huts residents' annual licence fee.

Water loan targeted rates are set for Doyleston and Prebbleton (Kingcraft Drive) water supply schemes. These targeted rates are assessed on each rating unit connected to the relevant scheme where there has been no election to pay a lump sum for physical works constructed.

Water Race (Service and Amenity) – these targeted rates are set for the purpose of providing and maintaining water race systems within the district.

The water race (service) targeted rates are assessed on each rating unit greater than 0.5 hectares in area which has available water race service and per hectare or part thereof of such properties up to a limit of 500 hectares.

The water race (amenity) targeted rate is assessed on each rating unit which does not have available water race service or where the rating unit is 0.5 hectares or smaller.

Land Drainage and River Works – these targeted rates are set for the purpose of maintaining drainage and protecting schemes within the district.

The land drainage and river works targeted rates are assessed on the capital value of each rating unit in the Hororātā River Control Rating Area and per rating unit and per hectare or part thereof in the Land Drainage District.

The land drainage and river works (biodiversity) targeted rate is assessed on each rating unit which is not in the Hororātā River Control Rating Area or the Land Drainage District.

The Land Drainage District is defined by Plan 4: Land Drainage Targeted Rates and the Hororātā River Control Rating Area by Plan 3: Hororātā River Control Rating Area.

Swimming Pools – this targeted rate is set for the purpose of providing and maintaining swimming pools in the district. This targeted rate is set differentially based on location and assessed per SUIP within the following Zones:

Zone	Rating areas
Zone 1	Incorporating Rolleston
Zone 2	Incorporating Broadfield, Courtenay, Darfield, Dunsandel, Greendale, Halkett, Killinchy, Kimberley, Kirwee, Ladbroke, Lakeside, Leeston, Lincoln, Osborne Park, Prebbleton, Rhodes Park, Sheffield, Springston, Southbridge, Templeton, Weedons, and West Melton.
Zone 3	Incorporating Arthur's Pass, Castle Hill, Glentunnel/Coalgate, Hororātā, Kowai Pass, Lake Coleridge, Rakaia Huts, Snowdon, and Whitecliffs.

Library – this targeted rate is set for the purpose of providing the district library service. This targeted rate is assessed on a uniform basis as a fixed amount on each rating unit in the district.

Stormwater – this targeted rate is set for the purpose of providing and maintaining stormwater systems. This targeted rate is assessed on each SUIP, within areas serviced by stormwater systems in the following rating areas: Arthur's Pass, Castle Hill, Darfield, Doyleston, Dunsandel, Glentunnel, Hororātā, Kirwee, Lake Coleridge, Leeston, Lincoln, Prebbleton, Rakaia Huts, Rolleston, Southbridge, Springfield, Springston, Tai Tapu, Templeton (Claremont), West Melton, Whitecliffs.

Rate charges

All dollar amounts below are GST inclusive unless otherwise stated.

The Annual Plan includes a number of rate increases in both the general rate and targeted rates. The forecast average annual rates increase per ratepayer is around 6.0% p.a. The increase in total rates revenue over the period is higher, but this is due to the expected increase in the district's population.

Roughly 49% of the Council's work is paid for by rates – 18% from general rates, which all land and property owners pay, and 31% from targeted rates which are charged for particular services. The remainder of the work is funded from other sources including government grants, community funds, user-pay charges and council investment income. Property development contributions also provide funds for new reserves, roads, and water and sewerage assets.

General rates pay for roads, townships, reserves, community development and environmental services. General rates have two parts: a fixed amount (the UAGC); and a variable amount which is based on the capital value.

Targeted rates pay for specified services such as water, sewerage, refuse collection, land drainage, recreational and cultural facilities.

The examples further below show how the planned changes will affect properties in different areas. The examples show the planned rate charges for the plan as well as giving actual rates for the preceding year.

In the examples further below the variables are used to demonstrate the potential impacts on rateable properties in different parts of the district:

- Wheelie bin charges vary dependent on whether the property chooses an organic bin, and/or an 80 litre or a 240 litre refuse bin.
- Water metered charges are not included and are additional to the rates identified.

	Rating Numbers	2022/23 Rate per rating unit, SUIP or other unit (\$)	Estimated revenue (\$)
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General Rates

The Uniform Annual General Charge is assessed as a fixed amount on each rating unit in the District.

The General Rate is assessed as a uniform rate in the dollar on the capital value of each rating unit in the District, and accordingly is not assessed differentially.

Uniform Annual General Charge (UAGC)	29,779	294.00	8,755,026
General Rate	34,482,173,200	0.00074957	25,846,803

General Rates (including GST)			34,601,829
General Rates (excluding GST)			30,088,547

Community Board Targeted Rate

Targeted rate assessed as a fixed amount on each rating unit in the Malvern Ward.

Malvern Ward	4,755	44.00	209,220
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Total Community Board Targeted Rate (including GST)			209,220
Total Community Board Targeted Rate (excluding GST)			181,930

Canterbury Museum Levy Funding Targeted Rate

Targeted rate assessed on a uniform basis as a fixed amount on each rating unit in the District.

Canterbury Museum Levy Funding Targeted Rate	29,779	35.00	1,042,265
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Canterbury Museum Levy Funding Targeted Rate (including GST)			1,042,265
Canterbury Museum Levy Funding Targeted Rate (excluding GST)			906,317

Community Centre Targeted Rate

Targeted rate assessed on each SUIP in the District.

Community Centre Targeted Rate	25,690	175.00	4,495,750
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Community Centre Targeted Rate (including GST)			4,495,750
Community Centre Targeted Rate (excluding GST)			3,909,348

Community Centre Loan Targeted Rates

Targeted rates assessed on each rating unit within the applicable rating area where there has been no election to pay a lump sum for physical works constructed.

Glentunnel	167	38.10	6,363
Greendale	64	146.47	9,374

Community Centre Loan Targeted Rates (including GST)			15,737
Community Centre Loan Targeted Rates (excluding GST)			13,684

Recreation Reserve Targeted Rate

Targeted rate assessed on each SUIP in the District.

Recreation Reserve Targeted Rate	25,690	139.00	3,570,910
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Recreation Reserve Targeted Rate (including GST)			3,570,910
Recreation Reserve Targeted Rate (excluding GST)			3,105,139

Sewerage Targeted Rates

Targeted rates assessed on each SUIP (other than a SUIP in the Upper Selwyn Huts settlement) which is connected to a Council provided sewerage scheme and a half charge on each rating unit (other than a rating unit in the Upper Selwyn Huts settlement) which has availability of service but is not connected, and additionally per urinals/pans in excess of four within a serviced SUIP as follows.

Sew erage Targeted Rate (assessed on each SUIP connected)	16,344	586.00	9,577,584
Sew erage Targeted Rate (assessed on each rating unit w hich can be, but is not connected)	2,500	293.00	732,500
Sew erage Targeted Rate Pan Charge (assessed on each SUIP per pan in excess of 4)		146.50	

Sew erage Targeted Rates (including GST)			10,310,084
Sewerage Targeted Rates (excluding GST)			8,965,290

Sewerage Investigation Targeted Rate

Targeted rate assessed on each SUIP in Darfield.

Darfield Sew erage Investigation Targeted Rate (assessed on each SUIP in Darfield)	1,205	79.00	95,195
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Sew erage Investigation Targeted Rate (including GST)			95,195
Sewerage Investigation Targeted Rate (excluding GST)			82,778

	Rating Numbers	2022/23 Rate per rating unit, SUIP or other unit (\$)	Estimated revenue (\$)
Sewerage Loan Targeted Rates			
<i>Targeted rates assessed in relation to the following specific categories where there has been no election to pay a lump sum for physical works constructed.</i>			
Rolleston(per hectare for rating units at Jones Road, Rolleston - VRN 2354167113)	0.4046	4,108.83	1,662
Rolleston (per hectare for rating units at Jones Road, Rolleston - VRN 2354167300 & 2354167302)	0.7217	4,092.72	2,954
Rolleston (per hectare for rating units at Jones Road, Rolleston - VRN 2354167312, 2354167305 & 2354167304)	1.5546	4,153.86	6,458
Southbridge (on each rating unit within the rating area)	70	376.58	26,361
Tai Tapu (on each rating unit within the rating area)	30	681.89	20,457
Sewerage Loan Targeted Rates (including GST)			57,891
Sewerage Loan Targeted Rates (excluding GST)			50,340
Refuse Collection and Disposal Targeted Rates			
<i>Targeted rates assessed on each SUIP serviced by a refuse and recycling collection route, except Arthur's Pass, Castle Hill and Lake Coleridge.</i>			
Refuse Targeted Rate	26,500	28.00	742,000
Recycling Targeted Rate	27,500	88.00	2,420,000
<i>Targeted rates assessed based on the extent of service provision.</i>			
Refuse Wheelie Bin (240 Litre) (assessed per refuse bin provided)	9,000	427.00	3,843,000
Refuse Wheelie Bin (80 Litre) (assessed per refuse bin provided)	15,500	143.00	2,216,500
Organic (Green Waste) Wheelie Bin (assessed per organics bin provided)	14,670	190.00	2,787,300
<i>Targeted rate assessed on each SUIP in the following locations.</i>			
Arthur's Pass - refuse and recycling service	108	231.00	24,948
Castle Hill - refuse and recycling service	160	231.00	36,960
Lake Coleridge - refuse and recycling service	50	150.00	7,500
Refuse Collection and Disposal Targeted Rates (including GST)			12,078,208
Refuse Collection and Disposal Targeted Rates (excluding GST)			10,502,790
Water Supply Targeted Rates			
<i>Targeted rates assessed on each SUIP (other than a SUIP in the Upper Selwyn Huts settlement) connected to a Council provided metered water supply and each rating unit (other than a rating unit in the Upper Selwyn Huts settlement) within 100 metres from any part of a Council provided metered water supply from which water can be, but is not supplied as set out below. In addition, a charge per cubic metre of metered water supplied will apply.</i>			
Water Targeted Rate (metered supply on each SUIP connected)	18,967	288.00	5,462,496
Water Targeted Rate (on each unconnected rating unit within 100 metres of available Council provided metered supply)	3,068	288.00	883,584
Metered supply (per m3 of water)	5,215,791	0.72 per m3	3,755,369
<i>Targeted rates assessed on each rating unit connected to Council provided restricted water supply or which have a restricted water supply available. In addition, a charge per water unit available to a rating unit will apply.</i>			
Restricted water targeted rate (on each rating unit connected or with water supply available but no water being drawn)	1,707	288.00	491,616
Restricted water targeted rate (on each water unit ^a supplied)	5,782	207.00	1,196,874
^a A water unit is supply of up to 1 m3 of water over a 24 hour period, regardless of whether this supply is taken.			
Water Targeted Rates (including GST)			11,789,939
Water Targeted Rates (excluding GST)			10,252,121
Water Loan Targeted Rates			
<i>Targeted rates assessed on each rating unit connected to the following water supply schemes where there has been no election to pay a lump sum for physical works constructed.</i>			
Doyleston	31	406.31	12,596
Prebbleton (Kingcraft Drive)	1	409.11	409
Water Loan Targeted Rates (including GST)			13,005
Water Loan Targeted Rates (excluding GST)			11,308
Water Race (Service and Amenity) Targeted Rates			
<i>The water race (service) targeted rate is a targeted rate on the basis of water race service availability provided the rating unit is larger than 0.5 hectares, to be calculated as a fixed amount on each rating unit and additionally on the area of the rating unit up to a limit of 500 hectares. The water race (amenity) targeted rate is a targeted rate set in relation to where the water race is not available or is available but the rating unit is 0.5 hectares or smaller, to be calculated as a fixed amount on each rating unit.</i>			
Per hectare or part thereof up to a limit of 500 hectares or \$9,750 per rating unit (assessed on each rating unit larger than 0.5 hectares where water race service is available)	81,931	19.50	1,597,655
Annual charge (assessed on each rating unit larger than 0.5 hectares where water race service is available)	2,264	380.00	860,320
Amenity (assessed on each rating unit in the District where water race service is not available or the rating unit is 0.5 hectares or smaller)	27,800	45.00	1,251,000
Water Race (Service and Amenity) Targeted Rates (including GST)			3,708,975
Water Race (Service and Amenity) Targeted Rates (excluding GST)			3,225,195

	Rating Numbers	2022/23 Rate per rating unit, SUIP or other unit (\$)	Estimated revenue (\$)
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Land Drainage and River Works Targeted Rates

The land drainage and river works targeted rates are assessed on either capital value, the area of each rating unit or as a fixed amount on each rating unit based on where the land is situated and/or the area of the rating unit.

Annual charge for properties < 2.333 h.a. (assessed on each rating unit in the Land Drainage District)	4,385	70.00	306,950
Per hectare or part thereof for properties ≥ 2.333 but < 4 h.a. (assessed on each rating unit in the Land Drainage District)	341	30.00	10,230
Per hectare of the first 4 h.a. for properties > 4 h.a. (assessed on each rating unit in the Land Drainage District)	800	120.00	96,000
Per hectare or part thereof above 4 h.a. for properties > 4 h.a. (assessed on each rating unit in the Land Drainage District)	19,454	7.00	136,176
Biodiversity rate (assessed on each rating unit not in the Hororata River Control Area or the Land Drainage District)	24,430	20.00	488,600
Hororata River Control Rating Area (assessed per dollar of capital value in the rating area)	14,020,811	0.000601	8,427

Land Drainage and River Works Targeted Rate (including GST)			1,046,382
Land Drainage and River Works Targeted Rate (excluding GST)			909,898

Swimming Pools Targeted Rate

Targeted rate assessed on each SUIP based on the where the land is situated.

Zone 1	8,751	168.00	1,470,168
Zone 2	14,424	118.00	1,702,032
Zone 3	1,543	42.00	64,792

District Swimming Pool Targeted Rate (including GST)			3,236,992
District Swimming Pool Targeted Rate (excluding GST)			2,814,776

Library Targeted Rate

Targeted rate assessed on a uniform basis as a fixed amount on each rating unit in the District.

Library Targeted Rate	28,580	239.00	6,830,620
Library Targeted Rate (including GST)			6,830,620
Library Targeted Rate (excluding GST)			5,939,670

Stormwater Targeted Rate

A targeted rate set on each SUIP in Arthur's Pass, Castle Hill, Darfield, Doyleston, Dunsandel, Edendale, Glentunnel, Hororata, Kirwee, Lake Coleridge, Leeston, Lincoln, Prebbleton, Rakaia Huts, Rolleston, Southbridge, Springfield, Springston, Tai Tapu, Templeton (Claremont), West Melton and Whitecliffs (as identified on Plan 6), for the purpose of providing and maintaining stormwater systems.

Stormwater Targeted Rate	19,521	122.00	2,381,562
Stormwater Targeted Rate (including GST)			2,381,562

Rate examples

Example: Urban Residential Property With Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	550,000	550,000	790,000
General Rates	510	540	592
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Swimming Pool Rate	168	168	168
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	3,115	3,262	3,350
Annual % change	4.6%	4.7%	7.5%
Annual \$ change	\$ 138	\$ 147	\$ 235

Example: Urban Residential Property With Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	750,000	750,000	975,000
General Rates	695	737	731
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Swimming Pool Rate	168	168	168
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	3,300	3,459	3,489
Annual % change	4.7%	4.8%	5.7%
Annual \$ change	\$ 148	\$ 159	\$ 189

Example: Urban Residential Property With Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	900,000	900,000	1,170,000
General Rates	834	884	877
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Swimming Pool Rate	168	168	168
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	3,439	3,606	3,635
Annual % change	4.7%	4.9%	5.7%
Annual \$ change	\$ 156	\$ 167	\$ 196

Example: Urban Residential Property Without Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	550,000	550,000	790,000
General Rates	510	540	592
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Swimming Pool Rate	118	118	118
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	2,501	2,626	2,714
Annual % change	5.0%	5.0%	8.5%
Annual \$ change	\$ 118	\$ 125	\$ 213

Example: Urban Residential Property Without Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	750,000	750,000	975,000
General Rates	695	737	731
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Swimming Pool Rate	118	118	118
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	2,686	2,823	2,853
Annual % change	5.0%	5.1%	6.2%
Annual \$ change	\$ 128	\$ 137	\$ 167

Example: Urban Residential Property Without Sewerage

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	900,000	900,000	1,170,000
General Rates	834	884	877
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Swimming Pool Rate	118	118	118
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	2,825	2,970	2,999
Annual % change	5.1%	5.1%	6.2%
Annual \$ change	\$ 136	\$ 145	\$ 174

Example: A lifestyle property near Rolleston

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	650,000	650,000	840,000
General Rates	603	639	630
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Swimming Pool Rate	168	168	168
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
	1,769	1,841	1,861
Annual % change	4.6%	4.1%	5.2%
Annual \$ change	\$ 79	\$ 72	\$ 92

Example: A rural property in Darfield

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	10,400,000	10,400,000	11,300,000
General Rates	9,640	10,219	8,470
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	939	987	1,013
Swimming Pool Rate	118	118	118
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Water Race Rate	2,840	3,059	2,840
Water Race Annual Charge	345	364	380
Community Board Rate	44	44	44
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
80 Litre Wheelie Bin	140	144	143
	15,019	15,923	14,026
Annual % change	5.5%	6.0%	(6.6%)
Annual \$ change	\$ 780	\$ 903	\$ (993)

Example: A rural property in Lincoln

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	3,595,000	3,595,000	4,255,000
General Rates	3,332	3,532	3,189
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Swimming Pool Rate	118	118	118
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
Recycling Charge	82	84	88
Organic Wheelie Bin	190	190	190
80 Litre Wheelie Bin	140	144	143
	4,778	5,018	4,703
Annual % change	4.8%	5.0%	(1.6%)
Annual \$ change	\$ 218	\$ 240	\$ (75)

Example: A rural property in Malvern Ward (Coalgate)

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	3,900,000	3,900,000	4,470,000
General Rates	3,615	3,832	3,351
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water supply rate	2,379	2,502	2,565
Swimming Pool Rate	42	42	42
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Community Board Rate	44	44	44
Land Drainage Biodiversity Rate	-	-	20
Water Race Amenity Rate	45	46	45
	6,969	7,342	6,949
Annual % change	5.5%	5.4%	(0.3%)
Annual \$ change	\$ 364	\$ 373	\$ (20)

Example: A commercial property in Rolleston

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	3,600,000	3,600,000	4,590,000
General Rates	3,337	3,537	3,441
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Stormwater Rate	113	122	122
Water Race Public Good Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Refuse Charges			
Collection Rate	27	28	28
80 Litre Wheelie Bin	140	144	88
Recycling Charge	82	84	143
	5,044	5,348	5,288
Annual % change	6.7%	6.0%	4.8%
Annual \$ change	\$ 317	\$ 304	\$ 244

Example: A residential property in Arthurs Pass

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023
Capital valuation	290,000	290,000	510,000
General Rates	269	285	382
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Swimming Pool Rate	42	42	42
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Community Board Rate	44	44	44
Refuse Charge	222	228	231
	2,011	2,121	2,254
Annual % change	12.4%	5.5%	12.1%
Annual \$ change	\$ 223	\$ 110	\$ 243

Example: A residential property in Castle Hill

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023

Capital valuation	590,000	590,000	810,000
General Rates	547	580	607
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Swimming Pool Rate	42	42	42
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Community Board Rate	44	44	44
Refuse Charge	222	228	231
	2,853	3,002	3,065

Annual % change	10.0%	5.2%	7.4%
Annual \$ change	\$ 261	\$ 149	\$ 212

Example: A residential property in Lake Coleridge

	Actual	LTP	Annual Plan
	2021/2022	2022/2023	2022/2023

Capital valuation	270,000	270,000	365,000
General Rates	250	265	274
UAGC	271	288	294
Canterbury Museum Levy	33	35	35
Water Supply Rate	267	280	288
Metered water supply	165	198	198
Sewerage Rate	564	586	586
Swimming Pool Rate	42	42	42
Library Rate	232	239	239
Community Centre DWR	175	175	175
Recreation Reserves DWR	133	139	139
Stormwater Rate	113	122	122
Water Race Amenity Rate	45	46	45
Land Drainage Biodiversity Rate	-	-	20
Community Board Rate	44	44	44
Refuse Charge	140	144	150
	2,474	2,603	2,651

Annual % change	7.0%	5.2%	7.1%
Annual \$ change	\$ 162	\$ 129	\$ 177

Schedule of chargeable costs for Environmental and Regulatory Services

The planning charges listed below are required to be adopted by special order or special consultative procedure. The Long-Term Plan (LTP) is such a procedure. Accordingly, the Council reviewed its charges and included them in the draft LTP for public consultation.

1. All fees are fixed fees, unless stated as deposits and charged at time and cost (T/C).
2. All fees are inclusive of GST (unless otherwise stated).
3. The Resource Management Act 1991 is referred to as the RMA.
4. The District Plan is referred to as the DP.
5. Selwyn District Council reserves the right under s36AAB (2) of the Resource Management Act to not perform the action to which the charge relates until the charge has been paid to it in full. If a hearing is cancelled or postponed due to the non-payment of a charge, the applicant will be charged for any costs that may arise from that cancellation or postponement.

Resource Consents	
Preparing or signing Certificates, Authorities and other documents which do not require a resolution of Council (and not listed elsewhere) including:	
· Signing/sealing survey plans – Section 223/224 RMA	\$260 minimum fee at Section 224 stage (for Section 223 and Section 224)
· Subdivision Compliance Certificate – Section 226 RMA	\$500 deposit (T/C)
· Preparation of documents requiring Council certification including but not limited to preparation, variation and cancellation of consent notices, covenants, encumbrances, A&Is, bonds, caveats, revocation of easements, s.239 &s.241 certificates.	\$130
Land Information Memorandum	\$250
Overseas Investment Commission Certificate	\$255
General planning advice	Charged at Council's discretion.
Officer's time / site inspection	Time and cost.
Consultant's advice / legal advice	At cost.
Pre-lodgement meetings	First hour free - T/C thereafter.
Resource consent for a non-compliant fence	\$500 deposit (T/C)
Vehicle crossing application and inspection fee	\$160 fixed fee
Resource consent for a non-compliant vehicle crossing	\$500 deposit (T/C)
Deemed permitted boundary activities	\$400 fixed fee
Deemed permitted activity – marginal or temporary non-compliance	\$1,000 deposit (T/C)
Other non-notified resource consents ²	
· Land Use	\$1,000 deposit (T/C)
· Subdivision (refer below).	
Other:	
· Variation and cancellation of consent notices	\$500 deposit (T/C)
· S.348 considerations	

Notified Resource Consents – Affected Parties Identified and Not All Approvals Obtained ⁴ or public notification	\$5,000 deposit (T/C) upfront; or Staged deposits: \$1,000 at lodgement plus \$4,000 if proceed to hearing
· Land use	
· Subdivision (refer below)	
<p>Note: If the cost of a hearing is likely to exceed \$10,000 as calculated by the Selwyn District Council in accordance with the information contained in the application, the number of submitters involved, and the likely length of the hearing, then the applicant shall pay 50% of the estimated hearing cost prior to the commencement of the hearing (in addition to the above deposits). A hearing shall not be held unless the 50% charge is paid.</p>	
<p>Residential subdivision (includes rural residential zones living 3 and subdivision in business zones) Please note that these fees apply to non-notified and notified applications.</p>	
1-10 lots	\$2,000 deposit incorporating: · \$500 fixed fee for engineering · \$1,500 minimum fee for planning
11-20 lots	\$3,000 deposit incorporating: · \$1,000 fixed fee for engineering · \$2,000 minimum fee for planning
21 plus lots	\$5,000 deposit incorporating: · \$2,000 fixed fee for engineering · \$3,000 minimum fee for planning
· If the time spent by the planner exceeds the minimum fee, the additional fee will be on-charged to the applicant. · The above fees include all work undertaken up to and including issue of subdivision consent. · Post issue of subdivision consent engineering plan approval and inspections are then charged out on a time and cost basis at \$120 per hour. Section 223 and S224 costs are additional to the above.	
<p>Rural Subdivisions Please note that these fees apply to non-notified and notified applications.</p>	
1-5 lots	\$2,000 deposit incorporating: · \$500 fixed fee for engineering · \$1,500 minimum fee for planning
6 plus lots	\$3,000 deposit incorporating: · \$1,000 fixed fee for engineering · \$2,000 minimum fee for planning
· If the time spent by the planner exceeds the minimum fee, the additional fee will be on-charged to the applicant. · The above fees include all work undertaken up to and including issue of subdivision consent. · Post issue of subdivision consent engineering plan approval and inspections are then charged out on a time and cost basis at \$120 per hour. · Section 223 and S224 costs are additional to the above.	
Boundary adjustment	\$1,000 deposit (T/C)
Certificate of Compliance – Section 139 RMA	\$1,000 deposit (T/C)
Existing use Extension of Time – Section 10(2) RMA ²	\$1,000 deposit (T/C)
Certificate of Existing Use – Section 139A RMA ²	\$1,000 deposit (T/C)
Change, Review or Cancellation of Consent Conditions – Section 127 or 128 RMA	
· Non-notified	\$1,000 deposit (T/C)

· Notified	\$5,000 deposit (T/C) upfront; or Staged deposits: \$1,000 at lodgement plus \$4,000 if proceed to hearing
Extension of Time/Cancellation of Consent Section 125 or 126 RMA	
· No hearing required	\$1,000 deposit (T/C)
· Hearing required	\$5,000 deposit (T/C) upfront; or Staged deposits: \$1,000 at lodgement plus \$4,000 if proceed to hearing
Designations	
Outline Plan Approval ³	\$500 fixed fee
Outline Plan Approval ⁴	\$1,000 deposit (T/C)
Outline Plan Waiver ⁵	\$230 fixed fee
Or alternatively this may be waived at the time of building consent and charged against the building consent at time and cost.	
Notice of Requirement or Alteration – Section 168, 168A or 181 RMA ⁴	\$2,000 deposit (T/C)
Minor change – Section 181(3) RMA ⁶	\$750 deposit (T/C)
Removal or partial removal – Section 182 RMA	\$320 deposit (T/C)
Extension of Time – Section 184 & 184A RMA	\$320 deposit (T/C)
Heritage orders	
Notice of Requirement – Section 189, 190 & 191 RMA ⁶	\$2,000 deposit (T/C)
Withdrawal of Requirement – Section 189(5) RMA ⁶	\$320 deposit (T/C)
Plan change request	
Plan Change Request	\$10,000 deposit (T/C)
Monitoring	
Basic (desktop)	\$85
Standard (1 inspection)	\$165 (any extra inspections will be at a T/C basis)
Specialised (>2 inspection)	\$330 (any extra inspections will be at a T/C basis)
Time and Cost basis	\$165 per hour
These monitoring fees are included in the price of fixed fee consents and are invoiced separately for “time and cost” consents. Any resource consent that requires additional monitoring due to non-compliance with the conditions of the resource consent will be charged additional monitoring fees on a time and cost basis.	
When specific documentation is required annually/periodically through resource consent conditions, any peer review of that documentation will be charged to the consent holder at cost.	
Landscape plan approval – general ⁷	At cost
Landscape plan approval – specific ⁸	At cost

General Planning costs	
Setting up of a Bond including: · For payment of financial contributions · Conditions on resource consents	At cost
Hearing	2 Councillors
Hearing Commissioner's charges	At cost
Plus officers charged at rates set under 'Officer's Time' where hearings advisors required.	
· 3 Councillors	\$100 per hour per panel
· 2 Councillors and External Commissioner acting as Chairperson	\$80 per hour per panel member plus Commissioner at cost
(This fee applies when Council has made the decision to appoint an External Commissioner).	
· External Commissioner	At cost
(This fee applies when Council has made the decision to appoint an External Commissioner).	
· External Commissioner at the applicant's request.	At cost
For any significant hearing lasting more than three days, the Council will recover the full cost of Hearing Commissioners charges regardless of whether the Council made the decision to appoint an External Commissioner.	
Officer time (per hour):	
· Planning Manager/Team Leader/Senior Planner	\$180
· Other Planners	\$160
· Administration Staff	\$100
· Engineering – Road, Water and Wastewater, Reserves and Property acquisitions:	\$160
· Consultants including external peer reviews / assessments commissioned by Council, ie traffic, engineering, urban design, landscape, noise, contaminated land etc. and external consultant processing costs	At cost
· Legal Advice	At cost
· Certificates of Compliance (Sale and Supply of Alcohol Act 2012)	\$115
· Hard copy of District Plan	At actual cost

1. If the processing of your Section 223 & Section 224 exceeds \$260 you will be charged at time and cost. Please discuss at time of application.
2. If the actual cost of processing the resource consent is more than \$50 greater or less than the deposit amount, the Council will refund the additional fees paid, or invoice the outstanding amount.
3. Grade 1 outline plan = approval plans for accessory buildings or structures or relocation buildings within the site, provided that the bulk and location of the building complies with the District Plan rules for a permitted activity.
4. Grade 2 outline plan = all other outline plans.
5. Outline Plan waiver fee - waivers are for small inconsequential building works such as internal alterations to buildings etc.
6. If the processing of your Designation exceeds \$750, you will be charged at time and cost.
7. Landscape Plan – general = landscape plans where landscaping is required as a condition of consent, but no specific species or design requirements are specified in the District Plan.
8. Landscape Plan – specific = landscape plans where specific species or designs may or may not be used in accordance with the provisions of the District Plan.

Building	
Project Information Memorandum (PIM) only	\$250
Building consent application for minor works – freestanding solid fuel heater / sewer connection	\$405
If the fee is exceeded by more than 30% the excess time and cost will be charged.	
Building Consent Application	\$1,500 Deposit Charged on an actual time cost basis
* Note that although the fees schedule includes a deposit for building consent applications, at this time Selwyn District Council will at their discretion continue with no deposits on building consent applications, with payment in full at issue of the consent.	
Code Compliance Certificate	Charged on an actual time and cost basis
Certificate of Public Use	\$500 fee for receiving the application. Charged on an actual time and cost basis.
Compliance Schedules & Compliance Schedule Statement (including amendments and administration and on-site BWOFF auditing)	Charged on an actual time and cost basis
Levies <ul style="list-style-type: none"> - Building Research Levy (set by The Building Research Levy Act 1969) - Building Levy (set by The Building Act 2004) - Quality Assurance 	\$1.00 per \$1,000 value (or part thereof) of building work valued at \$20,000 or more) \$1.75 per \$1,000 value (or part thereof) of building work valued at \$20,444 or more) \$0.45 per \$1,000 value (or part thereof) of building work) – capped at a maximum of \$7,500
Territorial Authority Discretionary Exemptions (eg; marquees, etc.)	\$300 minimum charge, with charges based on actual time and cost
Annual Building Warrant of Fitness (BWOFF) renewal fee	\$125.00
Residential Swimming Pools Inspections - fencing of swimming pools inspections are mandatory and must be conducted every 3 years	\$175 fixed fee (based on 1 hour minimum to conduct inspection and update records).
Certificate of Acceptance	\$1,750 flat fee for receiving the application and issuing a PIM. Processing and inspection charges payable will be calculated in accordance with Section 97 of the Building Act 2004.
Notice to Fix Fee is based on historical data and allows for 2 investigation inspections – 1 to verify the non-compliance and 1 to verify compliance to enable the notice to be lifted, plus associated administration	\$525
Infringement Notices	Maximum fee set by regulation depending on degree of offence. - refer to Schedule 1 of the Building (Infringement Offences, Fees and Forms) Regulations 2007
Section 73 Building Act – Entry on Certificate of Title for land subject to flooding etc. Section 77 Building Act – Building on two or more allotments relates to requirement to hold titles together Section 83 Building Act – Removal of entry Relates to removing a Section 77 entry from titles where the requirement no longer applies	On-charged at cost
Research to provide information relating to building records, eg Photocopying, postage etc.	Time and cost
All chargeable work under the Building Act for carrying out Council's responsibility is charged at actual cost, ie extensions of time, specified intended life, dangerous and insanitary buildings.	Time and cost

Issuing Notices under the Building Act for carrying out Council's responsibilities to ensure the safety of the built environment - ie dangerous and insanitary buildings, earthquake prone buildings, etc	Recovery of reasonable time and cost Note: these functions generally relate to public good and maintaining the safety of buildings for the community eg monitoring of earthquake prone signage is for the benefit of the community, whereas assessment of an engineering report would be to the benefit of the building owner and therefore would be charged at an hourly rate
Issuing Certificate under the Sale and Supply of –Alcohol Act 2012 (S100f)	\$85
Hourly Charges	
· Building Administration Staff	\$110 (per hour)
· Planner	\$165 (per hour)
· Building Control Officers	\$175 (per hour) – Residential \$200 (per hour) - Commercial
· Re-inspection	\$175 (per hour) – Residential \$200 (per hour) – Commercial
· Infrastructure Fee	\$50
Other (for example): · Consultants · Peer Review · Fire Reports · Acoustic Reports	On-charged at cost

Alcohol Licensing

The following fees are established by Regulations 4 – 13 of the Sale and Supply of Alcohol Act 2012 and are reported for information only.

	Application fee range by risk weighting for each premise				
	Very low	Low	Medium	High	Very high
On licence / renewal	\$368.00	\$609.50	\$816.50	\$1,023.50	\$1,207.50
Annual fee^	\$161.00	\$391.00	\$632.50	\$1,035.00	\$1,437.50
Off licence / renewal	\$368.00	\$609.50	\$816.50	\$1,023.50	\$1,207.50
Annual fee^	\$161.00	\$391.00	\$632.50	\$1,035.00	\$1,437.50
Club licence / renewal	\$368.00	\$609.50	\$816.50	\$1,023.50	\$1,207.50
Annual fee^	\$161.00	\$391.00	\$632.50	\$1,035.00	\$1,437.50
Temporary authority	\$296.70				
Temporary licence	\$296.70				
Manager / renewals	\$316.25				
Special licence – small event	\$63.25				
Special licence – medium event	\$207.50				
Special licence – large event	\$575.00				

^Late payments of annual fees will incur a 20% penalty.

Regulatory Health	
<i>Fees and charges based on:</i>	
Hourly rate: \$165 (incl GST)	
Mileage: As per IRD Rate.	
Food Control Plans (FCP) and National Programmes (NP1, NP2 & NP3 – Food Act 2014)	
Note: The registration fee is a separate charge to the verification (audit), monitoring and compliance fee.	
Food Control Plans	
New Registration (includes annual monitoring and compliance fee of \$75)	
FCP – single site	\$325
FCP registration involving over 1 hour	At cost @ \$165 per hr plus \$75 monitoring and compliance
New business set up assistance option over 1 hour or pre-opening visit	At cost @ \$165 per hr plus pro-rata travel cost
FCP mentoring option	At cost @ \$165 per hr plus pro-rata travel cost
(Maximum charge for mentoring is 2 hours)	
Registration Renewals (Includes annual monitoring and compliance fee of \$75)	
FCP single site 12 month renewal	\$325
FCP Multisite 12 month renewal	\$350
Verification Monitoring and Compliance	
FCP single site audit (including close-out up to 15 mins – no revisit) NB: FCP verification - total time covering 3 hours \$620.00 (includes travel costs) plus \$165.00 per hour for any time over 3 hours.	\$620 (incl travel cost)
Close out and Corrective Actions will be charged at \$165.00 per hour (per rata)	\$165 per hour plus pro rata plus travel costs (capped at \$80)
National Programmes	
New Registration (includes annual monitoring and compliance fee of \$75)	
NP1, NP2 and NP3 (incl monitoring and compliance)	\$325
Registration Renewal	
24 month renewal (includes monitoring and compliance fee of \$75)	\$325
Verification (should SDC become a Recognised Agency)	
NP1 - one-off check	\$325 (incl travel cost)
NP2 – 3 yearly audit	At cost @ \$165 per hr plus pro-rata travel cost
NP3 – 2 yearly audit	At cost @ \$165 per hr plus pro-rata travel cost
Complaints – FCPs and NPs	
Complaint involving issue of “Improvement Notice” by Food Safety Officer	At cost @ \$165 per hr plus pro-rata travel cost
Exemptions	
Application for exemption	\$165
Assessment of application over 1 hour	At cost @ \$165 per hr plus pro-rata travel cost

Late Payment Fee		
Payments not received after 20 days from invoice	10%	
Revisits due to Poor Performance	\$165 per hour (plus pro-rata travel @ cost)	
Investigations (if justified)	\$165 per hour (plus pro-rata travel)	
Late Payment Fee	10% if paid after 1 July (Annually)	
Shows and Events		
Shows and Events (New and 12 month licence)	\$450	
Other Registered Premises/Licences		
Changes of Ownership Transfer	\$75	
Changes of Ownership Inspection (if warranted)	\$165 per hour (plus pro-rata travel at cost)	
Funeral Directors	\$310 (includes travel)	
Hairdressers	\$235	
Camping Grounds	\$310 (Includes travel)	
Offensive Trades	\$235 (Beyond 1.5 hour @ \$165 per hour)	
Revisits due to Poor Performance	\$165 per hour plus pro-rata travel at cost	
Investigations (if justified)	\$165 per hour plus pro-rata travel at cost	
Amusement Devices (set by statute): (Note: The fees are subject to change by Worksafe NZ)		
First Device	\$11.50 (Set by legislation – could increase 2023)	
Subsequent Devices (each thereafter)	\$2.30 (Set by legislation –could increase 2023)	
Public Health		
High Risk (eg Methamphetamine contaminated site/premises)	\$165 per hour plus pro-rata travel at cost) Note: Clean-up is charged as per actual cost.	
Hazardous Substances - HSNO		
Monitoring and enforcement required (pursuant to section 97 of the Hazardous Substances and New Organisms Act 1996)	\$165 per hour (plus pro-rata travel at cost)	
Bylaw Permits		
Permit for Public Place Trader (per year)	\$210	
Outdoor Dining Facilities	\$210	
Other Commercial Activities (eg busking, free standing signs, fitness boot camps)	\$210	
The Council reserves the right to charge an occupancy fee for the use of public land for commercial purposes. This charge will be as determined by the Property and Commercial Manager based on the size, duration, location and nature of the activity.		
Events		
No fees are payable for event authorisations, although the Council at its discretion may charge for venue hire or rental		

fees and may require a bond to cover the potential costs of property damage caused by the event.

Dog Registration Fees

The following dog registration fees apply for the 2022/23 year (all fees GST inclusive).	Registration fee per dog	\$35
	Administration fee	\$10
Fee for payment after 31st July 2022	Registration fee per dog	\$45
	Administration fee	\$15

Fees for part of the registration year are as follows:

(All dogs aged 3 months and over must be registered with the exception of certified disability dogs).

Month that dog turns 3 months of age	Only 1 dog owned	For each other dog owned
July	\$45.00	\$35.00
August	\$41.25	\$32.00
September	\$37.50	\$29.10
October	\$33.75	\$26.20
November	\$30.00	\$23.30
December	\$26.25	\$20.40
January	\$22.50	\$17.50
February	\$18.75	\$14.60
March	\$15.00	\$11.60
April	\$11.25	\$8.70
May	\$7.50	\$5.80
June	\$3.75	\$2.90

(Fees will be waived for Certified Disability Dogs).

Dogs 14 years and older which have been consecutively registered and compliant with all registration and bylaw requirements over the last 10 years will receive a registration fee rebate of \$30.00.

Tag, Collar, Seizure and Microchipping Fees (inclusive of GST)

Replacement Dog Tag	\$5	
Dog Collar (Small)	\$9	
Dog Collar (Medium)	\$10	
Dog Collar (Large)	\$11	
Seizure Fee	\$50	
Microchipping of dogs where dog is not classified as dangerous or menacing and is not being registered for the first time after 1 July 2007. Dogs to be presented at Council Service Centres at prescribed time.	Free of Charge	

Microchipping of dogs where dog is being registered for the first time having attained the age of 3 months. (Dogs to be presented at Council service centres at prescribed time – applicable to dogs microchipped by Council staff only). Note that farm working dogs are not legally required to be microchipped.	Free of Charge	
Impounding Fees	\$70 for first impoundment \$96 for the second impoundment \$162 for the third impoundment	
Additional Charges	\$30 per day thereafter administration/sustenance fee.	
Licence Under Dog Control By-law		
Licence Application Fee	\$100	
Stock Impounding		
The fees associated with the impounding of stock are:		
	Per Animal	
	Sheep	\$10
	Cattle	\$56
	Horse	\$56
	Goat	\$56
	Mule/Donkey	\$56
	Pig	\$56
	Other animals	Up to \$56
Feeding (day or part day):		
	Per Animal	
	Sheep or Goat	\$5 per head
	Other stock	\$15 per head
Driving and cartage costs	Actual costs	
Advertising costs	\$90	
Time	\$37 per hour	
Mileage	\$0.72 (per km)	

Corridor Management CAR (Corridor Access Request) & TMP (Temporary Management Plan) charges

	2022/23
Non-Excavation CAR & TMP	\$80
Small Excavation CAR & TMP	\$320
Large Excavation CAR & TMP	\$640
Project CAR	POA
Events Community & Sporting CAR & TMP	No Charge
Generic CAR & TMP Repetitive Mobile Actions	\$160
Global CAR Non-Excavation & Generic TMP	\$1,500
Global CAR Excavation & Generic TMP	\$1,500
Generic TMP (no Work Access Permit)	\$480
Non-Conforming/Dangerous Audit Inspection & Review	\$800
Additional Site Inspections (per Inspection)	\$640
CAR & TMP Extension	\$80
Road Closure Application (in addition to CAR & TMP Fee)	\$1,500

Large excavation – anything over 3 Lin/M in any direction and completed in under 10 working days. Fee includes processing, a site walk over at the beginning of the project and a site inspection on completion/reinstatement. If required, additional inspections to be charged.

Project – works exceeding 10 working days in duration and all sub-divisions. To be assessed on application due to varying length of projects and varying inspections requirements.

Road closure – when a road is closed for any length of time for works. Fee includes processing of TMP and CAR, notification to the public and a site inspection at start and completion of works.

Excavation global CAR – works including excavations i.e. for maintenance contractors and utility operators only. Fees include processing of the TMP and CAR, processing of all RSBs and inspection of 5 sites. Additional inspections carried out at a rate of \$160 per hour.

Generic TMP – TMPs set up for small minor works to be used by TM providers and other approved contractors in place of site specific TMPs or for contractors with multiple repetitive works, ie driveway contractors. Processing of TMP included in fee. Additional fees apply as per requested CAR type.

Pines Resource Recovery Park charges

	2022/23
Minimum waste or organic tipping fee	\$6.00
Residual waste (rubbish)	\$292.00 per tonne
Garden and food waste (organic)	\$107.00 per tonne
Plasterboard (new, clean off-cuts)	\$130.00 per tonne
Clean fill	\$52.00 per tonne
TVs and monitors	\$12.00 per flat screen or CRT TV / monitor
All other E-Waste (computers, printers, phones, cameras, stereos, cables)	No charge (household volumes only)
Tyres (charges are double if tyre is on rim)	\$5.00 per car / motorbike tyre
	\$7.00 per 4WD tyre
	\$9.00 per light truck or forklift tyre
	\$19.00 per heavy truck tyre
	\$75.00 per tractor tyre
Child car seats	\$15.00 per seat
Recyclable polystyrene >1m ³ included within general waste	\$250.00 per load (over and above general waste disposal fee)
Non-recyclable polystyrene and expanded foams >1m ³	\$7,000.00 per tonne (min charge 20kg)
Hazardous waste (cleaning agents, garden chemicals, fluoro tubes, batteries, used oil, paints, LPG cylinders)	No charge (household volumes only)
Minimum waste or organic tipping fee	\$6.00

Recyclables – no charges apply for the approved recyclable materials listed below, provided that they are clean, separated and placed in the correct containers.

We accept household volumes of the materials below for recycling::

- White ware and scrap metal
- Glass bottles and jars (lids in rubbish)
- Plastic bottles and containers 1, 2 and 5 (lids in rubbish)
- Steel tins and aluminium cans
- Polystyrene
- Cardboard (flattened)
- Paper, newspaper and magazines
- Clothing
- Batteries
- E-waste (excluding screens)

Wheelie bin re-issue charges

There are no wheelie bin delivery charges for new houses, new owners, or for households changing from a 240 litre rubbish wheelie bin to an 80 litre wheelie bin.

Households changing from an 80 litre to a 240 litre rubbish wheelie bin within two years of receiving their 80 litre wheelie bin will be charged \$85.00 (including GST) for bin issue.

To discourage repeated seasonal issue and return of organic wheelie bins, no rates refund is given for organic bins returned during the financial year. In addition, households requesting and receiving a 240 litre wheelie bin within two years of having returned a bin will be charged \$85.00 (including GST) for bin delivery.

Households may have their bins removed due to repeated contamination, following no fewer than three warnings pursuant to the Waste Management and Minimisation Bylaw 2019. Households that wish to have their bins re-issued are required to sign a conditions of use form and pay a re-issue fee of \$85.00 (including GST) to have their bin returned, at the discretion of the Solid Waste Manager.

Any costs associated with the intentional damage or negligence resulting in damage of bins will be charged to the household.

Refuse bag charge

Pre-paid official Selwyn District Council rubbish bags are available as an alternative to Council issued wheelie bins. These can be purchased from any Council service centre or library and some supermarkets. The recommended retail price is \$14.00 (including GST) per pack of 5 bags (\$2.80 per bag including GST).

Trade Waste Bylaw 2016

There is a Trade Waste Uniform Annual Charge of \$160 per year (including GST) for Permitted Discharges to cover the administration costs relating to the Trade Waste consenting process.

Selwyn Huts fee

There is a licencing fee for Selwyn Huts of \$1,389 (including GST) to cover the annual water and wastewater maintenance and renewal costs relating to the Upper Selwyn Huts community water and wastewater systems.

Burial fees & charges

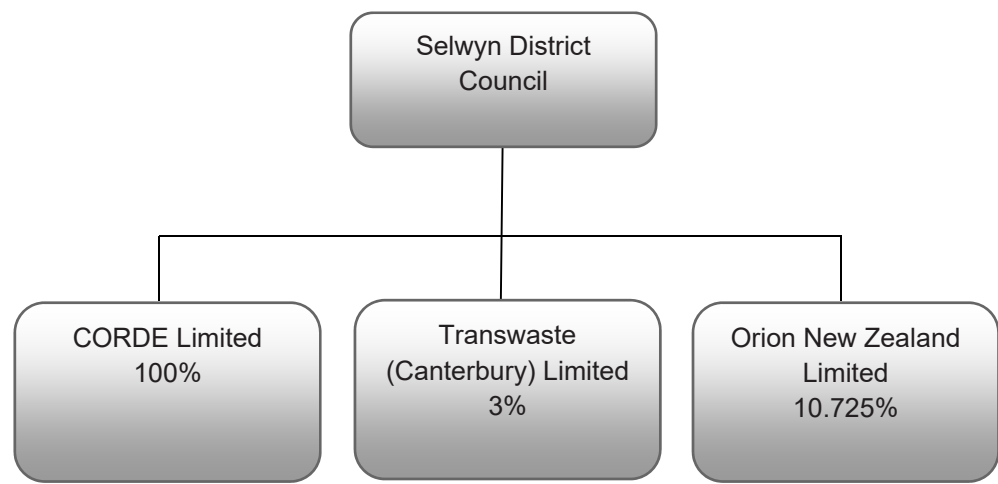
	2022/23
Plot purchase	
Single plot (single or double depth)	\$1,370.00
Side by side plots	\$2,739.00
Ash or child plot	\$546.00
Additional fees	
Out of District fee	\$546.00
Interments with less than eight working hours' notice	\$319.00
Breaking of concrete	\$160.00
Lowering device	\$112.00
Memorial permit	
New headstone	\$81.00
Additions / alterations	\$36.00
Interment fees	
Stillbirth	\$nil
Up to one year	\$409.00
One year to nine years	\$683.00
Ten years and over	
Single depth	\$1,231.00
Double depth	\$1,412.00
Ashes	\$209.00
Disinterment	
Over 12 months	\$1,162.50
Within 12 months	\$1,659.00
Ashes	\$290.10
Reinterment	
Over 12 months	\$1,277.00
Within 12 months	\$1,825.00
Ashes	\$319.00

Schedule of Development Contributions from 1 July 2022

	Development Contribution per HUE (plus GST)
Water	
Prebbleton	\$4,362
Rolleston	\$2,192
Southbridge	\$2,765
Lincoln	\$2,605
Darfield	\$7,548
Kirwee	\$5,569
Leeston	\$4,961
West Melton	\$4,457
Sewerage	
Tai Tapu	Assessed on application.
Eastern Selwyn Sewerage Scheme	\$5,138
Stormwater	
Lincoln	\$6,072
Roading	
Eastern Selwyn Development Area	\$1,310
Rest of District	\$619
Lincoln ODP4	\$10,960
Lowes Road ODP Area: North High	\$24,519
Lowes Road ODP Area: North Medium	\$17,205
Lowes Road ODP Area: North Low	\$5,573
Lowes Road ODP Area: Fairhurst High	\$23,740
Lowes Road ODP Area: Fairhurst Low	\$8,992
Lowes Road ODP Area: Jozecom High	\$22,061
Lowes Road ODP Area: Jozecom Low	\$10,911
Reserves	
Ellesmere Ward	\$7,478
Selwyn Central	\$10,352
Malvern	\$3,784
Springs	\$11,093

See the Development Contributions Policy on the Council's website for full details of development contributions payable.
www.selwyn.govt.nz

Council Controlled Organisations



Community Trusts Administered by the Council:

- Central Plains Water Trust
- Tramway Reserve Trust
- Selwyn District Charitable Trust

CORDE Limited

Relationship to the Council

The Council exercises influence on the Board through appointment of Company Directors and through approval of its annual Statement of Intent.

Nature and scope of the companies

CORDE Limited are suppliers of asset management, maintenance and construction services. Consistent with its objective, the Companies will pursue activities designed to ensure the efficient and prudent utilisation of its capital assets and human resources.

Objective

To operate as a successful, profitable, growth focused contracting business and follow these key principles which are central to its business strategy:

- Commitment to quality
- Commitment to its shareholders
- Commitment to Selwyn district
- Commitment to its people
- Commitment to health and safety
- Commitment to the environment
- Commitment to future growth.

Key performance targets

The Company's performance targets for the year ending 30 June 2023 are set out below.

- *Financial Performance:* *Return After Tax to Opening Equity 8.0% (minimum)*
- *Quality Services:* *To maintain ISO 9001 Quality Standard Certification*
- *Health and Safety:* *To maintain ISO 45001 Health & Safety Certification*
- *People Performance* *Staff Retention 70% per year*
Training & Development >1.5% of payroll costs each year
- *Environmental Performance* *To maintain ISO 14001 Environmental Certification*

Selwyn District Charitable Trust

Relationship to the Council

The Selwyn District Charitable Trust is a Council Controlled Organisation (CCO) of the Council.

Nature and scope of activities

The Trust receives funds in the form of charitable donations and makes them available for the charitable activities of the Council.

Key performance targets

The Trust's performance targets for the year ending 30 June 2023 are set out below.

- *The Trust aims to distribute all the funds it receives in the year of receipt.*
- *The Trust aims to achieve investment returns in line with those achieved by the Council.*

Orion New Zealand Limited

Relationship to the Council

Selwyn District Council has a 10.725% shareholding in Orion New Zealand Limited.

The shareholders exercise influence on the Company through the negotiation of the annual Statement of Intent and through the appointment of 1 Director to the Board of Orion.

Nature and scope of the company

Orion's activities are to:

- Construct and maintain a reliable and secure electricity distribution network in the Christchurch and Central Canterbury region.
- Provide efficient processes that support competition amongst electricity retailers and generators.
- Seek investment / acquisition opportunities in the infrastructure and energy sectors.
- Manage, grow and if appropriate, realise other subsidiary and associate company interests.

Objective

To operate as a successful business and provide shareholders with appropriate returns on their investments and pursue strategies that aim to ensure Orion's long-term success as a business.

Key performance targets

The Company's performance targets for the year ending 30 June 2023 are set out below.

Description	FY23	Description	FY23
Financial		Network Reliability (these are regulated limits)	
-Electricity delivery revenue (\$m)	232	-SAIDI -- planned	39.68
-Other revenue (\$m)	96	-SAIDI -- unplanned	84.71
-Earnings before interest, tax, depreciation & amortisation (\$m)	112	-SAIDI -- Total Minutes per customer	124.39
-Earnings before interest and tax (\$m)	47.7	-SAIFI -- planned	0.1496
-Interest expense (\$m)	14.8	-SAIFI -- unplanned	1.0336
-Profit after tax (\$m)	22.1	-SAIDI -- Total number of interruptions per customer	1.832
-Dividends (\$m)	32.0		
-Debt (\$m) (including Transpower finance leases)	508	Health and Safety	
-Equity (\$m)	682	-Events that did or could have resulted in serious injury to Orion Group Employees	≤4
-Equity to total assets (%)	49	-Events that did or could have resulted in serious injury to Orion service providers	≤4
-Profit after tax to average equity (%)	3.2	-Events that did or could have resulted in serious injury to the public, excluding car versus pole incidents	Nil
-Dividend yield (%)	4.7		
-Return on invested capital (%)	4.2	Customer Inspired	
-Operating margin (%)	9.7	-Net Promoter Score	>40
-Debt to EBITDA (times)	4.1		
-Net gearing (%)	43		
-Interest cover (times)	3.2		
-Revenue growth (%)	6.5		
-EBITDA growth (%)	(4.1)		

Central Plains Water Trust

Relationship to the Council

Central Plains Water Trust is a Council Controlled Organisation (CCO), jointly controlled by the Selwyn District Council (50%) and the Christchurch City Council (50%). The Council exercises significant influence over the activities of the Trust through its ability to appoint the trustees.

Nature and scope of activities

Central Plains Water Trust is a trust for the benefit of present and future generations of Christchurch City and Selwyn District residents.

The Trust holds all necessary resource consents obtained by Central Plains Water Limited.

Objectives

The Council recognises a major regional economic benefit in managing the water resource in the Central Canterbury Plains, including significant employment creation. The Council also wishes to be involved to ensure its own infrastructure will not be adversely affected by any proposed scheme.

Key performance targets

- *Reporting to the public on the performance of the Scheme*
 - *Continue use of Liquid Earth (Brydon Hughes) to obtain data from CPWL and prepare the Annual Sustainability Report*
 - *Continue to publish 'a user-friendly' Annual Sustainability Report on our website*
- *Environmental leadership*
 - *Instigate informal talks with water users*
 - *Develop a financial plan to support our education initiatives including CPWL funding (based on surplus funds from our operations), use of the EMF, and possible other external sources*
- *Community engagement and Education*
 - *Improve the website to make it more effective and accessible*
 - *Education and engagement of youth and other generations within the Selwyn District*
 - *Company, Trust, Council and Ecosystem strategic alignment*
 - *External opportunities, eg partnerships, innovation, and intergenerational learning.*
- *Engagement with Selwyn District Council and Christchurch City Council*
 - *Continue six-monthly briefings by CPWT with additional briefings by exception*
- *Education targets*
 - *Undertake an ecosystem Bus tour*
 - *Visits to four schools within the Selwyn District*
 - *Dissemination of video programmes*
- *Environmental targets*
 - *To ensure compliance of resource consents*
 - *To ensure compliance of water rights*
 - *To report on any non-compliance*
 - *Commitment to meeting all legal, statutory and regulatory requirements*
- *Relationship targets*
 - *Stakeholder engagement and advice*
 - *Trust meetings with the Joint Working Committee*

Council information

Mayor and Councillors contact details

Mayor			
Sam Broughton	(C) 027 223 8345 sam.broughton@selwyn.govt.nz		
Selwyn Central Ward		Springs Ward	
Mark Alexander	(C) 027 526 6388 mark.alexander@selwyn.govt.nz	Malcolm Lyall <i>(Deputy Mayor)</i>	(C) 027 433 9964 malcolm.lyall@selwyn.govt.nz
Jeff Bland	(C) 027 399 9206 jeff.bland@selwyn.govt.nz	Debra Hasson	(C) 027 435 5055 debra.hasson@selwyn.govt.nz
Nicole Reid	(C) 027 548 6157 nicole.reid@selwyn.govt.nz	Grant Miller	(C) 027 381 7032 grant.miller@selwyn.govt.nz
Sophie McInnes	(C) 021 552 877 Sophie.mcinnnes@selwyn.govt.nz		
Malvern Ward		Ellesmere Ward	
Jenny Gallagher	(C) 027 552 7403 jenny.gallagher@selwyn.govt.nz	Shane Epiha	(C) 027 661 8026 shane.epiha@selwyn.govt.nz
Bob Mugford	(C) 021 216 5722 bob.mugford@selwyn.govt.nz	Murray Lemon	(C) 027 541 3305 murray.lemon@selwyn.govt.nz

Community Board Members contact details

Malvern Community Board			
John Morten (Chairperson)	(C) 027 200 2578 john.morten@selwyn.govt.nz	Judith Pascoe	(C) 021 152 2900 judith.pascoe@selwyn.govt.nz
Bill Woods	(C) 027 608 2030 bill.woods@selwyn.govt.nz	Ken May	(C) 021 453 459 ken.may@selwyn.govt.nz
Karen Meares	(C) 021 147 1824 karen.meares@selwyn.govt.nz		

Where to go for more information

The Annual Plan is also available at www.selwyn.govt.nz or you can get a copy at any Selwyn library or service centre (see list below).

Customer services	
For general enquiries, assistance and information, phone 0800 SELWYN (735 996).	
Website	Selwyn District Council Offices
www.selwyn.govt.nz	2 Norman Kirk Drive PO Box 90 ROLLESTON 7643
Service Centres	
Leeston Library/Service Centre 19 Messines Street Private Bag 1 LEESTON Phone: (03) 347 2871	Darfield Library/Service Centre 1 South Terrace DARFIELD 7510 Phone: (03) 318 8338
Lincoln Library/Service Centre Gerald Street LINCOLN 7608 Phone: (03) 347 2876	Te Ara Ātea 56 Tennyson Street ROLLESTON 7614 Phone (03) 347 2880
Auditor	Bankers
Julian Tan Audit New Zealand PO Box 2 CHRISTCHURCH 8140 On behalf of the Auditor-General	Westpac PO Box 2721 CHRISTCHURCH 8140
Solicitors	Sister districts
Buddle Findlay PO Box 322 CHRISTCHURCH 8140	Akitakata City City Offices, Yoshida 791 Yoshida Cho, Hiroshima 731 0592 JAPAN
	Town of Yubetsu Minatomachi 31, Yubetsu-Cho Monbetsu-gun, Hokkaido 099 640, JAPAN
	The Malvern Community Board has been delegated the authority to facilitate relationships with Yubetsu-Cho.
	Shandan County Government North Road No 3 Qingquan Town Shandan County Gansu Province CHINA 734100

Council controlled trading organisations

Council companies

CORDE Limited (100% owned by Selwyn District Council)	
85 Hoskyns Road ROLLESTON 7675	
Phone:	(03) 318 8320
Website:	www.corde.co.nz
Board	
Steve Grave (Chairperson)	
Donna Bridgeman	
Murray Harrington	
Pat McEvedy	

Other council organisations

Central Plains Water Trust (50% owned by Selwyn District Council)	
PO Box 90 ROLLESTON 7643	
Phone:	(03) 347 2800
Trustees	
Pat McEvedy (Chairperson)	
Viv Smart	
Olive Webb	
Elle Archer	
Rob Lawrence	
Les Wanhalla	

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